Town of Blowing Rock

Date: ***Tuesday, May 11, 2021, 6:00 p.m.***

Location: *Remote/In- Person Meeting*

Agenda

Item		*Present & Participants*
I.	**CALL TO ORDER –** **ROLL CALL FOR ATTENDANCE**	Mayor Charles Sellers
II.	**PLEDGE OF ALIGENANCE**	Mayor Charles Sellers
III.	**APPROVAL OF MINUTES – By Roll Call** **1. April 13, 2021 – Regular & Closed Session Meeting Minutes** **REGULAR AGENDA ADOPTION – Vote by Roll Call** **CONSENT AGENDA** **1. 2014 Bond Extension Resolution – Public Hearing Date – June 8, 2021** **2. Mayview Madness – Date Approval**	Mayor & Council Mayor & Council Mayor & Council
IV.	**PUBLIC COMMENTS – emailed or mailed to the Town Clerk prior to 1:00pm on May 11th.**	
V.	**PUBLIC HEARING:** **1. Pine and Laurel Townhomes**	Kevin Rothrock, Planning Director
VI.	**REGULAR AGENDA:** **1. History Walk** **2. Park and Rec Advisory Committee – Citizen Member** **3. BRAHM – Special Event** **4. 4th of July Parade** **5. 321 Landscape Contract**	Tom O'Brien – BRHS Councilmember David Harwood Park and Recreation Director – Jennifer Brown

VII.	**OFFICIALS REPORTS & COMMENTS:** 1. **Mayor** 2. **Council Members** 3. **Town Attorney** 4. **Town Manager**	
VIII.	**CLOSED SESSION – NCGS 143-318-11 (a)(5) –** *To establish, or to instruct the public body's staff in the negotiating a contact or proposed contract for the acquisition of real property.*	Mayor, Council, Town Attorney, and Staff
IX.	**ADJOURNMENT/RECESS…***Mayor Charles Sellers entertains a motion and second to adjourn or recess the meeting.*	

Draft

MINUTES
Town of Blowing Rock
Town Council Meeting
April 13, 2021

The Town of Blowing Rock Town Council met for their regular monthly meeting on Tuesday, April 13, 2021 at 6:00 p.m. The meeting took place at Town Hall located at 1036 Main Street Blowing Rock, NC. Present were Mayor Charlie Sellers, Mayor Pro-Tem Sue Sweeting and Council Members Albert Yount, David Harwood, Doug Matheson, Virginia Powell, Town Manager Shane Fox, Town Attorney Allen Moseley, Town Engineer Doug Chapman, Public Works and Utilities Director Matt Blackburn, Planning and Inspections Director Kevin Rothrock, Police Chief Aaron Miller, Parks and Recreation Director Jennifer Brown, Fire Chief Kent Graham and Town Clerk Hilari Hubner who recorded the minutes. Others in attendance via Zoom virtual/phone session were Finance Officer Nicole Norman.

CALL TO ORDER

Mayor Sellers called the meeting to order at 6:00 p.m. and welcomed everyone. Mayor verified attendance via roll call.

THE PLEDGE OF ALLEGIANCE

MINUTE APPROVAL

Mayor Pro-Tem Sweeting made a motion to approve the regular and closed session minutes from the March 9, 2021, seconded by Council Member Harwood. Unanimously approved.

Council Member Matheson made a motion to approve the special meeting minutes form the March 22, 2021 meeting, seconded by Mayor Pro-Tem Sweeting. Unanimously approved.

REGULAR AGENDA ADOPTION

Mayor Pro-Tem Sweeting advised she would like to pull the High Country Half Marathon off Consent Agenda and move to Business for discussion, seconded by Council Member Powell. Unanimously approved.

Council Member Matheson advised he would like to add the approval of the Special Meeting Minutes that was held at 5:00 P.M. prior to the regular meeting, seconded by Mayor Pro-Tem Sweeting. Unanimously approved.

CONSENT AGENDA

1. **Audit Contact 2021 Approval**

Approval of the 2021 Audit Contract. **Audit Contract 2021** – **Attachment A**

Mayor Pro-Tem Sweeting made a motion to approve the revised Consent Agenda, seconded by Council Member Matheson. Unanimously approved.

SPEAKERS FROM THE FLOOR

Mr. Rick Parsons 1577 Green Hill Road advised this was the third time in as many years he had come before Council requesting the issue be addressed of chronic speeding on Green Hill Road. He further advised he understands the Town has engaged in a traffic study on Green Hill Road and he thought that was a fantastic idea. Mr. Parsons explained he would like to propose the study answer the following questions:

- What measures can be used to reduce speeding traffic on Greenhill (speed bumps, stop signs or a combination of the two).
- What measures can assist in the ingress and egress into the neighborhoods fronting Greenhill Road. He suggested the use of three-way stops as Council had done previously in other problematic areas.
- What measures can be used to reduce the noise that comes from speeding cars and trucks (reducing speed, reducing the vehicle size). Also the suggestion that the Town consider the use of "quiet pavement" as that can reduce those noises up to seven decibels.

Mr. Parsons advised he felt all of these could be used to address the problems on Greenhill Road. Mr. Parsons commented he had met with Manager Fox to discuss the proposed traffic study and the option of using quiet pavement. He explained they had a very productive discussion. In the meantime, Mr. Parsons invited any Council Members to come up to his area on Greenhill and listen to the noise he is experiencing. He further advised just doing a study isn't enough until a permanent solution is implemented and enforced.

Mayor Sellers read a letter from Lorry Mulhern regarding the Greenhill Road green space preservation. **Citizen Letters – Attachment B**

Mayor Sellers thanked Mr. Parsons and Ms. Mulhern for their input.

PUBLIC HEARING

1. **Highway 321 Visioning Code Amendment – Phase 1**

Planning Director Kevin Rothrock reported the Town Council established an Ad Hoc Committee in 2019 to study Valley Blvd for past development patterns and to work toward a desired vision for the corridor. Benchmark Planning was hired to assist the public involvement process and a Valley Boulevard Study was completed by January 2020. The study identified 19 Implementation Strategies consisting of 11 Design Modifications (DSR), 2 Procedural Modifications (PM), 1 Permitted Use Modification (PU), and 5 Supplementary Recommendations (SR) to help achieve the Vision for Valley Boulevard.

The Planning Board created a Valley Blvd subcommittee to dig deeper into the implementation strategies and how they could be codified in the Land Use Ordinance if needed to support the Vision.

The entire Planning Board reviewed the proposed updates from the Valley Blvd subcommittee at their December 2020 meeting and forwarded the draft recommendations to Council at the 2021 Retreat. In March, the Planning Board approved the final draft ordinance (Ord No. 2021-05) which is attached for review and consideration.

- The draft ordinance reduces the maximum building height in General Business zoning district from 50 feet to 35 feet with the standard 20-foot street setback and 8-foot side set-back. Building height may go up to 50 feet with a 40-foot street setback and 16-foot side setback.
- The draft ordinance removes brick as an available building material but still allows stucco to be used on the sides of buildings not facing a street.
- Some permissive language has been removed from the landscaping section of the commercial design standards.
- Four (4) colors have been removed from the approved colors list.

Mayor Pro-Tem Sweeting thanked Mr. Rothrock for including communication with property owners on 321 Valley Boulevard.

Council Member Matheson asked if Mr. Rothrock was able to address all of the property owners' concerns. Mr. Rothrock confirmed and gave a brief overview of some of the questions of the property owners.

Council Member Harwood made a motion to close the public hearing, seconded by Mayor Pro-Tem Sweeting. Unanimously approved.

Council Member Harwood advised he would like to thank Mr. Rothrock for all his hard work on this project and Mayor Pro-Tem Sweeting for her leadership "getting the ball running two years ago". Mr. Rothrock reminded this is phase 1 only and work will continue.

Council Member Powell made a motion to approve the Hwy 321 Visioning Code Amendment Phase 1, seconded by Mayor Pro-Tem Sweeting. Unanimously approved.

BUSINESS MATTERS

1. Minutes Approval – April 13, 2021 Special Meeting

Manager Fox advised a Special Meeting was held at 5:00 prior to this meeting to adopt four (4) resolutions for the Parks and Recreation PRTF Grant.

Mayor Pro-Tem Sweeting made a motion to approve the minutes, seconded by Council Member Matheson. Unanimously approved.

2. **2021 High Country Half Marathon Request**

Parks and Recreation Director Jennifer Brown advised the High Country Triple Crown has requested to hold their 10th annual High Country Half Marathon that will begin at Kidd Brewer Stadium at ASU and end at Davant Field.

The route through Blowing Rock will go from 221 to Laurel Lane, up Wonderland Trail, back to Laurel Lane, and end at Davant Field.

They will coordinate activities with Parks & Recreation, Blowing Rock Fire & Rescue, and the Blowing Rock Police Department.

Mayor Pro-Tem Sweeting advised she felt this was a great event. The event is usually held in August, so given it will be held during "leaf season" she wanted to know why the change had happened. Ms. Brown explained that due to COVID they have had to push all their dates back later than normal causing this one to fall in October. Ms. Brown further noted she didn't anticipate the date being held in October going forward.

Mayor Pro-Tem Sweeting asked about the police help request and advised if they did indeed need the assistance, she felt they should pay an off duty officer as that will be a busy time in Town.

Council Member Powell commented this is a fund raiser for Girls on the Run, she had once sat on the board and felt this was a great program. Mayor Pro-Tem Sweeting agreed this was a great program.

Mayor Pro-Tem Sweeting advised there was a large pothole that needed addressing on the race route, prior to this race so someone didn't get hurt. Manager Fox advised that had recently been brought to his attention and he's in the process of looking into that. She also inquired about the need for extra bathrooms (porta johns). Ms. Brown advised she would discuss the need with the applicant.

Mayor Pro-Tem Sweeting made a motion to approve, seconded by Council Member Powell. Unanimously approved.

<u>OTHER BUSINESS</u>

- Mayor Sellers – Advised he continues to be impressed with the way the Department Heads, Council and citizens dealt with 2020 and so far into 2021. He advised he is glad to be moving back to some sort of normal. He also thanked Manager Fox for his leadership.
- Council Member Yount – Gave an update on the Status of the American Legion numbers and he was happy to say the traditional Memorial service should be on for this year.
- Council Member Harwood – Reiterated his appreciation to the Parks and Recreation advisory committee and Council for their support of the PARTF Grant application approval. He thanked McGill and Associates, Cory Osborne with the

High Country Council of Governments for his hard work as well. He advised briefly on next steps.

- Mayor Pro-Tem Sweeting – Thanked Council Member Harwood for his hard work on the Parks Strategy Committee as well as Mr. Rothrock for his hard work on the Ad Hoc Committee.
- Council Member Matheson – advised the High Country Council of Governments Directors Meeting was just held, and the NC League Conference starts next week.
- Council Member Powell – Thanked the police for the internet safety talk that was held with elementary school students. She further commented it's nice to have all the kids back in school four days a week.
- Manager Fox – Gave an update on house bill 401 Senate Bill 3049. ABC sales are up 37% over the last year, TDA had a 61% increase over last year. Gave an update on the Bass Lake Sidewalk as well as the crosswalks. He advised the budget process is well underway and Arbor Day will be held on April 30th at 1:30 P.M. and two trees will be planted.

Council took a 15 minute recess before going into closed session.

EXECUTIVE SESSION

At 7:00 p.m. Council Member Harwood made a motion to go into executive session *NCGS 143-318.11. (a)(3) – Attorney/Client update on current litigation,* seconded by Mayor Pro-Tem Sweeting. Unanimously approved.

ADJOURNMENT

With no further business Council Member Matheson made a motion to adjourn at 9:50 p.m., seconded by Council Member Yount. Unanimously approved.

MAYOR _____ **ATTEST _____**

Charlie Sellers **Hilari Hubner, Town Clerk**

Attachments

Citizen Letters – Attachments A

Audit Contract – Attachment B

Consent Agenda - Staff Report

To: Mayor Charlie Sellers and the Blowing Rock Town Council

From: Shane Fox, Town Manager

Subject: Resolution to set Public Hearing on Bond Extension

Date: May 11, 2021

Information:

For approval, Resolution of the Blowing Rock Town Council setting a Public Hearing date of June 8, 2021 for an extension of time for issuing Phase 4 on the 2014 Bond. This Resolution sets the public hearing date of June 8, 2021, to gather any public comment on the extension of time to issue Phase 4 of the 2014 Bond. Currently Phase 4 of the 2014 Bond is set to expire in November 2021, this extension would allow for a 3-year addition, allowing Phase 4 to be issued any time prior to November 2024.

Town of Blowing Rock
Request for Council Action

FROM:	Jennifer Brown Director of Blowing Rock Parks & Recreation
SUBJECT:	2021 Mayview Madness
TO:	Town Council
DATE:	May 11, 2021
REQUESTED BY:	Caroline Poteat, Director of Development of the Blue Ridge Conservancy

BACKGROUND:
We have received a request from the Blue Ridge Conservancy to hold their annual Blowing Rock Mayview Madness 5K/Fun Run road race on Saturday, September 18, 2021.

The Fun Run will begin at 8:00 am on Park Avenue and continue on Laurel Lane to Clark Street, loop around Davant Field and then return to the finish at the rear of Memorial Park.

The proposed route of the 5K Road Race will begin at 8:30 am at the rear of Memorial Park, continue up to the Mayview area, follow Hwy 221 to Clark Street and finish at Bistro Roca.

The Blue Ridge Conservancy will coordinate activities with Parks & Recreation, Blowing Rock Fire & Rescue, and the Blowing Rock Police Department. A copy of their certificate of insurance will be provided prior to the event.

ATTACHMENTS:
1. Special Event Application

Blue Ridge Conservancy
Saving The Places You Love

166 Furman Rd., Suite C
P.O. Box 568
Boone, N.C. 28607
(828) 264-2511
www.blueridgeconservancy.org

Board of Trustees

Zika Rea
Chairperson

Margaret Newbold
Vice Chairperson

Meagan Phillips
Secretary

Tim Gupton
Treasurer

Ann Baker
Ann Browning
Lee Carter
Dale Caveny
Julie Hettiger
Don Mikush
Cobb Milner
Jesse Pope
Wade Reece
Bonnie Weyher

Staff

Charlie Brady
Executive Director

Caroline Gandy
Development Associate

Eric Hiegl
Director of Land Protection and Stewardship

Ben Lucas
Associate Director of Land Protection and Stewardship

Wendy Patoprsty
Middle Fork Greenway Project Director

Nikki Robinson
Communications and Outreach Associate

Maria Whaley
Director of Finance and Operations

CHARITY NAVIGATOR
Four Star Charity

ACCREDITED

November 4, 2019

Shane Fox, Town Manager
Town of Blowing Rock
1036 Main Street
P.O. Box 47
Blowing Rock, NC 28605

Blue Ridge Conservancy 5k and Kids 1 Mile Fun Run - September 26, 2020

Dear Mr. Fox:

Thank you for your continued support of Blue Ridge Conservancy's annual 5k and Kids Fun Run. Blue Ridge Conservancy would like to formally request the Town of Blowing Rock's permission to hold the 2020 Blue Ridge Conservancy 5k and 1 Mile Kids Fun Run on Saturday, September 26, 2020, at 8 am. We will coordinate the event with the Blowing Rock Police Department, Parks and Recreation Department, and Emergency Services Department.

On behalf of Blue Ridge Conservancy, thank you for considering this request. The Town of Blowing Rock's continued help and support with this annual event is greatly appreciated. We look forward to putting on another successful event next year. 2020 will be the 21st anniversary race!

Sincerely,

Nikki Robinson

Nikki Robinson
Communications and Outreach Associate
Blue Ridge Conservancy

Town Of Blowing Rock
PO Box 47
1036 Main Street
Blowing Rock, NC
28605

Tel 828-295-5200

Town Of Blowing Rock
Special Events/Activities Application
(Must be submitted to Town Hall)

The purpose of this application is to provide information about your event or activity in order for various departments and agencies to determine if they need to be involved in the approval and/or permitting process. Depending on the specific event, a permit application and/or fee(s) from individual departments may be required.

The applicant is responsible for providing complete and accurate information on the application, including an attached detailed site plan. The applicant is also responsible for notifying the Parks Department of any changes. Incomplete applications will not be accepted. **A complete application should be submitted at least 90 days prior to the planned event to allow sufficient review time. Town staff may contact you with specific questions. Any official may require a pre-planning meeting.

Applications and events are prioritized based on a first come-first served basis and the Town may approve or disapprove an event's requested date based on availability of resources. Events that occur on an annual basis will receive priority the following year.

Applicant should contact the Parks Department to verify date availability prior to submission of application.

**NO MORE THAN 2 RACES WILL BE ALLOWED IN ANY GIVEN MONTH

****If the event is to be held on public property, approval to use the property must be obtained from Town Council; therefore the application must be submitted 90 days prior to the event.**

APPLICANT INFORMATION

Name of Event: Blue Ridge Conservancy 5K

Applicant Name & Title: Caroline Poteat, Director of Development

Organization: Blue Ridge Conservancy

Mailing (Billing) Address: PO Box 568

City / State / Zip: Boone, NC 28607

Daytime Phone: 828-264-2511 Cell: _____ Email: caroline@blueridgeconservancy.org

Description of the Event: 5K race through the Mayview neighborhood

Does the event have a Twitter, Facebook or other social networking page: No

If yes, please list URL(s): _____

Event Address: 333 Wallingford Rd, Blowing Rock, NC 28605	
Date of Event: September 18, 2021	
Event Start Time: 8:00 a.m.	**Event End Time:** 10:00 a.m.
Set-Up Begins: 6:30 a.m.	**Clean-Up Ends:** 11:00 a.m.
Preferred Date & Time of Inspection:	
Estimated Attendance: 200	
The Event is: ☐ **Private (by invitation only) or** ☒ **Open to General Public**	

APPLICANT'S SIGNATURE Caroline Poteat **DATE:** 4-15-21

A pre-planning meeting may be required and will be scheduled to include the appropriate staff. The event applicant must attend the meeting. The town reserves the right to require others to attend.

TENTS & MEMBRANE STRUCTURES

** **Tent** is a structure, enclosure, or shelter, with or without sidewalls or drops **

Will tent(s) be used for the event? ☒ Yes ☐ No
Number of Tent(s) planned: 2
Size of Tent(s) planned: 10 ft x 10 ft
Percentage of side walls if any to be used for each tent: 25%
Detail tent location, size, percentage of side walls and spacing for each on required site plan.

** **Membrane structure** is an air-inflated or air supported structure **

Will inflated/air Supported membrane(s) structures be used for the event? ☒ Yes ☐ No
Number of air inflated/air supported membrane structures planned: 1
Size(s) air inflated/air supported membrane structures planned: 20 ft
Detail air inflated/air supported membrane structure location(s), size and spacing for each on required Site plan.

POWER SOURCES

Will you use electric generators? ☐ Yes ☒ No
If yes, will Power Distribution boxes be used? ☐ Yes ☐ No

Provide contact information for contractor supplying generator power:
Name: _____ Phone: _____ Email: _____

Will you use electric power from an existing structure? ☒ Yes ☐ No
If yes, will direct wiring to breakers be required? ☐ Yes ☒ No

Provide contact information for person responsible for setup of power:
Name: _____ Phone: _____ Email: _____

HAZARDOUS MATERIALS

Will there be any portable heaters?? ☐ Yes ☒ No

Will there be any deep fat fryers?? ☐ Yes ☒ No

Will the event have any hazardous materials such as propane, butane, gasoline, diesel tanks, helium cylinders or other upright tanks? ☐ Yes ☒ No
If yes, all tanks must be secured in a manner to prevent accidentally being knocked over. All helium tanks not being used shall have their caps in place.

Will there be any fireworks, lasers, torches, candles or pyrotechnics? ☐ Yes ☒ No
If yes, contact the Blowing Rock Fire & Rescue office at 828-548-2800 for more information.

VOICE/MUSIC AMPLICATION

Are there any musical entertainment features related to your event? ☐ Yes ☒ No
(If no proceed to next section)

If yes, state the number of bands and type of music: Number of bands: _____

Type(s) of music: _____

Will a portable or temporary stage be utilized? ☐ Yes ☒ No
If yes*, state the number of portable or temporary stages: _____
Will stage have canopy with frame that supports equipment (lighting, etc.)? ☐ Yes ☐ No
If yes* state the size of canopy:_____

Provide contact information for contractor providing stage:
Name:_____Phone:_____Email:_____

Will your event use amplified sound? ☒ Yes ☐ No

If yes, please indicate times: Start time: 7:00 a.m. Finish time: _____

ALCOHOL

Will alcoholic beverages be served? ☒ Yes ☐ No **(If yes, NC ABC permit required)**

Will alcoholic beverages be sold? ☐ Yes ☒ No **(If yes, NC ABC permit required)**

What type of alcohol will be served?
☐ Draft Beer ☒ Can/Bottle Beer ☐ Wine ☐ Liquor

Who will be serving the alcohol? Brewery staff

Times for alcohol to be served: 8:00 a.m.

Locations within event site where alcohol will be served:
Bistro Roca parking lot

Have you applied for a North Carolina temporary ABC permit? ☐ Yes ☒ No

MECHANICAL RIDES

Does the event include mechanical rides, or other similar attractions? ☐ Yes ☒ No
If yes, please describe attractions:_____

_____

Applicants contracting with amusement ride companies are required to provide the Town of Blowing Rock with a certificate of insurance, naming applicant and the Town of Blowing Rock (if applicable) as additional insured on general liability.

VENDORS

PLEASE ATTACH COMPLETE LIST OF VENDORS IF ON PUBLIC PROPERTY.

Does the event include food vendors? ☐ Yes ☐ No

If the event will have food vendors, please check the following that apply:

☐ Served ☐ Sold ☐ Free ☐ Catered ☐ Prepared Outdoors

Does the event include food concession and/or cooking areas? ☐ Yes ☐ No

If yes, please list each vendor and specify cooking method (Gas, Electric, Charcoal, Other)

(Use additional sheet if necessary)

VENDOR	*COOKING METHOD*	*FOOD ITEM*

Fire Code requires a fire extinguisher at each cooking location. Event organizers are responsible for arranging health inspections for their events.

EVENT SCHEDULE

Provide a detailed schedule of the event including dates and times for entertainment, activities, hours of event, start time, finish time, etc. If the event requires an extended time frame for set-up, include details with a timeline listing the times and locations where streets or public property will be impacted and when dismantling will be completed. (Use additional sheet of paper if necessary)

DATE	TIME	ACTION	ADDITIONAL NOTES
9/18/21	7:00 a.m.	Race Day Registration	
9/18/21	8:00 a.m.	5K begins	
9/18/21	9:00 a.m.	1 mile fun run begins	
9/18/21	9:30 a.m.	Awards ceremony	

TOWN SERVICES

The Town of Blowing Rock does not provide amenities such as portable washrooms, sound systems, tables, chairs, tents, canopies or other equipment.

TRASH AND RECYCLING PLAN

In order to determine what types of containers are needed for the event, please answer the following questions: Are you requesting trash/recycle bins from the town?(Additional Fee Will Be Required) Yes / (No)

How many trash bins are you requesting for trash? _____

How many recycle bins are you requesting? _____

Date and Time for trash or recycling bins to be emptied\picked up:

Delivery Location?

_____

_ *Applicants are responsible for cleaning and restoring the site after the event. The cost of any employee overtime incurred because of an applicant's failure to clean and/or restore the site following the event will be paid for by the applicant. If you reasonably believe that no litter will be generated during your event, please state this in your plan.*

PUBLIC PROPERTY CLEAN-UP

Contracted personnel or volunteers may be used if indicated below. What is the clean-up plan for the event? Volunteers will be responsible for cleanup

If town personnel are needed to assist with event site clean-up the applicant will be required to hire off Duty personnel.

If needed, please list preferred Date & Tine for clean-up staff to arrive:_____

Will any of the following services be used for the event:

☐ Water Service ☐ Portable Toilet Services

☐ Wastewater Service ☒ Public Restrooms ☐ Public Electric Power

SAFETY AND SECURITY (CHECK TYPES OF SECURITY USED)

☒ **Beer/Alcohol Security** ☐ **Stage Security** ☐ **Event Area Security** ☐ **Gate Security**

☒ **Road Closure Security** ☐ **Money Handling Security** ☐ **Other** _____

☐ **Overnight Security From** _____: _____ **To** _____: _____

Dates & Times security will be on site: 7:30 a.m. - 10:30 a.m.

Security provided by: Blowing Rock Police Department **Number of Security Personnel:** 2-4

Applicant may be required to hire sworn off-duty Town of Blowing Rock police officers to provide security to insure public safety. The Blowing Rock Police Department will determine the number of security personnel required on site.

WALK, RUN, CYCLE EVENTS ON PUBLIC ROADWAYS

Number of participants expected: 200 % of participants expected under 18: 25%

*Must be at least 100 participants and no more than 2,000 per route.

Number of volunteers expected: 15 % of volunteers expected under 18: 0

ADDITIONAL GUIDELINES AND REQUIREMENTS

Please initial all guidelines below and provide the information requested at the time the application is submitted.

Must use a pre-approved route from the Town/NCDOT and/or pre-approved neighborhood route and/or track or one of the options not on roadways that are available at a park. CP

Must include a certificate of liability insurance for walk, run, and/or cycle event if the start/finish are on public property. CP

Must include a plan for volunteers for events with an anticipated attendance of 100 participants or more (how many, their duties). CP

Must include a parking plan for participants and volunteers (can be included in site plan). CP

The provision of twenty foot (20') minimum emergency access lanes throughout the event site. CP

Temporary signs may be used to mark a course. No markings of any kind (permanent or temporary) are allowed on roadways, sidewalks, or parking lots. CP

Any unauthorized traffic control device or other sign or message placed on the highway right-of-way by a private organization or individual constitutes a public nuisance and should be removed. Any violations of this policy will result in disapproval of future event(s). CP

Do not assume, advertise, or promote your event until you have a signed permit from the Blowing Rock Police Department, along with permission from town staff and Blowing Rock Town Council. Conflicts do arise and changes to the request may be necessary. CP

Organizers to make sure race starts at the time approved on the application. Any deviated start times shall be requested no later than 30 days prior to the event. A deviated time request cannot be guaranteed approval. CP

Event organizers to assist in enforcing safe roadway rules. CP

Event volunteers standing throughout the course to direct as well as instruct participants to stay out of the roadway. CP

Cancellation of any event must by in writing/email to the permit center no later than 30 days prior to the scheduled date of the event. CP

A VIOALATION OF ANY GUILD LINE REQUIREMENT COULD RESULT IN THE DENIAL OF FUTURE EVENTS. CP

SITE PLAN

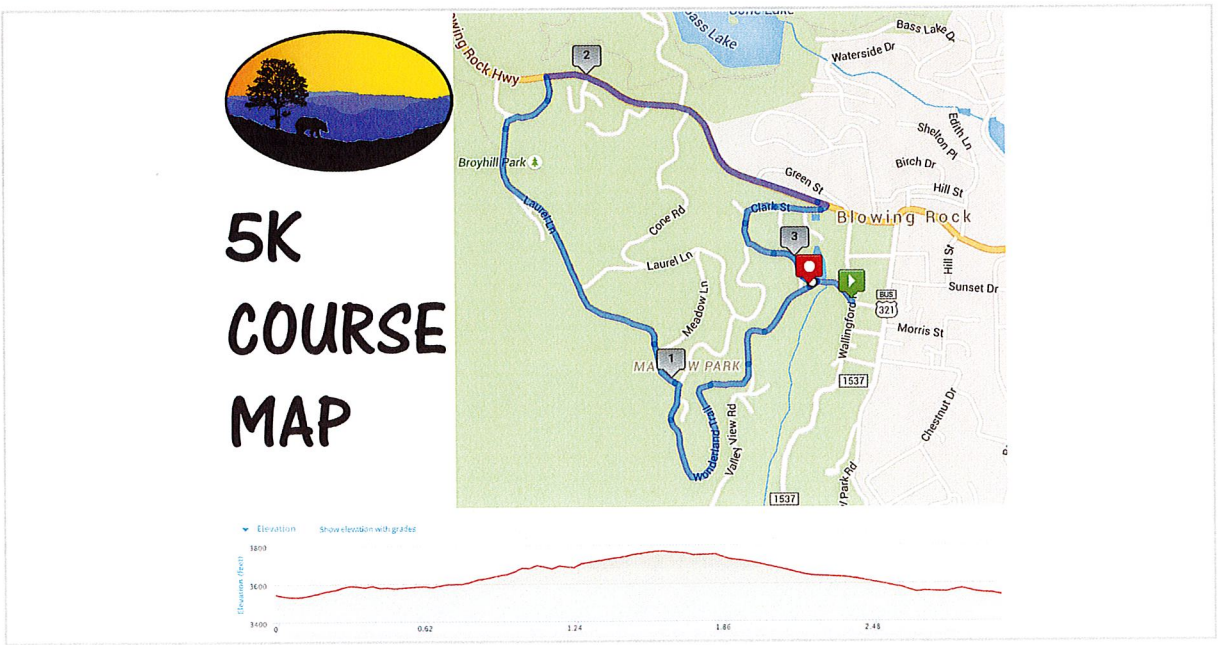
Provide a detailed <u>Site-Plan sketch of the event</u>. Include maps, outline or diagram of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area. The plan should include the following information (if applicable):

- Location of the event/activity on the property with approximate distances from roads, fire hydrants, existing buildings, etc.
- Location of temporary structures that will be used during the event. Must indicate size of temporary structures, distances between temporary structures and existing buildings.
- Identify how each temporary structure will be used. Example: type of vendor, food preparation, alcohol sales, etc.
- Identify location of all cooking devices and open flames.
- Location of all fencing, barricades, or other restrictions that will impair access to and from the event or property.
- Identify all designated parking areas.
- Identify location of any generators and fuel storage.

SITE PLAN SKETCH

Parking plan: Blowing Rock parking deck

Volunteer plan: Volunteer check in begins at 6:45am
Event ends around 10:30am, clean up begins



TO: Mayor Charlie Sellers and the Blowing Rock Town Council

FROM: Kevin Rothrock, Planning Director

SUBJECT: CZ 2021-01 Conditional Rezoning from CB to CZ-CB – Pine and Laurel

APPLICANT: Steve Heatherington/Lucrum 7, LLC

DATE: May 5, 2021

REQUEST

Steve Heatherington (Lucrum 7, LLC) is requesting a conditional rezoning of the former Stone Pillar bed and breakfast (demolished) and Snips (demolished) property from Central Business to Conditional Zoning – Central Business (CZ-CB). The 0.39-acre property is located between Pine Street and Laurel Lane. The Applicant is proposing the construction of 8 townhomes on the property. The property is further identified by Watauga County PINs 2807-87-8611-000, and 2807-87-7474-000.

SITE PLAN

General

The Central Business zoning district allows up to 5 units per acre for multi-family uses. The Applicant is requesting a residential density of up to 20.4 units per acre (0.39 ac on site) for a total of 8 units for the project. Allowing 20.4 units per acre would require a waiver of the residential density requirements in Section 16-12.2.3 of the Land Use Code. The 2014 Comprehensive Plan supports an increase in residential density of at least 8 units per acre in the most intensive residential zoning district. Central Business and the downtown area would be comparable areas of the most intensive residential zoning.

Of the proposed 8 units, 6 are one-bedroom units and 2 are two-bedroom units.

Setbacks

The applicable street setback for Town Center is 15 feet and is measured from the back of the existing/proposed sidewalk along each street. The proposed buildings meet the required street setbacks from both Pine and Laurel.

The side setback is 5 feet, and the proposed buildings meet the side setbacks.

Building Height

The maximum building height is 30 feet from the finished sidewalk elevations to the standard 15-foot setback. Beyond the 15-foot setback, the allowable building height increases incrementally for every 5 feet of additional setback. The proposed building height for both end units is 28 feet 10 inches. The building height for the next two interior units is 33 feet 10 inches. The proposed building height for the 2 middle units is 39 feet 10 inches. Based on the proposed elevations provided, all of the buildings meet the building height requirements for the Central Business district.

Architectural Design

The building materials include a board and batten siding, lap and cedar shake siding, stone veneer, architectural roof shingles and architectural stone veneer. Some metal roofing accents are planned for some shed dormers and eave overhangs.

Parking/Access

Access to the site will be through Pine Street, one-way through the site and exiting to Laurel Lane. The proposed project requires 15 parking spaces, and 15 angled spaces are provided.

Storm Water

The storm water runoff from the site will be conveyed to an onsite detention system and released to Pine Street.

Utilities

Sewer will be connected to Pine Street.

All electrical service will be provided underground.

Garbage Collection

Garbage collection will be through roll-out containers in an enclosure located on the east side of the property adjacent to Pine Street.

Landscaping

All of the trees on site will be removed as many are in poor condition or are within the building or parking area footprint. There is a significant buffer along Laurel Lane since the Town owns an area 20 feet from the back of the existing sidewalk. The Applicant is proposing to remove the

large white pines on the Town property and replace with other trees. The large white pines are overgrown, in poor condition, pose a safety risk, or are already dead.

Applicant Proposed Conditions

1. Density – Density to be modified to allow 8 residential units for the project at 20.4 units/acre. Based on lot acreage, 0.39, and current ordinance maximum of 5 units per acre, only two residential units would be allowed.

2. Roofing – Roof pitch on the rear shed dormers to be 4/12 instead of 6/12 for the middle six (6) units.

NEIGHBORHOOD MEETING

A neighborhood meeting was held at Town Hall and via Zoom on April 1, 2021, where the Applicant shared with the group their vision for the property.

PLANNING BOARD RECOMMENDATION

At their regular meeting on April 15, 2021, the Planning Board made a recommendation to approve the conditional rezoning.

WAIVERS REQUESTED

For this project to be approved, the following waivers must be granted as conditions of approval:

1. Residential density increased from 5 units/acre to 20.4 dwelling units per acre.
2. Roof pitch allowed on rear shed dormers at 4/12 pitch.

ATTACHMENTS

1. Ord No. 2021-06 Pine and Laurel Conditional Zoning (CB to CZ-CB)
2. Aerial photo
3. Site, grading, utility, and landscape plans
4. Architectural elevations and floor plans

Pine and Laurel Conditional Rezoning (CZ-CB)

EXHIBIT A

Exhibit B

Pine and Laurel Conditional Zoning District
Conditional Zoning – CB
PINs 2807-87-8611-000, and 2817-87-7474-000
Between Pine Street and Laurel Lane

List of Standards & Conditions

1. Residential density increased from 5 units/acre to 20.4 dwelling units per acre.
2. Roof pitch allowed on rear shed dormers at 4/12 pitch.
3. Applicant will be responsible for the cost of removal of large dead or dying pines on Town property adjacent to Laurel Lane.
4. The Applicant will be responsible for replacement of trees removed on Town property with the minimum tree size required by Land Use Code – Shade tree (3" caliper), ornamental tree (1.5" caliper).
5. Rooms designated on the floor plans as office or bonus rooms shall not be used as sleeping rooms.

ORDINANCE NO. 2021-06

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE TOWN OF BLOWING ROCK; CREATING THE PINE AND LAUREL CONDITIONAL ZONING DISTRICT (CZ-CB)

WHEREAS, the Town of Blowing Rock has the authority, pursuant to Chapter 160D-703 of the North Carolina General Statutes, to adopt zoning regulations, to establish zoning districts and to classify property within its jurisdiction according to zoning district, and may amend said regulations and district classifications from time to time in the interest of the public health, safety and welfare; and

WHEREAS, this Ordinance is consistent with NC General Statutes 160D-703, establishing conditional zoning districts in local zoning jurisdictions; and

WHEREAS, this Ordinance is consistent with the Town's 2014 Comprehensive Plan Update for the reasons set out herein; and

WHEREAS, the Town of Blowing Rock has reviewed the proposed ordinance and recommends its enactment by the Board of Commissioners;

NOW, THEREFORE, THE TOWN OF BLOWING ROCK BOARD OF COMMISSIONERS, MEETING IN REGULAR SESSION AND WITH A MAJORITY OF THE BOARD MEMBERS VOTING IN THE AFFIRMATIVE, HEREBY ORDAINS THE FOLLOWING.

Section One. Upon petition of Steve Heatherington (Lucrum 7, LLC), the Official Zoning Map of the Town of Blowing Rock is hereby amended to create the Pine and Laurel, Conditional Zoning District (CZ-CB) as more particularly set forth herein.

Section Two. This Ordinance is found to be consistent with the Town of Blowing Rock 2014 Comprehensive Plan Update, particularly with the following policies contained therein:

- LC-1 Refocus growth on Blowing Rock's core through policies and actions that encourage both infill development and the redevelopment of properties that are not being utilized for their highest and best use.
- H-2: The architectural design of new development on the site will reinforce the western NC vernacular and respect the character of the town and surrounding neighborhoods.
- LC-6.4: Encourage the use of the Conditional Zoning process to address situations where rezoning to an existing base zoning district would not be compatible with surrounding development in the absence of conditions tailored to the particular nature of the proposed use or development.

- LC-3.1: Amend the Land Use Code to increase the density allowed in the most intensive residential zoning district to allow at least 8 multi-family dwelling units per acre by-right.

Section Three. The zoning classification of that certain real property shown on the aerial photo map, attached hereto as **Exhibit A** and made a part hereof, is hereby changed from CB, Central Business to CZ-CB, Conditional Zoning-Central Business. Said property is also identified on Watauga County PINs 2807-87-8611-000, and 2817-87-7474-000.

Section Four. The Pine and Laurel Conditional Zoning District is a conditional zoning district established pursuant to the Land Use Ordinance of the Town of Blowing Rock by means of authority granted by the North Carolina General Statutes. Future development and use of lands situated within the Pine and Laurel Conditional Zoning District, and the processing of applications to develop and use such lands, shall comply with the conditions set forth on the document entitled, Pine and Laurel Conditional Zoning District: List of Standards & Conditions, which is attached to this ordinance as **Exhibit B** and incorporated herein. The aforementioned List of Standards & Conditions, made a part thereof, shall run with the land and shall be binding on Lucrum 7, LLC, its heirs and assigns.

Section Five. Pursuant to Section 16-9.6 of the Town of Blowing Rock Land Use Ordinance, the Master Plan replaces all conflicting development regulations set forth in the Land Development Standards, and such development regulations are varied to the extent they conflict with the Master Plan and List of Standards & Conditions. The Master Plan specifically includes the architectural plans (February 18, 2021) and civil engineering and site plans (February 16, 2021) submitted to Town Council and subsequent construction drawings revised as a result of additional conditions imposed by Town Council after the May 11, 2021 public hearing. Construction drawings include at a minimum: site plan, utility plan, grading plan, landscape plan, and architectural plan and elevations. Any substantial change to the Master Plan as noted below shall be reviewed by the Planning Board and approved or denied by the Town Council as an amended conditional zoning district. The following changes to the Master plan shall require approval by the Town Council:

(a) Land area being added or removed from the conditional district.
(b) Modification of special performance criteria, design standards, or other requirements specified by the enacting ordinance.
(c) A change in land use or development type beyond that permitted by the approved master plan.
(d) When there is introduction of a new vehicular access point to an existing street, road or thoroughfare not previously designated for access.
(e) Hours of operation and/or delivery hours.

All other changes to the Master plan shall receive approval by the Administrator. However, if in the judgment of the Administrator, the requested changes alter the basic development concept of the Conditional Zoning District, the Administrator may require concurrent approval by the Town Council.

Section Six. Enactment of this Ordinance constitutes the approval of a site-specific development plan resulting in the establishment of a vested right, pursuant to N.C.G.S. 160D-108, to undertake and complete the development and use of the property under the terms and conditions specified in the Master Plan and the List of Standards & Conditions. Such vested right shall have a term of two years from the date of adoption of this Ordinance.

Section Seven. The Office of the Zoning Administrator is hereby authorized and directed to modify the Town's Official Zoning Map consistent with this Ordinance.

Section Eight. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of the ordinance.

Section Nine. All ordinances or portions thereof in conflict herewith are hereby repealed to the extent of such conflict.

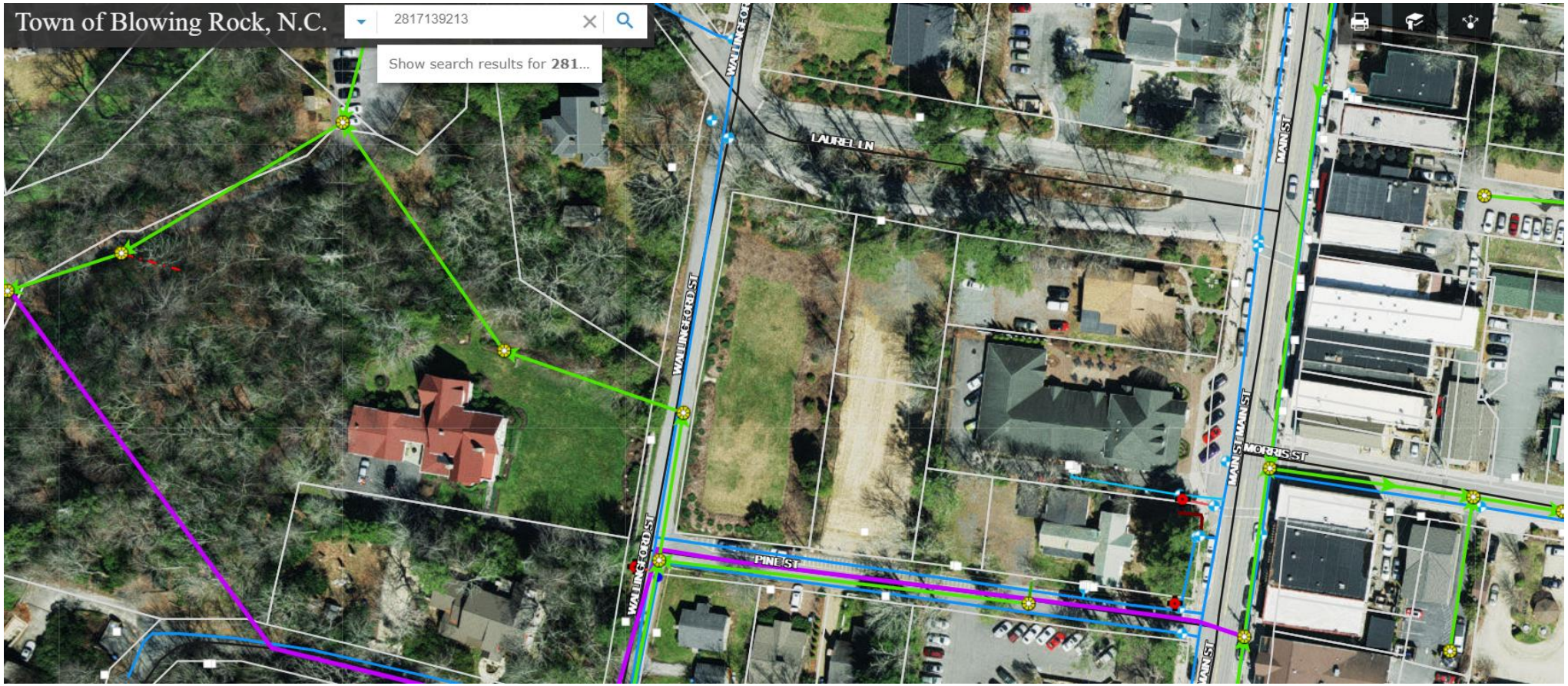
Section Ten. This ordinance shall be in full force and effect from and after the date of adoption.

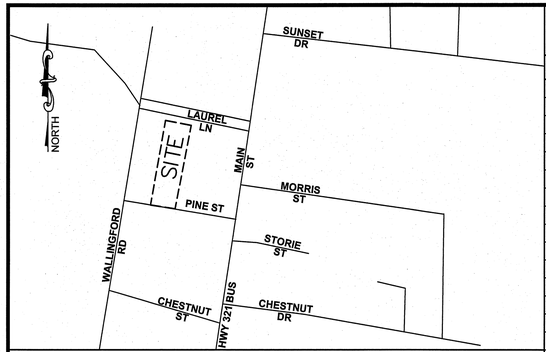
Adopted this _____ day of _____, 2021.

_____
Mayor

ATTEST:

_____
Town Clerk


Town of Blowing Rock, N.C.
2817139213
Show search results for 281...
LAUREL LN
WALLINGFORD ST
PINE ST
MAIN ST
MORRIS ST



VICINITY MAP
NOT TO SCALE

INDEX OF DRAWINGS

DWG. NO.	DESCRIPTION	SHEET NO.
C-1	COVER SHEET	1 OF 5
C-2	EXISTING CONDITIONS	2 OF 5
C-3	PRELIMINARY SITE PLAN	3 OF 5
C-4	PRELIMINARY GRADING PLAN	4 OF 5
C-5	PRELIMINARY LANDSCAPE PLAN	4 OF 5

PINE & LAUREL TOWNHOMES

CONDITIONAL ZONING PERMIT

144 PINE STREET

BLOWING ROCK, NORTH CAROLINA

PROJECT NO. B19065

Municipal Engineering Services Company, P.A.
Boone, N.C. Garner, N.C.

PRELIMINARY
FOR REGULATORY REVIEW ONLY

By: _____
Professional Engineer

LEGEND

- EX. POWER POLE
- EX. SS MANHOLE
- EX. SS CLEANOUT
- EX. GATE VALVE
- EX. FIRE HYDRANT
- EX. LIGHT POLE
- EX. CATCH BASIN
- EX. DROP INLET
- EX. WATER METER
- EX. GUY WIRE
- EX. TEST PIT
- EX. DRAINAGE MANHOLE
- EX. GAS MARKER
- EX. WELL
- EX. TREE
- EX. BUSH
- EX. SIGN
- EX. TELEPHONE PEDESTAL
- EX. FIBER OPTIC MARKER
- PROPOSED POWER POLE
- PROPOSED SS MANHOLE
- PROPOSED SS CLEANOUT
- PROPOSED GATE VALVE
- PROPOSED FIRE HYDRANT
- PROPOSED WATER METER
- PROPOSED LIGHT POLE
- PROPOSED STORMWATER DETETION OUTLET CONTROL STRUCTURE
- PROPOSED STORMWATER DRAINAGE STRUCTURE
- PROPOSED STORMWATER PIPE FLARED END SECTION

LINETYPES

- PROPOSED WATERMAIN
- 3200 — PROPOSED CONTOURS
- 3200 — EXISTING CONTOURS
- STREAM OR CREEK
- DITCH OR SWALE
- T/B — STREAM OR CREEK TOP OF BANK
- SB — STREAM BUFFER
- TB — TROUT BUFFER
- WTL — EXISTING WETLANDS
- PROPOSED DRAINAGE PIPE
- EXISTING STORM DRAINAGE
- PROPOSED SANITARY SEWER MAIN
- CENTERLINE
- FENCES
- EXISTING WATERLINE
- R/W — RIGHT-OF-WAY LINE
- EA — EASEMENTS
- WS — EXISTING WATERSHED
- AE — EXISTING FLOOD ZONE AE LIMIT
- EXISTING SANITARY SEWER
- PD — PERMANENT DIVERSION
- TD — TEMPORARY BERM DITCH
- SF — SILT FENCE
- EXISTING WOODS LINE
- // — EXISTING OVERHEAD POWERLINE
- G — UNDERGROUND GAS LINE
- FO — UNDERGROUND FIBER OPTIC LINE
- P — UNDERGROUND POWERLINE
- T — UNDERGROUND TELEPHONE LINE
- C — UNDERGROUND CABLE LINE

LAND USE REQUIREMENTS

SITE ZONED: CB (CENTRAL BUSINESS)
PIN: 2807-87-7474-000 & 2807-87-8611-000*

		PROVIDED:		ALLOWED:	
LOT AREA:	=	17,143 (0.393 AC)	> =	NO MIN.	MIN
LOT WIDTH:	=	74 FT	> =	NO MIN.	MIN
BUILDING HEIGHT:	=	28'-39'	> =	30' - 40'	MAX
EAVE HEIGHT:	=	20'	< =	24'	MAX
NUMBER OF UNITS:	=	8 RESIDENTIAL** UNITS (20.35/AC)	> =	5 UNITS/AC	MAX

* PROPERTIES TO BE RECOMBINED
** CONDITIONAL ZONING PERMIT REQUIRED

SETBACKS: 15' ALONG STREET FRONTAGES
5' ALONG ADJOINING LOTS

LAND USE REQUIREMENTS

1. REQUESTED ZONING = CZ-CB
2. DENSITY : 20.35 UNITS PER ACRE
3. WESTERN ROOF SLOPE OF 4:12 ON SHED DORMERS

STORMWATER MANAGEMENT/ WATERSHED

1. NEW DEVELOPMENT WILL PROVIDE UNDERGROUND STORMWATER DETENTION IN ACCORDANCE WITH THE TOWN'S ORDINANCE.

2. THE PROPERTY IS NOT WITHIN A WATERSHED.

EXISTING IMPERVIOUS SURFACE AREA	=	11,412 FT²
EXISTING PREVIOUS TO 1993	=	7,588 FT²
PROPOSED IMPERVIOUS SURFACE AREA	=	14,029 FT²

PARKING

	REQUIRED	PROVIDED
RESIDENTIAL (8 UNITS)		
6 ONE BEDROOM UNITS: 1 $\frac{1}{2}$ PER UNIT	9	9
2 TWO BEDROOM UNITS: 2 PER UNIT	4	4
GUEST: $\frac{1}{4}$ UNIT : $\frac{8}{4}$ = 2	2	2
CREDIT		
TOTAL	15	15

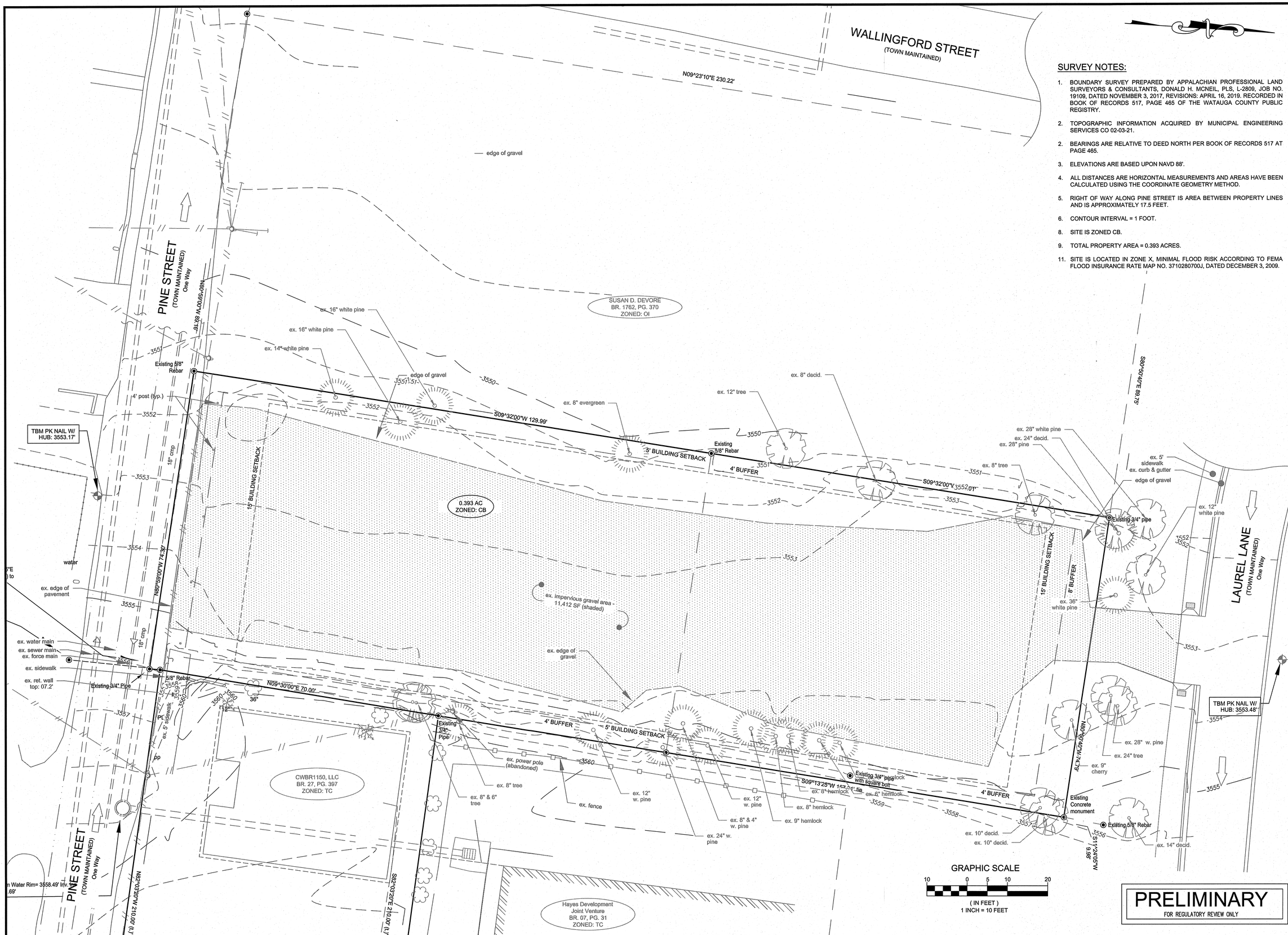
MUNICIPAL ENGINEERING SERVICES COMPANY, P.A.
68 SHIPWASH DRIVE, GARNER, NC 27529 - PHONE: 919-772-5393
820-B STATE FARM ROAD, BOONE, NC 28607 - PHONE: 828-262-1767
LICENSE NUMBER: C-0281

PINE & LAUREL - CONDITIONAL ZONING
PERMIT - 144 PINE STREET
LUCRUM 7 LLC
BLOWING ROCK, NORTH CAROLINA

DATE	BY	REV.	DESCRIPTION

COVER SHEET

SCALE: AS SHOWN
DATE: 02-16-21
DRWN. BY: SGJ
CHKD. BY: MPT
PROJECT NUMBER: B19065
DRAWING NO. C-1
SHEET NO. 1 OF 5



SURVEY NOTES:

1. BOUNDARY SURVEY PREPARED BY APPALACHIAN PROFESSIONAL LAND SURVEYORS & CONSULTANTS, DONALD H. MCNEIL, PLS, L-2809, JOB NO. 19109, DATED NOVEMBER 3, 2017, REVISIONS: APRIL 16, 2019. RECORDED IN BOOK OF RECORDS 517, PAGE 465 OF THE WATAUGA COUNTY PUBLIC REGISTRY.
2. TOPOGRAPHIC INFORMATION ACQUIRED BY MUNICIPAL ENGINEERING SERVICES CO 02-03-21.
2. BEARINGS ARE RELATIVE TO DEED NORTH PER BOOK OF RECORDS 517 AT PAGE 465.
3. ELEVATIONS ARE BASED UPON NAVD 88'.
4. ALL DISTANCES ARE HORIZONTAL MEASUREMENTS AND AREAS HAVE BEEN CALCULATED USING THE COORDINATE GEOMETRY METHOD.
5. RIGHT OF WAY ALONG PINE STREET IS AREA BETWEEN PROPERTY LINES AND IS APPROXIMATELY 17.5 FEET.
6. CONTOUR INTERVAL = 1 FOOT.
8. SITE IS ZONED CB.
9. TOTAL PROPERTY AREA = 0.393 ACRES.
11. SITE IS LOCATED IN ZONE X, MINIMAL FLOOD RISK ACCORDING TO FEMA FLOOD INSURANCE RATE MAP NO. 3710280700J, DATED DECEMBER 3, 2009.

PRELIMINARY
FOR REGULATORY REVIEW ONLY

MUNICIPAL ENGINEERING SERVICES COMPANY, P.A.
68 SHIPWASH DRIVE, GARNER, NC 27529 · PHONE: 919-772-5393
820-B STATE FARM ROAD, BOONE, NC 28607 · PHONE: 828-262-1767
LICENSE NUMBER: C-0281

PINE & LAUREL - CONDITIONAL USE PERMIT - 144 PINE STREET
LUCRUM 7 LLC
BLOWING ROCK, NORTH CAROLINA

DATE	BY	REV.	DESCRIPTION

EXISTING CONDITIONS

SCALE:	AS SHOWN
DATE:	02-16-21
DRWN. BY:	SGJ
CHKD. BY:	MPT
PROJECT NUMBER	B19065
DRAWING NO.	C-2
SHEET NO.	2 OF 5

WALLINGFORD STREET
(TOWN MAINTAINED)

PINE STREET
(TOWN MAINTAINED)
One Way

edge of gravel

SUSAN D. DEVORE
BR. 1762, PG. 370
ZONED: OI

ex. 16" white pine
ex. 16" white pine
REMOVE
ex. 14" white pine
REMOVE
UNDERGROUND
PROPANE TANK
edge of gravel
5' SIDEWALK
SET 2" TS& V ON
EX. WATERMAIN
4' post (typ.)
15'
4'
18" cmp
TBM PK NAIL W/
HUB: 3553.17'
SET NEW MH ON
EX. 8" PVC
SEWER MAIN IN
STREET
15' BUILDING SETBACK
TYP. LOCATION
FOR HVAC UNITS
RETAINING WALL
3.5' MAX. HEIGHT
ex. 8" evergreen
REMOVE
ex. 12" tree
ex. 8" decid.
REMOVE
5' BUILDING SETBACK
4' BUFFER
4' X 14' CONCRET PATIO
W/ 4' FENCED RAILING
ex. 28" white pine
ex. 24" decid.
ex. 28" pine
ex. 8" tree
REMOVE
ex. 5'
sidewalk
ex. curb & gutter
edge of gravel
ex. 12"
white pine
REPLACE
PROPOSED
TOWNHOMES
12,747 GFA
(8 UNITS)
4' SIDEWALK
15' BUILDING SETBACK
UNDERGROUND
PROPANE TANK
8' BUFFER
15' BUILDING SETBACK
ex. 36"
white pine
REPLACE
LAUREL LANE
(TOWN MAINTAINED)
One Way
DO NOT
ENTER
SIGN
TIE IN TO EX. 5'
SIDEWALK
5' SIDEWALK
ex. edge of
pavement
GATE
ROLLOUT AND
RECYCLING ENCLOSURE
13' ACCESS DRIVE
9' (TYP.)
U.G. STORMWATER
DETENTION #1
(SHADED)
ex. edge of
gravel
19' (TYP.)
15
SEWER SERVICE
WATER SERVICE
STORM DRAINAGE
4' SIDEWALK
GRADE TO
DRAIN
TIE IN TO EX. 5'
SIDEWALK
18" cmp
ex. water main
ex. sewer main
ex. force main
ex. sidewalk
ex. ret. wall
top: 07.2'
RETAINING WALL
FENCING, TO BE
COMPATIBLE WITH
SIDING ON BUILDING
4' BUFFER
5' BUILDING SETBACK
TBM PK NAIL W/
HUB: 3553.48'
ex. 5' sidewalk
ex. power pole
(abandoned)
ex. 8" tree
ex. 8" & 6"
tree
ex. fence
ex. 12"
w. pine
REMOVE
ex. 12"
w. pine
REMOVE
ex. 8" & 4"
w. pine
REMOVE
ex. 24" w.
pine
REMOVE
ex. 9" hemlock
REMOVE
ex. 8" hemlock
REMOVE
ex. 8" hemlock
REMOVE
ex. 6" hemlock
REMOVE
ex. 6" hemlock
REMOVE
NEW 5' WOODEN
PRIVACY FENCE
4' BUFFER
24" CONC. CURB
& GUTTER
ex. 10" decid.
ex. 10" decid.
ex. 28" w. pine
REPLACE
ex. 24" tree
REPLACE
ex. 9"
cherry
REMOVE
RIGHT TURN
ONLY SIGN
ex. 14" decid.
CWBR1150, LLC
BR. 27, PG. 397
ZONED: TC
Hayes Development
Joint Venture
BR. 07, PG. 31
ZONED: TC
PINE STREET
(TOWN MAINTAINED)
One Way

GRAPHIC SCALE
10 0 5 10 20
(IN FEET)
1 INCH = 10 FEET

PRELIMINARY
FOR REGULATORY REVIEW ONLY

MUNICIPAL ENGINEERING
SERVICES COMPANY, P.A.
68 SHIPWASH DRIVE, GARNER, NC 27529 · PHONE: 919-772-5393
820-B STATE FARM ROAD, BOONE, NC 28607 · PHONE: 828-262-1767
LICENSE NUMBER: C-0281

PINE & LAUREL - CONDITIONAL USE
PERMIT - 144 PINE STREET
LUCRUM 7 LLC
BLOWING ROCK, NORTH CAROLINA

DATE	BY	REV.	DESCRIPTION

PRELIMINARY
SITE PLAN

SCALE:	AS SHOWN
DATE:	02-16-21
DRWN. BY:	SGJ
CHKD. BY:	MPT
PROJECT NUMBER	B19065
DRAWING NO.	C-3
SHEET NO.	3 OF 5

WALLINGFORD STREET
(TOWN MAINTAINED)

PINE STREET
(TOWN MAINTAINED)
One Way

LAUREL LANE
(TOWN MAINTAINED)
One Way

PROPOSED TOWNHOMES
12,747 GFA
(8 UNITS)

0.393 AC
ZONED: CB

SUSAN D. DEVORE
BR. 1762, PG. 370
ZONED: OI

CWBR1150, LLC
BR. 27, PG. 397
ZONED: TC

Hayes Development
Joint Venture
BR. 07, PG. 31
ZONED: TC

edge of gravel
ex. 16" white pine
ex. 16" white pine
REMOVE
ex. 14" white pine
REMOVE
UNDERGROUND
PROPANE TANK
TW: 54.0
BW: 52.1
5' SIDEWALK
TW: 54.0
BW: 54.0
TW: 54.0
BW: 52.1
edge of gravel
TYP. LOCATION
FOR HVAC UNITS
ex. 8" evergreen
REMOVE
RETAINING WALL
3.5' MAX. HEIGHT
TW: 54.0
BW: 50.6
ex. 12" tree
ex. 8" decid.
REMOVE
5' BUILDING SETBACK
4' BUFFER
TW: 54.0
BW: 51.5
ex. 8" tree
REMOVE
4' X 14' CONCRET PATIO
W/ 4' FENCED RAILING
TW: 54.0
BW: 52.5
ex. 28" white pine
ex. 24" decid.
ex. 28" pine
ex. 5'
sidewalk
ex. curb & gutter
edge of gravel
ex. 12"
white pine
REPLACE
15' BUILDING SETBACK
4' SIDEWALK
FFE: 54.75
GRADE TO
DRAIN
13' ACCESS DRIVE
U.G. STORMWATER
DETENTION #1
(SHADED)
9' (TYP.)
18' (TYP.)
ex. edge of
gravel
GATE
ROLLOUT AND
RECYCLING ENCLOSURE
SEWER SERVICE
WATER SERVICE
STORM DRAINAGE
UNDERGROUND
PROPANE TANK
8' BUFFER
ex. 36"
white pine
REPLACE
DO NOT
ENTER
SIGN
TIE IN TO EX. 5'
SIDEWALK
SET 2" TS& V ON
EX. WATERMAIN
4' post (typ.)
TBM PK NAIL W/
HUB: 3553.17'
SET NEW MH ON
EX. 8" PVC
SEWER MAIN IN
STREET
ex. edge of
pavement
TIE IN TO EX. 5'
SIDEWALK
ex. water main
ex. sewer main
ex. force main
ex. sidewalk
ex. ret. wall
top: 07.2'
TW: 57.5
BW: 55.0
TW: 56.5
BW: 55.0
TW: 55.5
BW: 55.0
TW: 57.5
BW: 56.5
TW: 57.5
BW: 57.0
RETAINING WALL
FENCING, TO BE
COMPATIBLE WITH
SIDING ON BUILDING
4' BUFFER
5' BUILDING SETBACK
ex. power pole
(abandoned)
ex. 8" tree
ex. 8" & 6"
tree
ex. fence
ex. 12"
w. pine
REMOVE
ex. 24" w.
pine
REMOVE
ex. 8" & 4"
w. pine
REMOVE
ex. 12"
w. pine
REMOVE
ex. 8" hemlock
REMOVE
ex. 9" hemlock
REMOVE
ex. 8" hemlock
REMOVE
ex. 6" hemlock
REMOVE
ex. 8" hemlock
REMOVE
NEW 5' WOODEN
PRIVACY FENCE
24" CONC. CURB
& GUTTER
ex. 10" decid.
ex. 10" decid.
ex. 9"
cherry
REMOVE
ex. 28" w. pine
REPLACE
ex. 24" tree
REPLACE
ex. 14" decid.
RIGHT TURN
ONLY SIGN
TBM PK NAIL W/
HUB: 3553.48'
ex. 5' sidewalk
18" cmp
15
GRAPHIC SCALE
10 0 5 10 20
(IN FEET)
1 INCH = 10 FEET

PRELIMINARY
FOR REGULATORY REVIEW ONLY

MUNICIPAL ENGINEERING SERVICES COMPANY, P.A.
68 SHIPWASH DRIVE, GARNER, NC 27529 - PHONE: 919-772-5393
820-B STATE FARM ROAD, BOONE, NC 28607 - PHONE: 828-262-1767
LICENSE NUMBER: C-0281

PINE & LAUREL - CONDITIONAL USE
PERMIT - 144 PINE STREET
LUCRUM 7 LLC
BLOWING ROCK, NORTH CAROLINA

DATE	BY	REV.	DESCRIPTION

PRELIMINARY
GRADING PLAN

SCALE:	AS SHOWN
DATE:	02-16-21
DRWN. BY:	SGJ
CHKD. BY:	MPT
PROJECT NUMBER	B19065
DRAWING NO.	C-4
SHEET NO.	4 OF 5

WALLINGFORD STREET
(TOWN MAINTAINED)

PINE STREET
(TOWN MAINTAINED)
One Way

SUSAN D. DEVORE
BR. 1762, PG. 370
ZONED: OI

edge of gravel

ex. 16" white pine
REMOVE

ex. 16" white pine
REMOVE

ex. 14" white pine
REMOVE

SET 2" TS& V ON
EX. WATERMAIN

5' SIDEWALK

UNDERGROUND
PROPANE TANK

4' post (typ.)

TBM PK NAIL W/
HUB: 3553.17'

Southern Boundary
8' ft - Type 'B' required
Semi-Opaque Buffer
Small trees & evergreen shrubs
15' buffer provided

15'

4'

4'x14' Patio (typ)

15' BUILDING SETBACK

TYP. LOCATION
FOR HVAC UNITS

ex. 8" evergreen
REMOVE

RETAINING WALL
3.5' MAX. HEIGHT

5' BUILDING SETBACK

Western Boundary
4' ft - Type 'C' required
Broken Buffer
Small trees, fencing & shrubs
3' buffer provided @ Patios
7' buffer provided btw. Patios

tree

ex. 8" decid.
REMOVE

ex. 28" white pine
ex. 24" decid.
ex. 28" pine

ex. 8" tree
REMOVE

4' X 14' CONCRETE PATIO
W/ 4' FENCED RAILING

ex. 5'
sidewalk
ex. curb & gutter

edge of gravel

ex. 12"
white pine
REPLACE

SET NEW MH ON
EX. 8" PVC
SEWER MAIN IN
STREET

4' SIDEWALK

PROPOSED
TOWNHOMES
12,747 GFA
(8 UNITS)

MID UNITS (6)
Ground – 616.0 sf
2nd Floor- 659.5 sf
3rd Floor- 412.0 sf
TOTAL 1,687.5 sf

END UNITS (2)
Ground – 616.0 sf
2nd Floor- 659.5 sf
TOTAL 1,275.5 sf

15' BUILDING SETBACK

5' BUFFER

UNDERGROUND
PROPANE TANK

REPLACE

LAUREL LANE
(TOWN MAINTAINED)
One Way

5' SIDEWALK

ex. edge of
pavement

GATE

ROLLOUT AND
RECYCLING ENCLOSURE

2nd Floor overhang (typ)

13' ACCESS DRIVE

REMOVE

DO NOT
ENTER
SIGN

TIE IN TO EX. 5'
SIDEWALK

9' (TYP.)

U.G. STORMWATER
DETENTION #1
(SHADED)

ex. edge of
gravel

19' (TYP.)

15

4' SIDEWALK

GRADE TO
DRAIN

Northern Boundary
8' ft - Type 'B' required
Semi-Opaque Buffer
Small trees & evergreen shrubs
15' buffer provided

TIE IN TO EX. 5'
SIDEWALK

ex. water main
ex. sewer main
ex. force main
ex. sidewalk
ex. ret. wall
top: 07.2'

SEWER SERVICE

WATER SERVICE

STORM DRAINAGE

RETAINING WALL

FENCING, TO BE
COMPATIBLE WITH
SIDING ON BUILDING

4' BUFFER

5' BUILDING SETBACK

TBM PK NAIL W/
HUB: 3553.48'

REPLACE

REPLACE

REPLACE

ex. 9"
cherry
REMOVE

ex. 5' sidewalk

CWBR1159, LLC
BR. 27, PG. 397
ZONED: TC

Eastern Boundary
4' ft - Type 'B' required
Semi-Opaque Buffer
Small trees, retaining wall,
fencing & Evergreen shrubs
4' buffer provided

ex. 8" & 6"
tree

ex. fence

ex. 12"
w. pine
REMOVE

ex. 12"
w. pine
REMOVE

ex. 8" hemlock
REMOVE

ex. 8" & 4"
w. pine
REMOVE

ex. 9" hemlock
REMOVE

ex. 24" w.
pine
REMOVE

REMOVE

REMOVE

NEW 5' WOODEN
PRIVACY FENCE

24" CONC. CURB
& GUTTER

4' BUFFER

RIGHT TURN
ONLY SIGN

ex. 10" decid.
ex. 10" decid.

ex. 14" decid.

PINE STREET
(TOWN MAINTAINED)
One Way

Hayes Development
Joint Venture
BR. 07, PG. 31
ZONED: TC

GRAPHIC SCALE
10 0 5 10 20
(IN FEET)
1 INCH = 10 FEET

Appalachian Architecture, P.A.
703 W. King Street, Suite #201
Post Office Box 179
Boone, NC 28607

MUNICIPAL ENGINEERING SERVICES COMPANY, P.A.
68 SHIPWASH DRIVE, GARNER, NC 27529 - PHONE: 919-772-5393
820-B STATE FARM ROAD, BOONE, NC 28607 - PHONE: 828-262-1767
LICENSE NUMBER: C-0281

PINE & LAUREL - CONDITIONAL USE PERMIT - 144 PINE STREET
OWNER NAME #1
BLOWING ROCK, NORTH CAROLINA

DATE	BY	REV.	DESCRIPTION
02.15.2021	BD		LANDSCAPE PLAN by ASP. ARCHITECTURE

PRELIMINARY
SITE PLAN

SCALE:	AS SHOWN
DATE:	02-09-21
DRWN. BY:	SGJ
CHKD. BY:	MPT
PROJECT NUMBER	B19 065
DRAWING NO.	C-5
SHEET NO.	5 OF 5

WALLINGFORD STREET
(TOWN MAINTAINED)

PINE STREET
(TOWN MAINTAINED)
One Way

edge of gravel

SUSAN D. DEVORE
BR. 1762, PG. 370
ZONED: OI

ex. 16" white pine

ex. 16" white pine
REMOVE

ex. 14" white pine
REMOVE

UNDERGROUND
PROPANE TANK

edge of gravel

5' SIDEWALK

SET 2" TS& V ON
EX. WATERMAIN

4' post (typ.)

15'

TBM PK NAIL W/
HUB: 3553.17'

18" cmp

4"

R10

15' BUILDING SETBACK

SET NEW MH ON
EX. 8" PVC
SEWER MAIN IN
STREET

TYP. LOCATION
FOR HVAC UNITS

ex. 8" evergreen
REMOVE

RETAINING WALL
3.5' MAX. HEIGHT

8' BUILDING SETBACK

4' BUFFER

ex. 8" decid.
REMOVE

ex. 12" tree

ex. 28" white pine

ex. 24" decid.

ex. 28" pine

ex. 8" tree
REMOVE

4' X 14' CONCRET PATIO
W/ 4' FENCED RAILING

ex. 5'
sidewalk

ex. curb & gutter

edge of gravel

ex. 12"
white pine
REPLACE

PROPOSED
TOWNHOMES
12,747 GFA
(8 UNITS)

4' SIDEWALK

15' BUILDING SETBACK

UNDERGROUND
PROPANE TANK

8' BUFFER

ex. 36"
white pine
REPLACE

LAUREL LANE
(TOWN MAINTAINED)
One Way

5' SIDEWALK

ex. edge of
pavement

GATE

ROLLOUT AND
RECYCLING ENCLOSURE

13' ACCESS DRIVE

9' (TYP.)

U.G. STORMWATER
DETENTION #1
(SHADED)

ex. edge of
gravel

19' (TYP.)

15

4' SIDEWALK

DO NOT
ENTER
SIGN

TIE IN TO EX. 5'
SIDEWALK

TIE IN TO EX. 5'
SIDEWALK

18" cmp

ex. water main

ex. sewer main

ex. force main

ex. sidewalk

ex. ret. wall
top: 07.2'

SEWER SERVICE

WATER SERVICE

STORM DRAINAGE

GRADE TO
DRAIN

TBM PK NAIL W/
HUB: 3553.48'

RETAINING WALL

FENCING, TO BE
COMPATIBLE WITH
SIDING ON BUILDING

4' BUFFER

5' BUILDING SETBACK

ex. 5' sidewalk

ex. 28" w. pine
REPLACE

ex. 24" tree
REPLACE

ex. 9"
cherry
REMOVE

ex. power pole
(abandoned)

ex. 8" tree

ex. 8" & 6"
tree

ex. fence

ex. 12"
w. pine
REMOVE

ex. 12"
w. pine
REMOVE

ex. 8" & 4"
w. pine
REMOVE

ex. 24" w.
pine
REMOVE

ex. 8" hemlock
REMOVE

ex. 9" hemlock
REMOVE

ex. 8" hemlock
REMOVE

ex. 6" hemlock
REMOVE

ex. 6" hemlock
REMOVE

NEW 5' WOODEN
PRIVACY FENCE

24" CONC. CURB
& GUTTER

4' BUFFER

ex. 10" decid.

ex. 10" decid.

RIGHT TURN
ONLY SIGN

ex. 14" decid.

CWBR1150, LLC
BR. 27, PG. 397
ZONED: TC

PINE STREET
(TOWN MAINTAINED)
One Way

Hayes Development
Joint Venture
BR. 07, PG. 31
ZONED: TC

GRAPHIC SCALE

10 0 5 10 20

(IN FEET)
1 INCH = 10 FEET

PRELIMINARY
FOR REGULATORY REVIEW ONLY

MUNICIPAL ENGINEERING SERVICES COMPANY, P.A.
68 SHIPWASH DRIVE, GARNER, NC 27529 - PHONE: 919-772-5393
820-B STATE FARM ROAD, BOONE, NC 28607 - PHONE: 828-262-1767
LICENSE NUMBER: C-0281

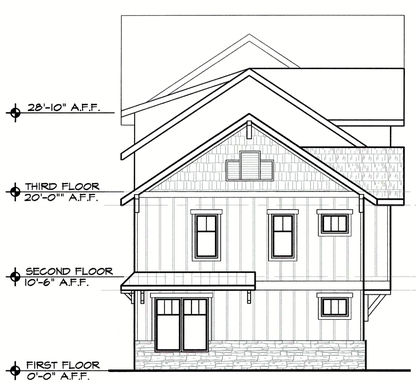
PINE & LAUREL - CONDITIONAL USE PERMIT - 144 PINE STREET
LUCRUM 7 LLC
BLOWING ROCK, NORTH CAROLINA

DATE	BY	REV.	DESCRIPTION
3-31-21	MPT	1	RETAINING WALL SHIFTED TO PROPERTY LINE

PRELIMINARY
SITE PLAN

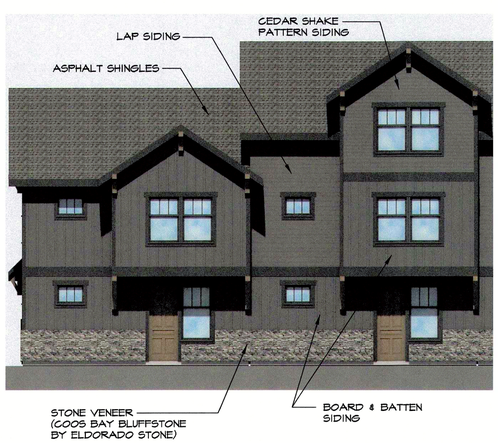
SCALE:	AS SHOWN
DATE:	03-31-21
DRWN. BY:	SGJ
CHKD. BY:	MPT
PROJECT NUMBER	B19065
DRAWING NO.	C-3
SHEET NO.	3 OF 5

1 A-2 REAR ELEVATION
1/8"=1'-0"



3 A-2 END ELEVATION
1/8"=1'-0"

2 A-2 FRONT ELEVATION
1/8"=1'-0"



4 A-2 EXTERIOR MATERIALS
N.T.S.

5 A-2 REAR VIEW PERSPECTIVE
N.T.S.

6 A-2 FRONT VIEW PERSPECTIVE
N.T.S.

APPALACHIAN ARCHITECTURE, PA

APPALACHIAN ARCHITECTURE, PA
BILL DIXON, NCARB
703 W. KING ST.
SUITE 201
BOONE, NC 28607
828 265 2405
FAX: 828 265 2406
WEBSITE: WWW.APPALARCH.COM

DATE: 2/18/21

REVISIONS:
DATE: REV#: BY:

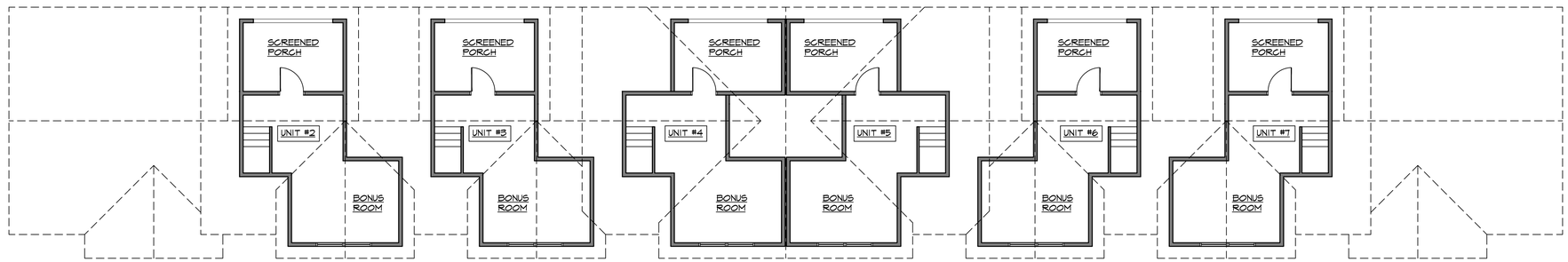
WILLIAM MAX DIXON, JR. REGISTERED ARCHITECT 5579 NORTH CAROLINA BOONE, N.C.

APPALACHIAN ARCHITECTURE, P.A. REGISTERED ARCHITECTURAL CORPORATION NORTH CAROLINA CERT. NO. 50893 BOONE, N.C.

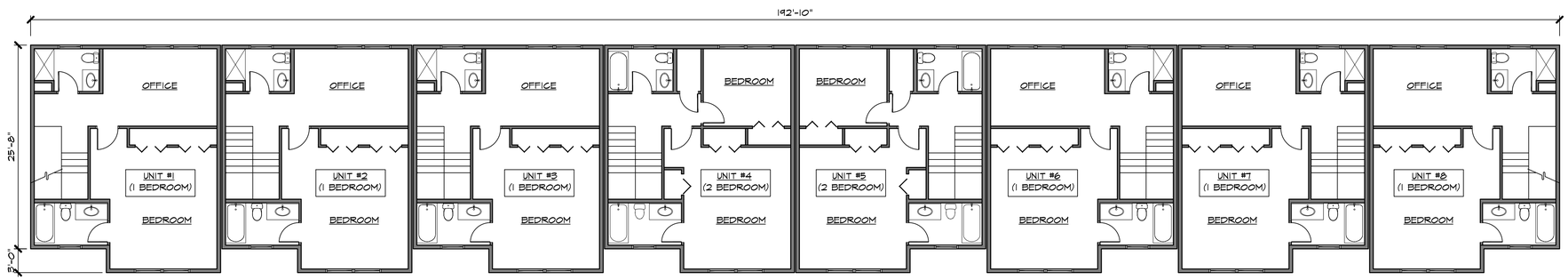
EXTERIOR ELEVATIONS

HETHERINGTON MULTI-FAMILY
PINE ST. - LAUREL LN.
BLOWING ROCK
NORTH CAROLINA

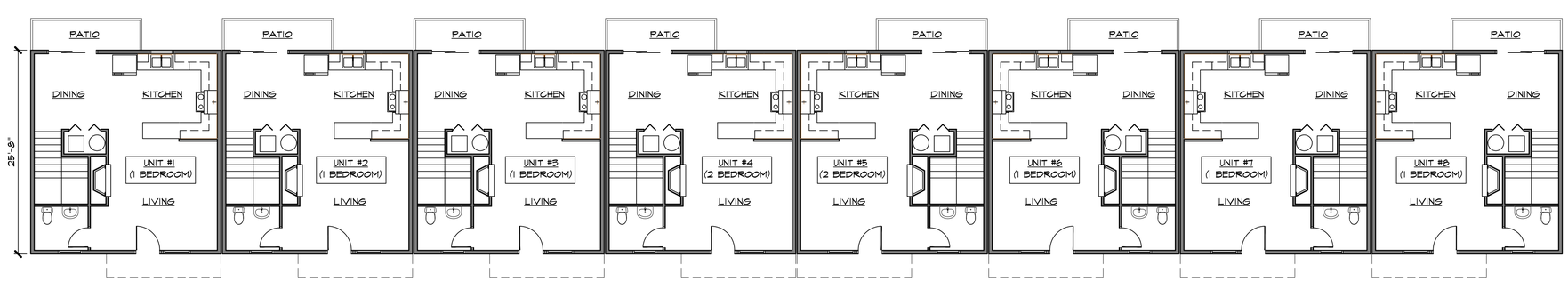
DRAWN BY: LB
CHECKED BY: BD
SHEET TITLE
A-2 OF



3 / A-1 THIRD FLOOR PLAN
1/8"=1'-0"



2 / A-1 SECOND FLOOR PLAN
1/8"=1'-0"



1 / A-1 FIRST FLOOR PLAN
1/8"=1'-0"

APPALACHIAN ARCHITECTURE, PA

APPALACHIAN
ARCHITECTURE, PA
BILL DIXON, NCARB
705 W. KING ST.
SUITE 201
BOONE, NC 28607
828 265 2405
FAX: 828 265 2406
WEBSITE: WWW.APPALARCH.COM

DATE: 2/18/21

REVISIONS:
DATE: REV#: BY:

WILLIAM MAX DIXON, JR. REGISTERED ARCHITECT 5579 NORTH CAROLINA BOONE, N.C.

APPALACHIAN ARCHITECTURE, P.A. (REGISTERED) ARCHITECTURAL CORPORATION NORTH CAROLINA CERT. NO. 50893 BOONE, N.C.

PRELIM. FLOOR PLANS

HETHERINGTON MULTI-FAMILY
PINE ST. - LAUREL LN.
BLOWING ROCK
NORTH CAROLINA

DRAWN BY: LB
CHECKED BY: BD

SHEET TITLE
A-1
OF

Blowing Rock History Walk

Phase-1 Approval Request

Agenda

- Recap of December Proposal
- Overview & Highlight of Changes
- Revised Proposal
  - Overview
  - Revised Map
  - Reasoning
  - History Content
  - Station Renderings
  - Construction & Maintenance
- Q&A & Ask For Approval

December's Proposal Summary

Provide residents & visitors an attractive & engaging stroll through our history

Public / Private Partnership

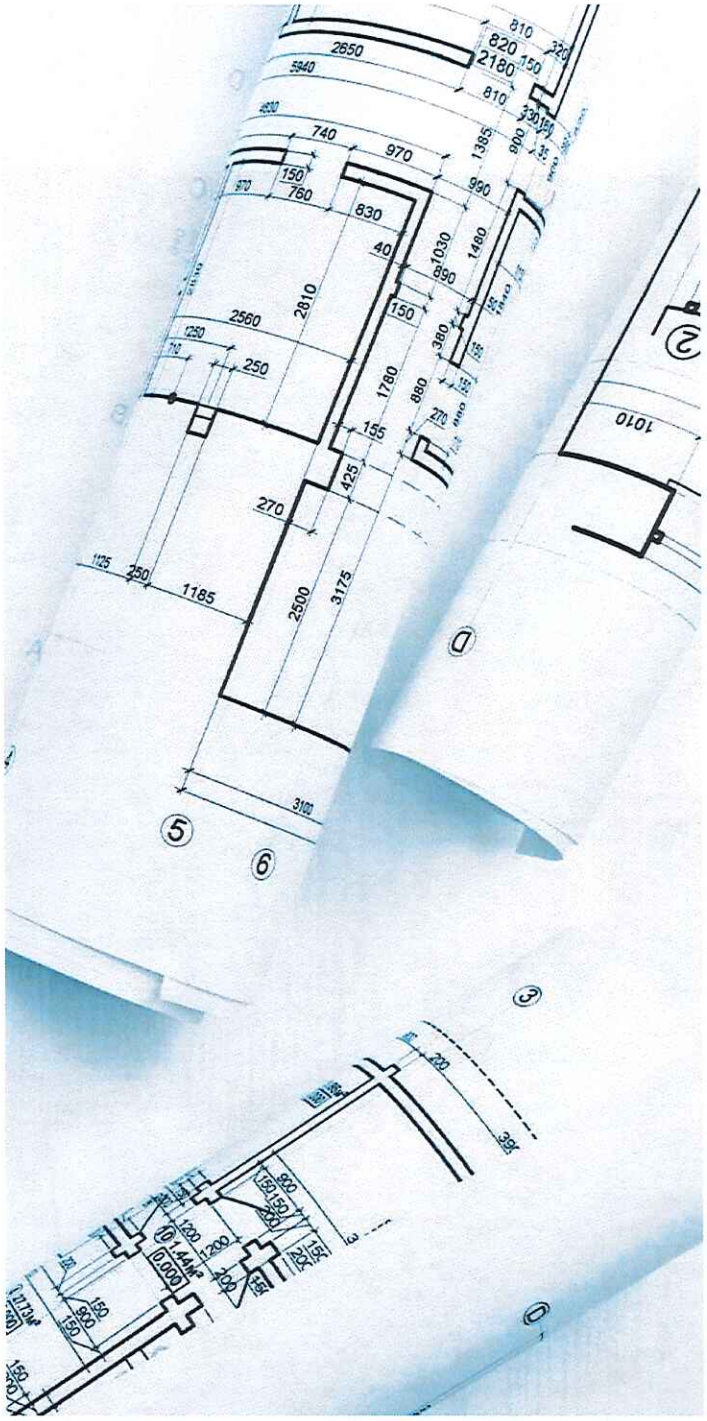
- TOBR – space adjacent to existing sidewalks (no $)
- BRHS – History content
- Village Foundation & BRHS – Funding

Originally 21 history stations

From Main St. down Laurel Ln., through Broyhill Park & back

Adding Value to Our Community

- Brings our proud history to life for our community
- Adds educational opportunities for BR School
- Enhances cultural & heritage tourism
- Reduce crowding on Main St. sidewalks



Overview & Changes

With Input From David Harwood, Jennifer Brown, Shane Fox & Others

- Phase-1 will be 10 stations on Laurel Ln. and at the park entrance
- Stations are slightly smaller
- Phase-2 will be presented in the future

Reasoning

- Work to begin on a tremendous community asset
- Village Foundation fundraising cycle
- Historical Society team momentum
- Time for Parks Committee
- A two-step construction cycle

BLOWING ROCK CHARITY HORSE SHOW

In 1923 Lloyd M. Tate held the first Blowing Rock Horse Show on Green Hill Road just up the mountain behind the Green Park Hotel.

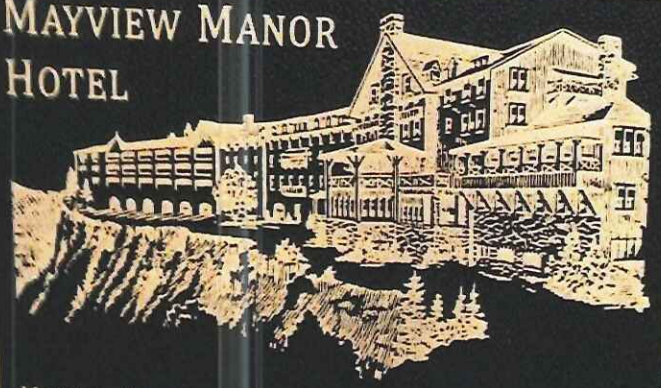
By the mid-1920's Mr. T. A. Broyhill had purchased much of what we know today as the Mayview neighborhood of Blowing Rock. In order to make the horse show an attraction for guests of the nearby Mayview Manor Hotel, the show moved to the current location at the Broyhill Equestrian Preserve on Laurel Lane in 1928.

After decades of expansion and improvements to both the facility and the competition, the event has never lost its "fun show" appeal.

With a commitment to preserving the traditions of horse sports in the High Country, the annual show has been held without interuption since 1923 and is among the oldest continuously operating horse shows in the country.

BY LEON STACKS

MAYVIEW MANOR HOTEL



Mayview Manor was an opulent 138 room, grand hotel, constructed in 1921 by Walter L. Alexander on the cliffs of Blowing Rock overlooking the Johns River Gorge. Its "Early Appalachian" architecture incorporated locally sourced chestnut, red oak, maple and native rock. The gateway to this grand hotel was located at Laurel Lane and Main Street, adjacent to this marker. The hotel was closed, fell into disrepair, and was demolished in 1978 to make way for a condominium development.

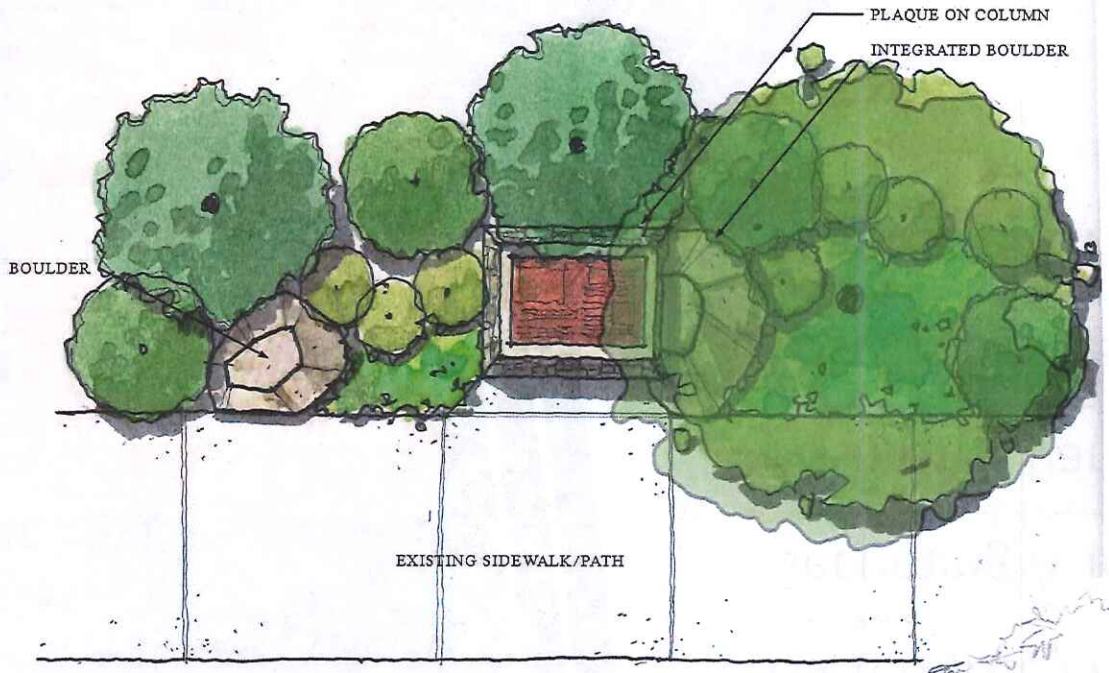
Open from May to September until 1966, Mayview Manor was the destination for well-heeled summer guests, including movie stars and such notables as Annie Oakley, Margaret Mitchell and Woodrow Wilson. One can picture white linen suits and straw hats, golf and horseback riding, horseshow breakfasts with glistening ice sculptures, cocktail parties and ballroom dancing. Mayview Manor was truly the centerpiece of Blowing Rock summers and is a significant part of Blowing Rock's rich history.

Phase-1 History Narratives

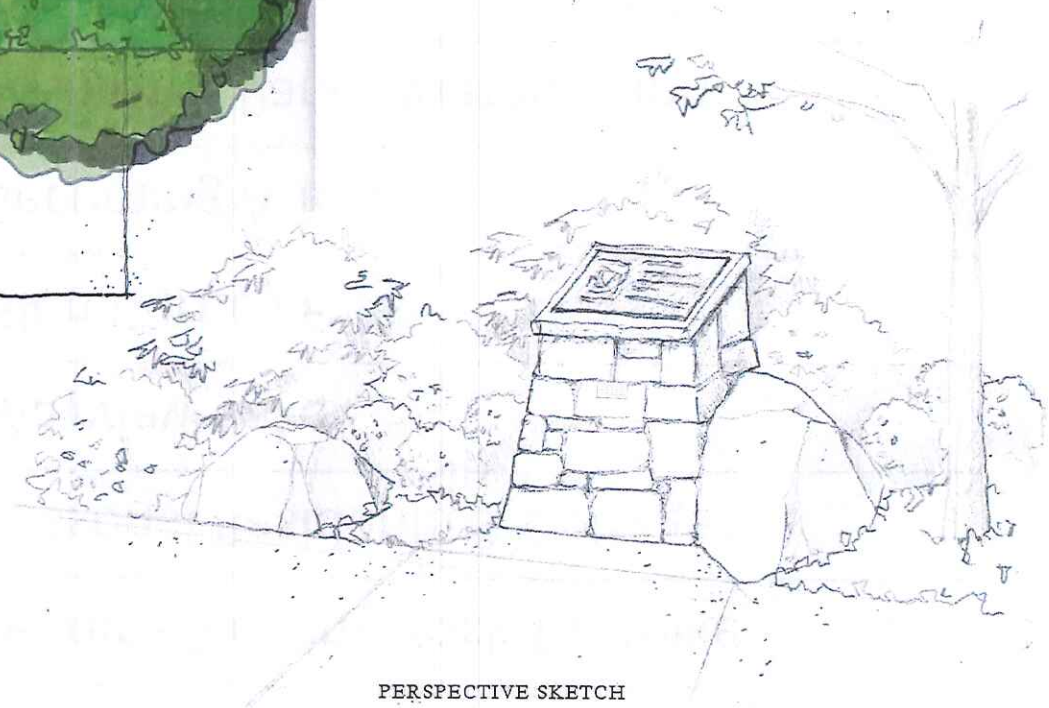
Historical Content Committee

Tom O'Brien – Chair
Susie Greene
Jim Clabough
Barry Buxton

- Enjoy Blowing Rock History
- Crown of the Blue Ridge
- Lenoir - Blowing Rock Turnpike
- Seasonal Residents & Cottagers
- Mayview Lake
- Glen Burney Falls
- Becoming A Town
- Memorial Park / Watauga Inn
- Lost Treasures
- Main Street Through The Years



PLAN

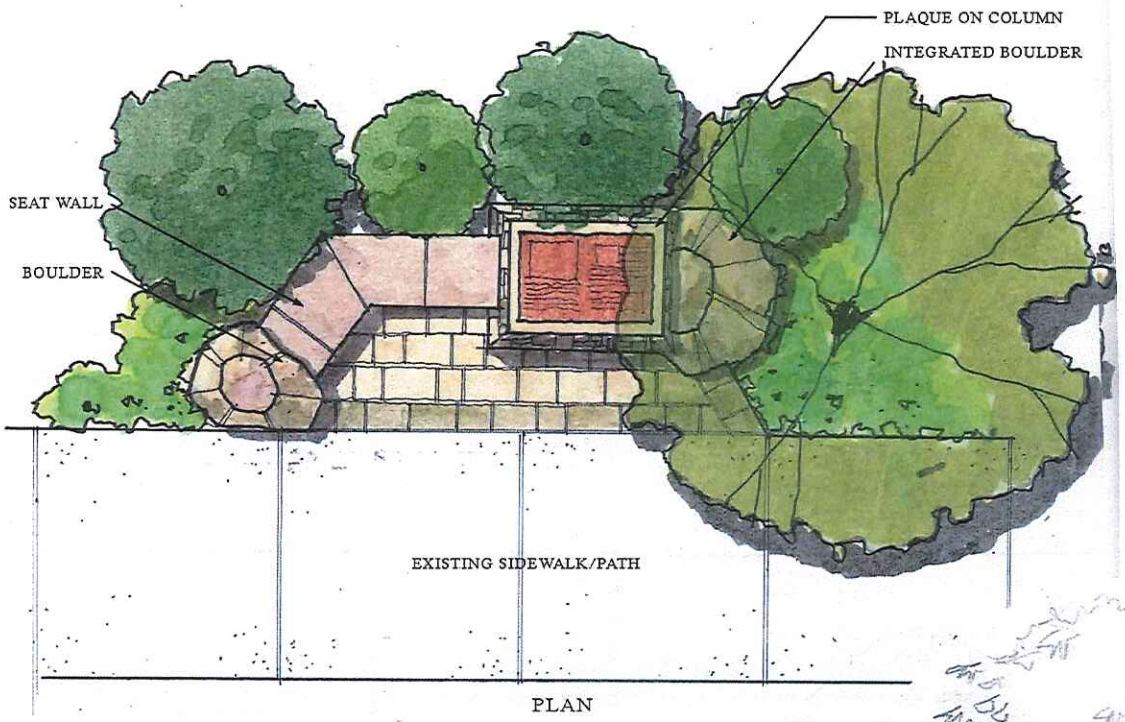


PERSPECTIVE SKETCH

Town of Blowing Rock - History Walk Station Concept

OPTION A

April 19, 2021



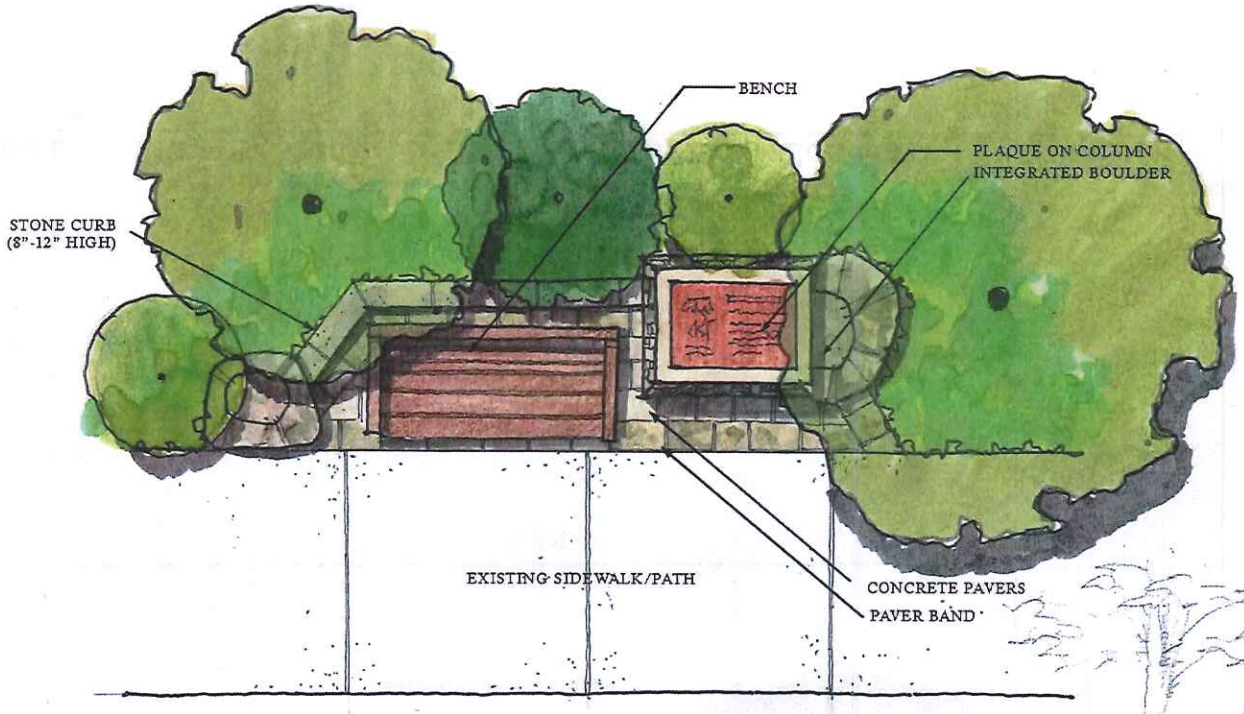
PLAN

PERSPECTIVE SKETCH

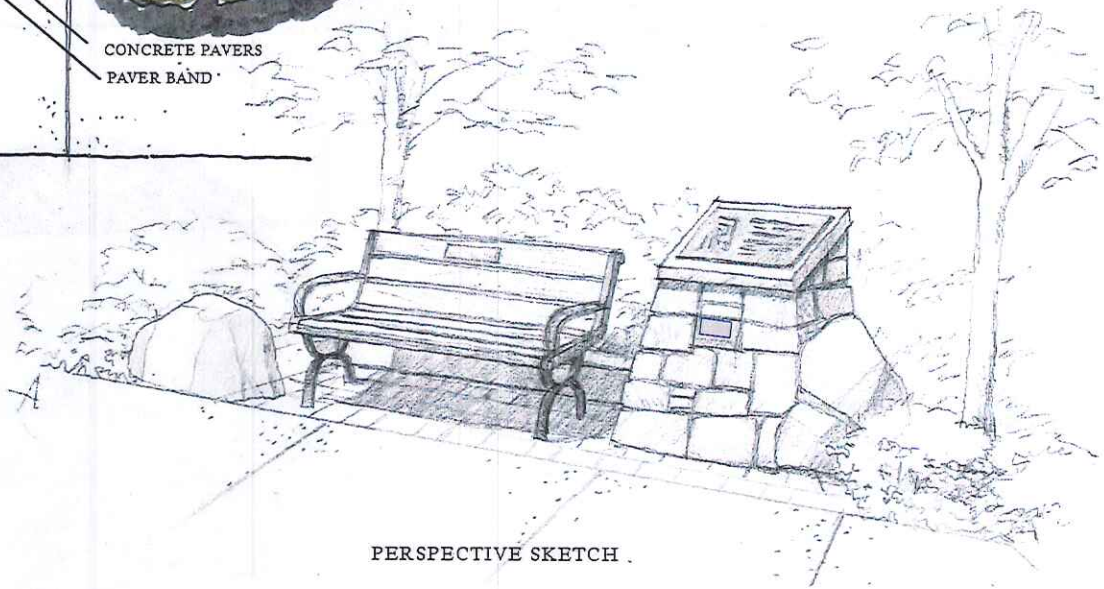
Town of Blowing Rock - History Walk Station Concept

OPTION B

April 19, 2021



PLAN



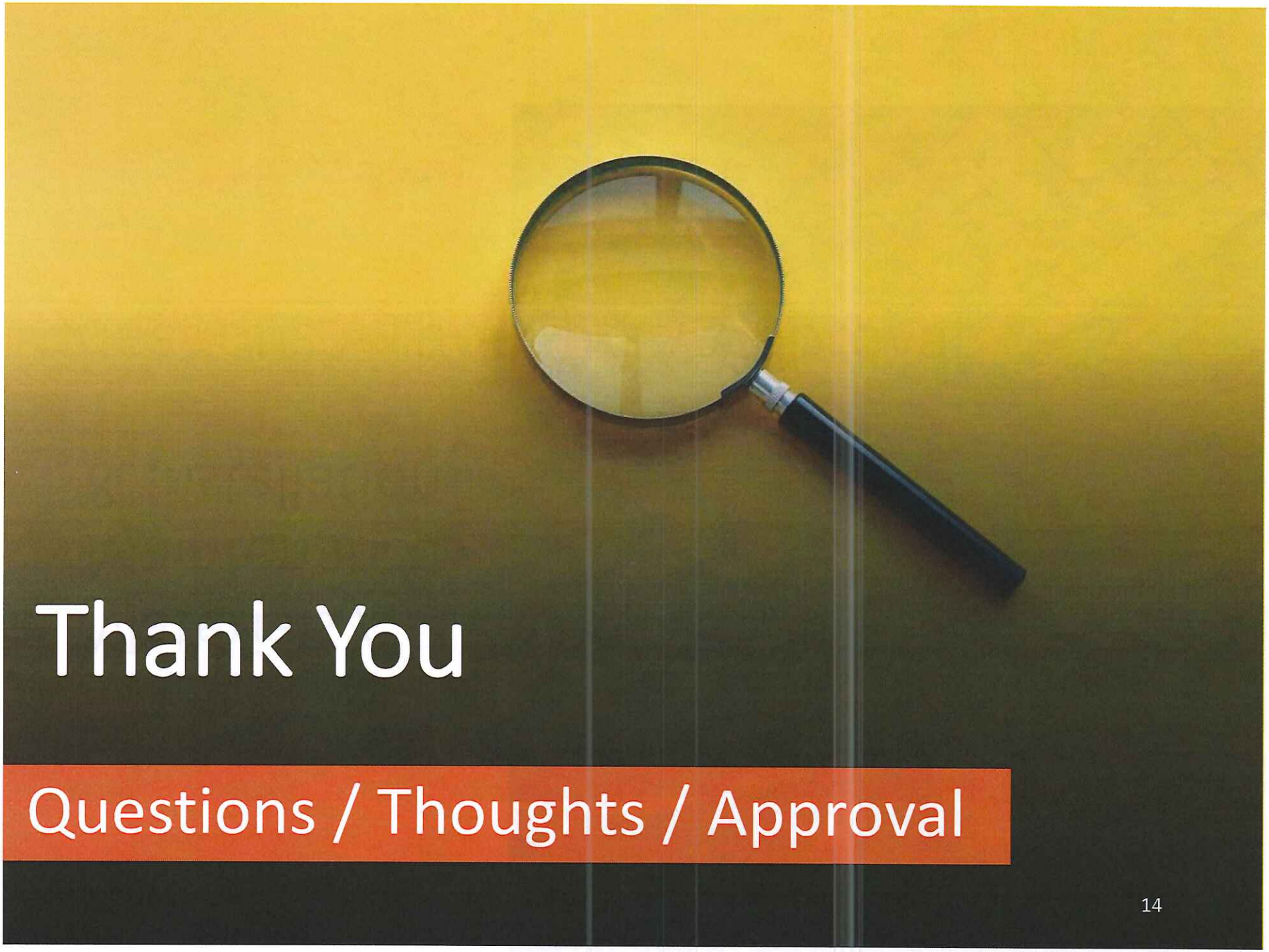
PERSPECTIVE SKETCH

Town of Blowing Rock - History Walk Station Concept

OPTION C

April 19, 2021

Materials / Maintenance & Installation


Thank You
Questions / Thoughts / Approval
14

Town of Blowing Rock

Request for Council Action

FROM: Jennifer Brown, Director of Parks & Recreation
SUBJECT: Parks Strategy Committee Member Addition
TO: Town Council
DATE: May 11, 2021
REQUESTED BY: Parks Strategy Committee

BACKGROUND:
During the December Town Council Meeting, Town Council approved the creation of the Parks Strategy Committee. Town Council encouraged having a Town resident reside on the board. The Parks Strategy Committee would like to approval to add a Town resident.

The current members of the committee are as follows: David Harwood (Parks Strategy Representative), Doug Chapman (McGill Engineers), Cory Osborne (High Country Council of Government), Shane Fox (Town Manager), and Jennifer Brown.

Town of Blowing Rock

Request for Council Action

FROM: Jennifer Brown, Director of Parks & Recreation
SUBJECT: Special Event Request
TO: Town Council
DATE: May 11, 2021
REQUESTED BY: Blowing Rock Art & History Museum

Public Hearing	☐ Yes	☐ No	☐ Not required	√ NA
Properly Advertised	☐ Yes	☐ No	☐ Not required	√ NA

BACKGROUND:
The Blowing Rock Art and History Museum is requesting to advertise their exhibit in the museum with a sign that replicates one of the photographer's pictures of the Brooklyn Bridge. The sign is 13' x 28' in size and would be hung on the side of the BRAHM building from mid-May until the end of July. The size of the sign and the length of time hung exceeds the Town Code requirements.

The Blowing Rock Art & History Museum is requesting an exception to the size of the sign and timeframe allowed to be hung for this exhibit.

ATTACHMENTS:
1. Special Events Application

Town Of Blowing Rock
PO Box 47
1036 Main Street
Blowing Rock, NC
28605

Tel 828-295-5200

Town Of Blowing Rock
Special Events/Activities Application
(Must be submitted to Blowing Rock Parks & Recreation)

The purpose of this application is to provide information about your event or activity in order for various departments and agencies to determine if they need to be involved in the approval and/or permitting process. Depending on the specific event, a permit application and/or fee(s) from individual departments may be required.

The applicant is responsible for providing complete and accurate information on the application, including an attached detailed site plan. The applicant is also responsible for notifying the Parks Department of any changes. Incomplete applications will not be accepted. **A complete application should be submitted at least 90 days prior to the planned event to allow sufficient review time. Town staff may contact you with specific questions. Any official may require a pre-planning meeting.

Applications and events are prioritized based on a first come-first served basis and the Town may approve or disapprove an event's requested date based on availability of resources. Events that occur on an annual basis will receive priority the following year.

Applicant should contact the Parks Department to verify date availability prior to submission of application.

**NO MORE THAN 2 RACES WILL BE ALLOWED IN ANY GIVEN MONTH

**If the event is to be held on public property, approval to use the property must be obtained from Town Council; therefore the application must be submitted 90 days prior to the event.

APPLICANT INFORMATION

Name of Event: Transformation Exhibit

Applicant Name & Title: Lee Carol Giduz, Executive Director

Organization: BRAHM

Mailing (Billing) Address: PO Box 828

City / State / Zip: Blowing Rock, NC 28605

Daytime Phone: 828-295-9099 Cell: 828-493-3959 Email: leecarol@blowingrockmuseum.org

Description of the Event: Temporary Art Exhibit at BRAHM

Does the event have a Twitter, Facebook or other social networking page: it is on our website

If yes, please list URL(s): www.blowingrockmuseum.org

Event Address: 159 Ginny Stevens Lane
Date of Event: March 20 - August 21, 2021
Event Start Time: NA **Event End Time:** NA
Set-Up Begins: NA **Clean-Up Ends:** NA
Preferred Date & Time of Inspection:
Estimated Attendance:
The Event is: ☐ **Private (by invitation only) or** ☒ **Open to General Public**

APPLICANT'S SIGNATURE Lee Carol Giduz **DATE:** 5/4/21

A pre-planning meeting may be required and will be scheduled to include the appropriate staff. The event applicant must attend the meeting. The town reserves the right to require others to attend.

TENTS & MEMBRANE STRUCTURES

** **Tent** is a structure, enclosure, or shelter, with or without sidewalls or drops **

Will tent(s) be used for the event? ☐ Yes ☐ No
Number of Tent(s) planned:_____
Size of Tent(s) planned:_____
Percentage of side walls if any to be used for each tent:_____
Detail tent location, size, percentage of side walls and spacing for each on required site plan.

** **Membrane structure** is an air-inflated or air supported structure **

Will inflated/air Supported membrane(s) structures be used for the event? ☐ Yes ☐ No
Number of air inflated/air supported membrane structures planned:_____
Size(s) air inflated/air supported membrane structures planned:_____
Detail air inflated/air supported membrane structure location(s), size and spacing for each on required Site plan.

POWER SOURCES

Will you use electric generators? ☐ Yes ☐ No
If yes, will Power Distribution boxes be used? ☐ Yes ☐ No

Provide contact information for contractor supplying generator power:
Name: _____Phone:_____ Email:_____

Will you use electric power from an existing structure? ☐ Yes ☐ No
If yes, will direct wiring to breakers be required? ☐ Yes ☐ No

Provide contact information for person responsible for setup of power:
Name:_____Phone:_____Email:_____

HAZARDOUS MATERIALS

Will there be any portable heaters?? ☐ Yes ☐ No

Will there be any deep fat fryers?? ☐ Yes ☐ No

Will the event have any hazardous materials such as propane, butane, gasoline, diesel tanks, helium cylinders or other upright tanks? ☐ Yes ☐ No
If yes, all tanks must be secured in a manner to prevent accidentally being knocked over. All helium tanks not being used shall have their caps in place.

Will there be any fireworks, lasers, torches, candles or pyrotechnics? ☐ Yes ☐ No
If yes, contact the Blowing Rock Fire & Rescue office at 828-548-2800 for more information.

VOICE/MUSIC AMPLICATION

Are there any musical entertainment features related to your event? ☐ Yes ☐ No
(If no proceed to next section)

If yes, state the number of bands and type of music: Number of bands: _____

Type(s) of music: _____

Will a portable or temporary stage be utilized? ☐ Yes ☐ No
If yes*, state the number of portable or temporary stages: _____
Will stage have canopy with frame that supports equipment (lighting, etc.)? ☐ Yes ☐ No
If yes* state the size of canopy: _____

Provide contact information for contractor providing stage:
Name: _____ Phone: _____ Email: _____

Will your event use amplified sound? ☐ Yes ☐ No

If yes, please indicate times: Start time: _____ Finish time: _____

ALCOHOL

Will alcoholic beverages be served? ☐ Yes ☐ No **(If yes, NC ABC permit required)**

Will alcoholic beverages be sold? ☐ Yes ☐ No **(If yes, NC ABC permit required)**

What type of alcohol will be served?
☐ Draft Beer ☐ Can/Bottle Beer ☐ Wine ☐ Liquor

Who will be serving the alcohol?

Times for alcohol to be served:

Locations within event site where alcohol will be served:

Have you applied for a North Carolina temporary ABC permit? ☐ Yes ☐ No

MECHANICAL RIDES

Does the event include mechanical rides, or other similar attractions? ☐ Yes ☐ No
If yes, please describe attractions: _____

Applicants contracting with amusement ride companies are required to provide the Town of Blowing Rock with a certificate of insurance, naming applicant and the Town of Blowing Rock (if applicable) as additional insured on general liability.

VENDORS

PLEASE ATTACH COMPLETE LIST OF VENDORS IF ON PUBLIC PROPERTY.

Does the event include food vendors? ☐ Yes ☒ No

If the event will have food vendors, please check the following that apply:

☐ Served ☐ Sold ☐ Free ☐ Catered ☐ Prepared Outdoors

Does the event include food concession and/or cooking areas? ☐ Yes ☐ No

If yes, please list each vendor and specify cooking method (Gas, Electric, Charcoal, Other)

(Use additional sheet if necessary)

VENDOR	*COOKING METHOD*	*FOOD ITEM*

Fire Code requires a fire extinguisher at each cooking location. Event organizers are responsible for arranging health inspections for their events.

EVENT SCHEDULE

Provide a detailed schedule of the event including dates and times for entertainment, activities, hours of event, start time, finish time, etc. If the event requires an extended time frame for set-up, include details with a timeline listing the times and locations where streets or public property will be impacted and when dismantling will be completed. (Use additional sheet of paper if necessary)

DATE	TIME	ACTION	ADDITIONAL NOTES
ASAP		install artwork on Main Street side of building	This will be done as soon as artwork is approved and printed
8/22/21		de-install artwork from exterior wall	

TOWN SERVICES

The Town of Blowing Rock does not provide amenities such as portable washrooms, sound systems, tables, chairs, tents, canopies or other equipment.

TRASH AND RECYCLING PLAN

In order to determine what types of containers are needed for the event, please answer the following questions: Are you requesting trash/recycle bins from the town?(Additional Fee Will Be Required) Yes / No

How many trash bins are you requesting for trash? 0

How many recycle bins are you requesting? 0

Date and Time for trash or recycling bins to be emptied\picked up:

Delivery Location?

_____

_ *Applicants are responsible for cleaning and restoring the site after the event. The cost of any employee overtime incurred because of an applicant's failure to clean and/or restore the site following the event will be paid for by the applicant. If you reasonably believe that no litter will be generated during your event, please state this in your plan.*

PUBLIC PROPERTY CLEAN-UP

Contracted personnel or volunteers may be used if indicated below. What is the clean-up plan for the event? NA

If town personnel are needed to assist with event site clean-up the applicant will be required to hire off Duty personnel.

If needed, please list preferred Date & Tine for clean-up staff to arrive:_____

Will any of the following services be used for the event:

☐ Water Service ☐ Portable Toilet Services

☐ Wastewater Service ☐ Public Restrooms ☐ Public Electric Power

SAFETY AND SECURITY (CHECK TYPES OF SECURITY USED)

☐ **Beer/Alcohol Security** ☐ **Stage Security** ☐ **Event Area Security** ☐ **Gate Security**

☐ **Road Closure Security** ☐ **Money Handling Security** ☐ **Other** _____

☐ **Overnight Security From** _____: _____ **To** _____: _____

Dates & Times security will be on site: _____

Security provided by: _____ **Number of Security Personnel:** _____

Applicant may be required to hire sworn off-duty Town of Blowing Rock police officers to provide security to insure public safety. The Blowing Rock Police Department will determine the number of security personnel required on site.

WALK, RUN, CYCLE EVENTS ON PUBLIC ROADWAYS

Number of participants expected: _____ % of participants expected under 18: _____

*Must be at least 100 participants and no more than 2,000 per route.

Number of volunteers expected: _____ % of volunteers expected under 18:_____

ADDITIONAL GUIDELINES AND REQUIREMENTS

Please initial all guidelines below and provide the information requested at the time the application is submitted.

Must use a pre-approved route from the Town/NCDOT and/or pre-approved neighborhood route and/or track or one of the options not on roadways that are available at a park. _____

Must include a certificate of liability insurance for walk, run, and/or cycle event if the start/finish are on public property. _____

Must include a plan for volunteers for events with an anticipated attendance of 100 participants or more (how many, their duties). _____

Must include a parking plan for participants and volunteers (can be included in site plan). _____

The provision of twenty foot (20') minimum emergency access lanes throughout the event site. _____

Temporary signs may be used to mark a course. No markings of any kind (permanent or temporary) are allowed on roadways, sidewalks, or parking lots. _____

Any unauthorized traffic control device or other sign or message placed on the highway right-of-way by a private organization or individual constitutes a public nuisance and should be removed. Any violations of this policy will result in disapproval of future event(s). _____

Do not assume, advertise, or promote your event until you have a signed permit from the Blowing Rock Police Department, along with permission from town staff and Blowing Rock Town Council. Conflicts do arise and changes to the request may be necessary. _____

Organizers to make sure race starts at the time approved on the application. Any deviated start times shall be requested no later than 30 days prior to the event. A deviated time request cannot be guaranteed approval. _____

Event organizers to assist in enforcing safe roadway rules. _____

Event volunteers standing throughout the course to direct as well as instruct participants to stay out of the roadway. _____

Cancellation of any event must by in writing/email to the permit center no later than 30 days prior to the scheduled date of the event. _____

A VIOALATION OF ANY GUILD LINE REQUIREMENT COULD RESULT IN THE DENIAL OF FUTURE EVENTS. _____

SITE PLAN

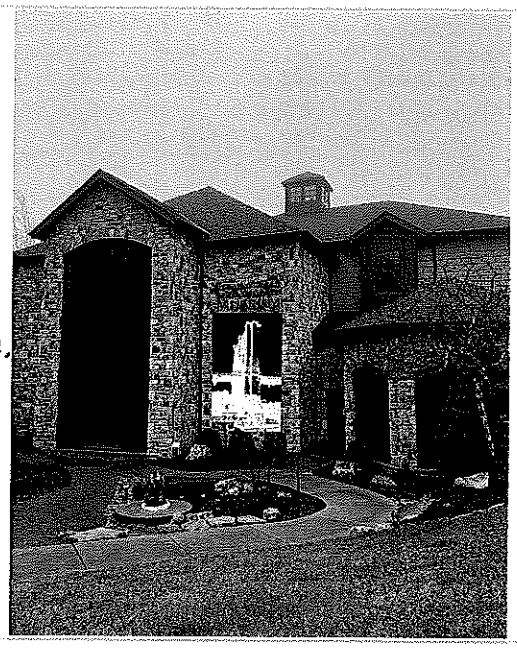
Provide a detailed <u>Site-Plan sketch of the event</u>. Include maps, outline or diagram of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area. The plan should include the following information (if applicable):

- Location of the event/activity on the property with approximate distances from roads, fire hydrants, existing buildings, etc.
- Location of temporary structures that will be used during the event. Must indicate size of temporary structures, distances between temporary structures and existing buildings.
- Identify how each temporary structure will be used. Example: type of vendor, food preparation, alcohol sales, etc.
- Identify location of all cooking devices and open flames.
- Location of all fencing, barricades, or other restrictions that will impair access to and from the event or property.
- Identify all designated parking areas.
- Identify location of any generators and fuel storage.

SITE PLAN SKETCH

Please provide a site plan and describe details here.

This photo of the Brooklyn Bridge is on exhibit at BRAHM. The photographer has given us permission to display this large-scale version on the exterior of the museum.



ATTACHMENT CHECKLIST

In addition to the Special Event Application form, the following supporting documents are required to complete your application package and begin the review process:

All Events:

☒ Site Plan Sketch

☐ Parking Plan for participants and volunteers (May be included in site plan)

☐ Volunteer Plan for events with an anticipated attendance of 100 participants or more (how many, their duties)

All Public Property Events:

Town is already named on our policy

☒ Certificate of Insurance listing the Town of Blowing Rock as certificate holder and additional insured.

Public Property Event at a Public Park:

☐ Email from the Parks and Recreation Director indicating approval of the event date. Parks and Recreation Director may be reached at (828) 295-5222 or jbrown@tobr.us.

Waiver Request:

☐ I am requesting a waiver from the Section which prohibits animals from special events on town property. I have included the required safety plan with the application.

USE OF PUBLIC PLACES

** THIS SECTION IS ONLY TO BE COMPLETED IF REQUESTING TO HOLD AN EVENT IN PUBLIC PLACES AND PARKS **

RULES REGULATING THE USE OF PUBLIC PLACES AND PARKS FOR SPECIAL EVENTS

- The Town Council reserves the right to reject any application as to the use of any area for any special event. If the Town Council learns that the event or vendors participating were misrepresented to the Town Council or that the event in any way fails to comply with the rules regulating the use of public places or fails to comply with any applicable local, state, or federal laws, it reserves the right to rescind any approved application up to and during the course of the event. In the case of a special event being held at a Town-owned facility for which a rental fee is usually charged, the normal rental fee shall be charged to the applicant unless the Town Council waives such rental.

- Application must be filed in the Parks & Recreation Office at least ninety (90) days prior to the time that the applicant desires to first take possession of the area to make preparations for the special event. The applicant for a special event must be a non-profit organization, organized and existing for the purpose of either some charitable or public benefit or for the promotion of business in the area of Blowing Rock. In addition, said non-profit organization may at the request of the Council be required to produce evidence of their non-profit corporation status as defined by state and federal laws. In addition, procedures to be used for selecting participants and vendors must be included with the application.

- The applicant shall provide to the Parks & Recreation Director at least two (2) weeks prior to the beginning of the public participation in the special event a list of all of the vendors or others having booths or display tables during the special event. No other persons may sell merchandise or operate any booth or display tables during the special event, unless the applicant, in writing, requests the Town Manager to amend such list accordingly and permission is granted.

- No motor vehicles or other large equipment or manufactured items or livestock will be permitted within the area unless they are clearly identified and described and the proposed location is stated in the application and specific approval is given.

- The size, type of construction and location of display tables and booths must be described generally in the application; all construction must be safe and self-sustaining; no spikes or other holding devices may be driven into the ground of any street, sidewalk or tied to any tree.

- When food preparation, painting and/or pottery making activities or similar activities are held, appropriate protective materials must be placed over any paved or brick areas for protection.

- No tents may be placed in the area without being described and exhibited to the Fire Prevention Inspectors of the Blowing Rock Fire & Rescue Department and special approval by the Town Council.

- Public address systems can be used only if specifically requested in the application and special permission given, including limitations as to use.

- Sufficient portable toilets shall be provided for the expected number of participants.

- A first-aid station shall be provided, staffed by competent Emergency Medical Technicians, unless a waiver is requested and granted by the Town.

- The applicant shall be responsible for providing trash receptacles of the number and size as the town shall require in order to eliminate litter.

- If the applicant desires to sell alcoholic beverages, it shall specifically so state in its application and shall provide a sketch of the area where the same will be sold and consumed. The area shall be delineated by barricades, with the entrance to be clearly marked and so constructed as to allow ready control of patrons, including viewing of identification to avoid underage persons being within the barricaded area. Signs shall be posted stating that no one shall leave the barricaded area with alcoholic beverages.

- Application must be made to proper State authorities for special permit for sale of alcoholic beverages. Special permit shall be available for inspection by the Town at any time.

- The applicant shall assume full liability for all accidents or claims of accidents as a result of activities taking place at the special event and during the time the area is being readied for the event and while it is being cleaned up following the event. A copy of the insurance policy must be submitted to the Town Manager's office prior to the event. The policy is to be one of comprehensive general liability in the amount of not less the Three Hundred Thousand Dollars ($300,000.00) for bodily injury per person and One Million Dollars ($1,000,000.00) per occurrence and not less than One Hundred Thousand Dollars (100,000.00) for property damage per occurrence.

- The applicant will be responsible for the security or protection of any articles, items, merchandise, display tables, booths or other property owned by the applicant or others participating in the special event.

- Applicants must obtain any special use permits required by the Blowing Rock Fire Inspector, must comply with all applicable provisions of the North Carolina Fire Code and must at all times insure that all fire lanes in the area to be used remain unobstructed.

- Applicants must comply with all applicable Health Department regulations pertaining to the scheduled event.

- Applicants must comply with the requirements of the Blowing Rock Sign Ordinance.

- Applications must comply with any and all local, state, and federal laws pertaining to equal opportunity and should make every effort to make events accessible to the disabled public. In addition, applicants shall not deny access or a vendor's booth to any group based on national origin, race, religion, age, sex, or disability.

BRAHM

NAME OF NON-PROFIT ORGANIZATION

BRIEFLY DESCRIBE THE PURPOSE OF THE NON-PROFIT ORGANIZATION:

BRAHM (Blowing Rock Art & History Museum) provides cultural enrichment to the High Country communities by promoting the arts and Southern Appalachian heritage and history through educational programs, exhibitions, activities and permanent collections

LIST ORGANIZATIONS OFFICERS:

Sandy Huff, President	828-455-4971
	TELEPHONE
Don Hubble, Vice President	770-314-1231
	TELEPHONE
Dean Hamric, Treasurer	919-943-2204
	TELEPHONE

CHAIRPERSON OF THE SPECIAL EVENT:

Lee Carol Giduz	828-295-9099 x3008
NAME	**TELEPHONE**

159 Ginny Stevens Lane, Blowing Rock, NC 28605

ADDRESS

The undersigned Applicant is aware of the rules regulating the use of public places and parks for special events, and will abide with the same; and further understands that the Town of Blowing Rock will not be responsible for the security or protection of any articles, items, merchandise, display tables, booths or other property owned by the applicant or others participating in the special event. The undersigned Applicant agrees to reimburse the Town of Blowing Rock for the additional cost of providing police department and/or fire department personnel to supervise the event, including services rendered both before, during and after the event itself, to ensure the compliance with all laws and ordinance, to direct traffic and to promote the safety and welfare of participants and other citizens.

5/5/21
Date

Bo Henderson
Past President
BRAHM
Non-Profit Organization

Approved by:

TOWN MANAGER

DATE

DATE APPROVED BY BLOWING ROCK TOWN COUNCIL: _____

NORTH CAROLINA

RELEASE AND INDEMNITY AGREEMENT

WATAUGA COUNTY

THIS RELEASE AND INDEMNITY AGREEMENT, entered into **by THE TOWN OF BLOWING ROCK**, a North Carolina Municipal Corporation, party of the first part, and the BRAHM, a non-profit organization with its principal place of operation being Watauga County, North Carolina, party of the second part:

WITNESSETH

WHEREAS, the party of the first part is desirous of allowing the party of the second part to conduct a special event within the Town Limits of Blowing Rock, North Carolina, pursuant to the Blowing Rock Town Code; and

WHEREAS, the party of the second part is desirous of conducting a special event within the Town Limits of Blowing Rock, North Carolina; and

WHEREAS, to this end, said party of the second part has heretofore filed with the Town of Blowing Rock an application for approval of said event, and wishes to enter into this Release and Indemnity Agreement pursuant to the Blowing Rock Town Code and the administrative rules of the Town of Blowing Rock;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, and for other good and sufficient consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

1. That the party of the second part hereby completely and unequivocally releases the party of the first part, the officials of the party of the first part, and all employees of said party of the first part, and their families, from any and all claims, damages, injuries or rights of action which the party of the second part may incur by reason of the special event being conducted by the party of the second part.
2. That the party of the second part hereby agrees to indemnify and hold harmless the party of the first part for any liability, injury or claim which may arise to the benefit of the party of the second part as a result of the special event being conducted by the party of the second part.
3. That the parties to this Release and Indemnity Agreement stipulate and acknowledge that there exists sufficient consideration for the execution of this instrument.

This the _____ day of _____, 20_____.

_____
President

_____
Witness

TO: Mayor Charlie Sellers and the Blowing Rock Town Council

FROM: Kevin Rothrock, Planning Director

SUBJECT: Temporary Signage for Special Events

DATE: May 5, 2021

BRAHM has requested a special event approval for an art display running from now through the summer and they would like to have a banner/sign to advertise for the event. The Sign Ordinance lists the following types of signs as options for the BRAHM special event. Each option has limitations as highlighted.

16-17.10.10. Special Event Signs. One (1) sign, not exceeding 16 square feet in area and six (6) feet in height, may be erected on each street frontage of a lot or site that has been approved for a Special Event by the Town Council. Such signage may be displayed beginning two (2) weeks prior to the date of the Special Event specified in the permit and shall be removed within three (3) days following the expiration of the permit.

16-17.10.11. Public, Civic and Non-Profit Banner Displays**.** Public, civic, and non-profit entities may display one (1) banner per street frontage upon property owned or leased by the entity for a period of up to 14 days, with a minimum of 30 days between the conclusion of one display and the beginning of a subsequent display. Banners displayed pursuant to this regulation shall not exceed 32 square feet in area.

Town of Blowing Rock

Request for Council Action

FROM: Jennifer Brown, Director of Parks & Recreation
SUBJECT: 2021 4th of July Parade
TO: Town Council
DATE: May 11, 2021
REQUESTED BY: Blowing Rock Parks & Recreation

Public Hearing ☐ Yes ☐ No ☐ Not required ☐ NA
Properly Advertised ☐ Yes ☐ No ☐ Not required ☐ NA

BACKGROUND:
During the February 11, 2020 Town Council meeting, Town Council approved moving the 4th of July and Christmas parades to 10:00 a.m. and blocking parking along the parade route. Due to COVID all events including both parades were cancelled.

Direction is requested as to whether we should or should not have the 4th of July Parade for 2021.

Options and cost for a shuttle to provide additional parking have been explored for parades. Tanger Outlets have agreed to allow us to use their parking lot for additional parking. For 2021 Tanger will not charge a fee and the following years they will charge a fee of $500. To contract a shuttle for the day from Tanger to Downtown for eight hours for approximately $1,000.

Blowing Rock Country Club has been contacted and they are having their own event without Town participation.

ATTACHMENTS:
1. February 11, 2020 Approved Town Council Meeting Minutes

Town of Blowing Rock

Request for Council Action

FROM: Jennifer Brown, Director of Parks & Recreation
SUBJECT: 321 Landscape Maintenance Bid Award
TO: Town Council
DATE: May 11, 2021
REQUESTED BY: Blowing Rock Parks & Recreation & Landscaping

Public Hearing ☐ Yes ☐ No ☐ Not required ☐ NA
Properly Advertised √ Yes ☐ No ☐ Not required ☐ NA

BACKGROUND:
Currently, 321/Valley Boulevard landscaping is under contract with DOT and will be maintained until July 15, 2021, at which time the maintenance responsibility will be turned over to the Town.

Two options were presented to Town Council on the landscaping maintenance of 321/Valley Boulevard during the January 2021 Town Council Retreat. One option would be to maintain the landscaping in house and the other option would be to contract out the maintenance. Town Council directed staff to bid out the landscaping maintenance with an RFQ (Request for Quote). The cemetery landscape maintenance was included as an alternate to the 321-landscaping maintenance.

On March 5, 2021, the RFQ was advertised, March 22, 2021 Landscape Director, Cory Cathcart, met with potential contractors in case there were any questions, and on April 5, 2021 the bids were due. We received two quotes for the 321-landscaping maintenance and the cemetery maintenance and received one quote for just the maintenance of the cemetery. A scoring system was utilized, and each bid was scored by three Town employees, Landscape Director, Cory Cathcart, Finance Director, Nicole Norman, and Parks & Recreation & Landscape Director, Jennifer Brown. Each company was scored based on the following factors:

1. Contractor's experience, knowledge, and performance with similar landscape projects. 20 points

2. The experience of the contractor's proposed staff to perform the type of work required. 20 points

3. Contractor's understanding of the project scope and their responsibility in delivering the services for the advertised project. 20 points

4. Contractor's ability to meet requirements and schedule in contract. 25 points

5. Contractor's related experience with the Town of Blowing Rock review. 15 points

Staff's recommendation is to award 321/Valley Boulevard landscaping and cemetery maintenance to Estate Maintenance based on the scoring of the bids.

ATTACHMENTS:
1. Copy of RFQ Bid Document
2. Copy of Bids
3. Copy of Score Sheets

MINUTES
Town of Blowing Rock
Town Council Meeting
February 11, 2020

The Town of Blowing Rock Town Council met in regular session on Tuesday, February 11, 2020, at 6:00 p.m. The meeting took place at Town Hall located at 1036 Main Street, Blowing Rock, N.C. Present were Mayor Charlie Sellers, Mayor Pro-Tem Sue Sweeting and Council Members Albert Yount, David Harwood, Doug Matheson and Virginia Powell. Others in attendance were Town Manager Shane Fox, Town Attorney Allen Moseley, Town Engineer Doug Chapman from McGill Associates, Public Works and Utilities Director Matt Blackburn, Planning Director Kevin Rothrock, Fire Chief Kent Graham, Police Chief Aaron Miller, Parks and Recreation Director Jennifer Brown, Finance Officer Nicole Norman and Town Clerk Hilari Hubner who recorded the minutes.

CALL TO ORDER
Mayor Sellers called the meeting to order at 6:00 p.m. and welcomed everyone.

THE PLEDGE OF ALLEGIANCE

REGULAR AGENDA ADOPTION
Mayor Pro-Tem Sweeting made a motion to approve the agenda, seconded by Council Member Matheson. Unanimously approved.

MINUTE APPROVAL
Council Member Matheson made a motion to approve the minutes from the January 6, 7 & 8, 2020 Council retreat meetings, seconded by Mayor Pro-Tem Sweeting. Unanimously approved.

Council Member Powell made a motion to approve the minutes from the January 14, 2020 regular Council meeting, seconded by Council Member Harwood. Unanimously approved.

Mayor Pro-Tem Sweeting made a motion to approve the closed session minutes from the January 14, 2020 Council meeting, seconded by Council Member Matheson. Unanimously approved.

CONSENT AGENDA
Blowing Rock Police Department requests revisions to Chapter 6, Motor Vehicles and Traffic, of the Blowing Rock Town Code. Changes would assist the Police Department in dealing with parking issues. **Revisions to Chapter 6 of the Town Code – Attachment A**

Budget Amendment – to account for various items – **Budget Amendment #2020-01 – Attachment B**

Shriners Parade – The Oasis Shriner's are requesting to have a civic parade on Saturday, June 6, 2020 at 2:00 p.m. They will organize the parade the same way the Parks and Recreation organizes their annual parades. The line-up will be on Clark Street and the route will go from 221 to Main Street and end at Rumple Memorial Church.

Council Member Matheson made a motion to approve consent agenda as presented, seconded by Mayor Pro-Tem Sweeting.

SPECIAL RECOGNITION

Mayor Sellers recognized the girl's and boys' basketball teams from Blowing Rock School for both teams recent championship wins. Mayor Sellers presented a resolution to the teams on behalf of the entire Town Council. **Blowing Rock School Resolution #2020-02 – Attachment C**

SPEAKERS FROM THE FLOOR

Robert Hess, 823 Laurel Lane, spoke regarding pickle ball and how it could help with economic development for the Town. Mr. Hess advised he does not play pickle ball, but some of his friends he plays bridge with are very active in the pickle ball community. Mr. Hess advised he had distributed to Council an article from High Country Magazine as well as an article written by his friend Chris Cobb. Mr. Hess acknowledged at Council Retreat, Council had discussed and had not set pickle ball as a priority on the list for the upcoming year. He further acknowledged he understood that, but just wanted Council to think about how this could be a boost for economic development for the Town.

Mayor Sellers thanked the Mr. Hess for his input.

PRESENTATIONS:

1. **Village Foundation Presentation – Legion Hill Project**

Jim Pitts and John Aldridge with the Village Foundation jointly presented a conceptual rendering for a Park Connector behind the American Legion. The concept includes handicap-accessible walkways behind the American Legion Building, including access to the parking deck beside of the American Legion and Memorial Park, greenspace and benches for seating and an amphitheater for small performances or educational purposes. The idea for the project originally came from the Virginia Tech masterplan from the students who studied the best ways to utilize the space. Mr. Pitts advised this area is highly underutilized, is overgrown and the current pedestrian connections are unsafe.

Mr. Pitts explained the main "sex appeal" for the project is the amphitheater which not only would provide great seating with a beautiful view of the lake, but also could seat up to 50-100 people for small performances. He further explained this would be a space the Town doesn't currently have in Blowing Rock as well as something that almost no mountain town offers.

Mr. Aldridge advised the Village Foundation is requesting a concept approval from the Town so they can move forward trying to get funding for the project. Mr. Aldridge further advised this is going to be a heavy lift for the Village Foundation as the estimate cost for the project is $750,000 to $800,000. He explained there will have to be big gifts, multiple six figure gifts, not small gifts to achieve their goal.

Mr. Aldridge explained what the Village Foundation needs from the Town;

- Need the Town of Blowing to say this project is one of its top priority projects in the next couple of years
- Strong pro-active support from the Town of Blowing Rock in a public-private partnership to "lock arms" with the Village Foundation and the community to get this project done
- Requests the Town provide engineering and for the Town to have a survey done

Mr. Aldridge explained the foundation would like for this project to be done, if possible, with private funding. He further explained doing something of this nature with public funds can sometimes be "a can of worms".

Mr. Aldridge advised if the Foundation goes out and tests the project and finds it's just not a feasible project, they will come back to the Council and let them know. He advised if funding is able to be raised the board will come up with a final rendering to bring back to Council for final approval in January of 2021, construction would start soon after and should be completed by fall of 2021. Mr. Aldridge noted "this is a big vison, but if you don't think big you do ever do anything big".

Council Member Matheson stated he hope that anytime the Town goes into a public-private partnership with any project that both parties go in "whole hog". He further stated that he loved the concept and idea of this project.

Mayor Sellers advised for many years nothing positive happened in this area of Town and with the renovation of the American Legion, Robbins Pool and improvements around the lake the one area lacking is this space. He further advised he felt this may be the "missing link" to that area.

Mayor Pro-Tem Sweeting stated she thought it was a great idea and thanked the Village Foundation for their work.

Council Member Harwood thanked Mr. Pitts and Mr. Aldridge, the Village Foundation, the Chamber, the Chamber EDC for their time and hard work. He asked Mr. Pitts to enlighten him on the Town providing engineering and where that would stop and start. Mr. Pitts advised it would start with a ground survey to put all the needed information on a map to confirm the project makes sense to be done. He advised the only other engineering would be for grading and drainage to make sure it meets the appropriate standards.

Council Member Powell advised she loved the project and loved the grassy areas. She further advised this project is number six (6) on the Council's priority list from Retreat.

The consensus of Council was to approve of the concept for the project.

2. 321 Entrances to Main Street

Manager Fox advised several years back the Sunset Gateway project came about. Town Council looked at several different design and options. Eventually landing on what some felt was the final product with McGill and the improvements to Sunset Drive streetscape. Since that time there have been more conversations about Sunset Drive and beautification that could be had there. Around Council Retreat time, several Council Members asked staff to come up with some plans for beautification ideas not only Sunset Drive, but several other areas of Town. Landscaping staff was asked to look at the entrances to downtown along 321 and come up with a design cost estimate for each entrance. After some very preliminary renderings given at retreat, Town Council instructed staff to create improved renderings and a cost estimate for Council consideration.

Chris Pate with landscaping presented those renderings for the proposed areas in Town via PowerPoint.

Manager Fox advised contractors to have come up and looked at the space and the estimated cost is approximately $200,000.

Council Member Matheson asked if both sides of the Sunset and Hwy 321's landscaping would match. Mr. Pate advised it would, but he wasn't able to do renderings yet on the Glenwood Office Building side because of the utility poles and a few large cable ties.

Mayor Sellers asked how many locations would be landscaped for the $200,000. Manager Fox advised Valley Blvd at the north entrance, south entrance, Sunset, the Fire Department and each "Welcome to Blowing Rock" signs if the Chamber approves as the signs belong to them.

Council Member Powell asked Mr. Pate if he had a chance to look the Hwy 221 sign. Mr. Pate advised he hadn't, but that sign was just recently completed and was in good shape.

Council Member Harwood thanked Mr. Pate and the rest of staff that had a hand in creating the renderings as he found them to be very helpful.

Council Member Powell asked Kim Hartley who was in the audience if her and her dad Keith McDonald, owner of the service station on the corner of Sunset and Hwy 321, had a chance to look at this plan and if so, what their thoughts were about the design. Ms. Hartley advised they had, and they liked how soft it looked and that there isn't a massive structure on the property. She further advised they love that its natural, not tall but rather a lower design because their business depends on traffic to stop and that their business needs to be visible, which was a main concern of theirs. Ms. Hartley further advised they

really liked the natural landscaping to really show off Blowing Rock and loved the consistency of the design throughout Town.

Council Member Matheson asked Mr. Pate if he had looked at the bridge area on Sunset Drive. Mr. Pate advised it was an area that could be addressed and tied in together with the landscape plan.

Mayor Pro-Tem Sweeting stated the idea of a rain garden in that area had been discussed to help with water and storm water in that area and would be beautiful as well.

Mayor Sellers advised Council had all received a letter from the Blowing Rock Chamber and felt it needed to be noted that the Chamber had spent a fair amount of time and money on conceptual drawings for many years. He advised Council may want to think about that and consider Mr. Pate and the Department Heads have a conversation with the Chamber going forward.

Council Member Harwood stated he had spent a lot of time on this the past two (2) weeks, he had met with a lot of people to try and get the history of this project. He further advised he still wasn't sure he had a clear picture of the history and how it's got to where it is today. He stated he does know that the Chamber, the EDC and some funding from the Village Foundation had transpired and that transpired prior to staff's involvement. He explained he felt to be fair, Council needed to allow the Chamber to present their proposal which they had wanted to do originally at the end of last year.

Council Member Harwood advised his recommendation was for Council to "push pause" on staff's proposal and allow the Chamber the opportunity to present their design to Council after which Council can talk about next steps after hearing both options.

Council Member Powell explained her understanding of the history of the project goes all the way back to the strategic plan five (5) years ago and had been given input from both McGill Engineers as well as Benchmark. She further explained all of Council have had the opportunity to see the Chamber's plan, have talked to them about it and felt that is why their project was probably put on hold. She advised she felt it was time to move forward with staff's design for the project. She further stated this has been going on for five (5) years. Council Member Powell stated this plan is a beautiful way to not only focus on Sunset Drive, but also six (6) other areas as well for around $200,000.

Council Member Powell made a motion that Council move forward with the Town's plan and get the project going as soon as possible to get as much done as can be this spring, seconded by Mayor Pro-Tem Sweeting.

Further discussion:

Mayor Pro-Tem Sweeting stated she felt Council's all had the opportunity to see the Chamber's plan, she thanked the Chamber for that, but felt there were problems not only with the conception but also that the money for the project was going to come from TDA

funds that included the Town's money. She stated the Chamber wanted full ownership of that money, which she didn't feel in allowing would make her a good steward of the taxpayer's money. She stated that was one of the reasons she wasn't in favor of their project.

Mayor Pro-Tem Sweeting advised Council asked Mr. Pate to go ahead and look at this and she is in favor of what he has brought before them. She felt it was pulling everyone together, there are a lot of needs in the Town and $200,000 is a lot easier to swallow rather than $750,000 to $825,000. She reiterated she is in support of the Town's design.

Council Member Harwood advised he felt the motion was inconsiderate and was somewhat of a "slap in the face" to the EDC and what they have done. He further advised he felt the decision was hasty and he didn't understand the rush. He explained he wasn't sure that the money that came from the TDA is actually earmarked appropriately for all the entrances. He further explained his understanding was the funds were earmarked for this entrance in particular and nothing else, so he wasn't sure that the motion is even in line with what the money was earmarked for. He restated he was confused about the hastiness of it and was confused why Council can't give their good friends at the Chamber an opportunity. He further stated it was his understanding the design Council originally saw has since been revised and would like to see it in a public forum.

Council Member Yount stated what the Chamber advised to him was a lot of money had been spent. He stated he wasn't sure if that money had been subtracted from what he was hearing this project was going to cost the other way. He further stated he didn't truly know what the Chamber was going to present until he sees it and as of, yet he hasn't seen it.

Council Member Matheson advised he took a little offence to Council Member Harwood's statement. He explained he personally had been meeting with the Chamber on this project for eight (8) to nine (9) months and on his side, there was not anything hastily done. He further explained there were a few things he had requested the Chamber do that had never been done, so in his opinion it wasn't a "slap in the face".

Council Member Matheson explained he was looking at it from the taxpayer's side, where is the Town going to "get the most bang for our buck" as well listening to the people who have come and talked to him about their concerns. He stated in his opinion Council was not making a hasty decision.

Council Member Harwood stated the first time he saw staff's design was in January at Retreat and this is February. He further stated he felt if the Chamber has been working on their design for eight (8) months and this design has only been on the table for a month it's hasty to decide on it this soon in his opinion.

Council Member Matheson advised in his opinion this design looked better in a month than the other design did in eight months.

Council Member Yount advised Destination by Design had done three (3) designs, but never got it exactly where Council wanted it and the Town paid $40,000 for those designs.

Council Member Powell stated with all respect to Council Member Harwood's thoughts, her hope was this could be something the Town and Chamber could "lock arms: and work together on. She further stated she would like to spin this all in a positive manner and move forward.

Council Member Harwood advised before he was on Council, he sat at every Council meeting for twelve (12) years in the audience and knew what had transpired, he knew that thousands and tens of thousands of dollars has been spent on designs that were never used. He further advised Council now has a design from someone who wants to collaborate with the Town, the Town hasn't had to pay a dime for those designs, and he felt they deserved "their day in court". Council Member Harwood stated he hasn't made up his mind yet either way and would like to see both designs before he decides so that all options are considered or have all parties collaborate.

Council Member Matheson stated he would like to review for the record at the December Council meeting when he made the motion to pull the Chamber's presentation, he asked that all parties collaborate.

Mayor Sellers stated to clarify the TDA funding is for all entrances. Council Member Harwood thanked Mayor Sellers for the clarification.

With no further discussion the motion stood: Council Member Powell made a motion that Council move forward with the Town's plan and get the project going as soon as possible to get as much done as can be this spring, seconded by Mayor Pro-Tem Sweeting. In favor of the motion: Mayor Pro-Tem Sweeting and Council Members Powell and Matheson; Against the motion: Council Members Yount and Harwood. The motion was approved.

BUSINESS MATTERS:

1. **Board Appointments**

Council voted on each Board appointment by ballot. The following appointments were made:

- **Planning Board:** Wes Carter, Bill McCarter and Pete Page
- **Board of Adjustment:** Lance Campbell and Jerry Starnes (Full Members) and Jim Steele and Sarah Murphy (Alternate Members)
- **ABC Board:** Susie Greene
- **TDA Board:** Tim Gupton
- **BRAAC Board:** Melissa Pickett

Council Member Harwood made a motion to approve the newly appointed board members, seconded by Mayor Pro-Tem Sweeting. Unanimously approved.

2. Sunny Side CUP Amendment

Planning Director Kevin Rothrock advised Amber Fairbetter is requesting a minor amendment to the conditional use permit for Sunny Side Day Care to expand the day care into the remaining portion of the building at 8100 Valley Blvd, beside of Papa's Joe's. The current CUP limits the day care center occupancy for up to thirty (30) children. Mrs. Fairbetter is requesting to expand the day care into the remaining portion of the building to allow up to forty (40) children. Approximately 1/3 of the remaining portion of the building is already used for storage and bathrooms, which will remain.

Twelve (12) spaces were required with the approved CUP. The day care expansion will require three (3) additional spaces. There is sufficient room to provide at least three (3) spaces with two (2) spaces being located on the left side of the building, vacated by the previous tenant. Child drop off and pick up is conducted across the front of the building with access to both Valley Blvd and Church Street.

A playground area remains fenced and secured behind the building. This area must provide at least seventy-five (75) square feet per child for recreation use. The playground area may need to be expanded to accommodate additional children, according to the NC Department of Health and Human Services.

There are additional NC State Building Code requirements that may have to be satisfied for day care operations. Those items may include: plumbing modifications, electrical changes, access ramps, and additional smoke detectors. Additionally, the entire building and front fencing needs to be repainted and some landscaping added to the front and right side of the building.

Mayor Pro-Tem Sweeting made a motion to approve as presented, seconded by Council Member Matheson. Unanimously approved.

Council Comments:

Council Member Yount advised he was asked by a neighboring business owner to make sure the applicants are required to paint the exterior of the building. Mr. Rothrock advised that was part of the CUP and when weather permits that will be done.

Council Member Powell stated this daycare has a wonderful reputation in the community, she loves seeing it grow and seeing them work with the Town to make that happen. **Sunny Side CUP Amendment – Attachment D**

3. Bass Lake Sidewalk Contract Award

Doug Chapman from McGill and Associates reviewed the Bass Lake sidewalk plans with Council. Plans include a retaining wall, drainage, curb and guttering which will help keep

people from trying to park on the shoulder. Mr. Chapman explained the sidewalk will conclude at the gravel driveway at the start of the historic property.

Mayor Pro-Tem Sweeting asked Mr. Chapman to explain why the sidewalk will end there because some people have questioned why the sidewalk won't extend all the way to the iron gate. Mr. Chapman explained the reason is because the Park Service won't allow the Town to go any further because if they did it would be intruding on historic property which isn't allowed.

Council Member Powell asked how the sidewalk with work in conjunction with the existing bike lane and if it will cause any issues. Mr. Chapman explained and advised the bike lane will remain.

Mr. Chapman advised the budget for the sidewalk is $1.2 million which included $922,500 for construction and $92,300 for contingency. Funding for the project includes a $980,000 EFLAP grant thru DOT and $242,000 of Town funds from the GO Bond. He advised the public bid opening for the U.S. Highway 221 Sidewalk Improvements project was held on January 30, 2020. A total of four (4) bids were received, and Country Boy Landscaping, Incorporated of Harmony, North Carolina, submitted the lowest responsive bid with a total base bid amount of $976,959.00. He further advised McGill's recommendation is the bid be awarded for this project to Country Boy Landscaping, Incorporated in the amount of $976,959.00 which is within the budget and allows $37,000 for contingency.

Mr. Chapman advised this project has to follow DOT's requirements and their requirement for the next step is for the board to pass a resolution for the intent to award subject to DOT's approval.

Mayor Sellers asked Mr. Chapman to review the timeline for the project with Council. Mr. Chapman advised the contractors have been advised the Town requests the Main Street section to be completed first. Provided all is in line with DOT's expectations, construction will begin mid-March. He advised the anticipated completion date for the Main Street section is May 29th and for the entire project is September 16th.

Mr. Chapman noted the contractors can work on any part of the project, but just have to have the Main Street section completed by May 29th.

Council Member Matheson made a motion to approve the bid, seconded by Council Member Powell. Unanimously approved.

4. Parade Discussion

Parks and Recreation Director Jennifer Brown advised the Town sponsors two parades a year, one for the 4th of July, and a Christmas parade during Thanksgiving weekend. Our parades begin at 2:00 p.m. and are typically finished by 3:00 p.m.

Each year the visitors to the Town parades continue to grow. In 2019 there was over 30,000 people in Memorial Park attending the 4th of July festivities, including the parade and there was over 20,000 in Memorial Park for the Christmas Parade.

The Town currently allow cars to park on Main Street during the parades. In order to allow for more visitors, staff would like to request no parking on Main Street during the parade. Also, would like to request moving the parade time to 10:00 a.m. as well, which would shorten the amount of time that there is no parking on Main Street, and it would allow staff to block parking late at night and be opened back up before noon.

The Tourism Development Authority sent out a survey to the Blowing Rock businesses asking what time they preferred the parades to take place, 10:00 a.m. or 2:00 p.m. The majority of the responses would like an earlier time for the parade which would allow parking to be opened up for visitors after the parade.

Mayor Pro-Tem Sweeting asked if the Shriners were aware of the time change since Council had just approved their request. Ms. Brown advised they were aware and advised it would be fine for them going forward. She further advised the parade for them this year would still be at 2:00 p.m. as the parade time change begins with the 4th of July parade.

Council Member Matheson advised he would be working on a satellite parking location as well as with AppalCart for earlier pick-ups during parade days to help get people into the downtown area with the elimination of parking on Main Street during that time. Council Member Matheson asked for staff to ensure it was well advertised to get the word out for the options that will be made available.

Mayor Pro-Tem Sweeting made a motion to approve as presented, seconded by Council Member Harwood. Unanimously approved. **Bass Lake Sidewalk Contact Award Resolution – Attachment E**

5. **Monthly Financial Report**

Finance Officer Nicole Norman gave the monthly Financial Report from January 2020.

OTHER BUSINESS

- Mayor Sellers – extended thoughts and prayers to the Davant Family with the recent passing of Mrs. Harriet Davant. He advised at the March meeting the family will be invited to the Council meeting and be presented a Resolution to honor Mrs. Davant.
- Council Member Yount – asked Manager Fox to give a brief update on the status of a traffic study for Greenhill Road. Manager Fox advised staff had reached out to Rainy-Kemp and Associates to begin work on a traffic study. Manager Fox further advised when details are received it will be passed along to Council.
- Doug Matheson- advised he and Manager Fox will be attending an AppalCart meeting next week.

- Manager Fox – Reminded of the following upcoming dates and noted the location change to the American Legion is due to the early voting for the Primary Election being held in the Council Chambers.
    - Board of Adjustment meeting is February 19th at 5:30 p.m.
    - Planning Board meeting is February 20th at 5:30 p.m.

Council took a ten-minute recess before going into executive session.

EXECUTIVE SESSION

At 8:25 p.m. Council Member Matheson made a motion to go into executive session *NCGS 143-318.11. (a)(5) – discussion of potential property acquisition*, seconded by Council Member Yount. Unanimously approved.

ADJOURNMENT

At 9:00 p.m. Council returned to open session. There being no further business to discuss, Council Member Yount made a motion to adjourn at 9:00 p.m., seconded by Council Mayor Pro-Tem Sweeting. Unanimously approved.

MAYOR _____ **ATTEST _____**

Charlie Sellers **Hilari Hubner, Town Clerk**

ATTACHMENTS

Code Revisions for the Police Department – Attachment A
Budget Amendment #2020-01 – Attachment B
Resolution for Girls and Boys Basketball Teams – Attachment C
Sunny Side CUP Amendment – Attachment D
Bass Lake Sidewalk Contact Award Resolution – Attachment E

Request for Quotes (RFQ) for Landscaping Services
Due Date: April 5, 2021 by 4:00 pm
Email Quotes to Jennifer Brown at jbrown@tobr.us

1. Scope of Work

The Town of Blowing Rock is soliciting quotes from qualified landscaping contractors or firms for the ongoing routine landscaping maintenance and grass cutting of 321 Bypass/Valley Boulevard in Blowing Rock Town limits. ***Quotes will consist of a yearly cost; however, for a 3-year contract.*** Landscaping services will include general maintenance to the medians and sidewalks, which includes mowing, trimming, edging, fertilizing, mulching, spring clean-up, and fall clean-up. Landscaping contractors or firms are required to provide all equipment necessary to complete the services listed above.

Locations of Town owned properties included in this RFQ are as follows:

- 321 Bypass/Valley Boulevard south below Town of Blowing Rock sign to 321 Bypass/Valley Boulevard North to median under Blue Ridge Parkway Bridge at Appalachian Ski mountain traffic light. All areas on both sides of the road and medians.

- Turf maintenance will need to be conducted along the banks at subway, Blowing Rock Urgent Care, and across from Outback Steakhouse.

- Woodlawn Cemetery (All areas leading into the cemetery, large bank, and inside the cemetery)

Town staff will be on site at the old Scotchman building across from Blowing Rock Service Station on March 22, 2021 at 10:00 a.m. for a site visit for interested contractors or firms and to answer any questions in reference to the sites included in this RFQ. Please follow all Town of Blowing Rock COVID-19 recommendations that may be in place at the time of the scheduled site visit.

2. RFQ Timeline

- RFQ Issued: March 5, 2021
- Site Visit: March 22, 2021 at 10:00 am
- Written Question and Response Period: March 5, 2021 – March 19, 2021
- Written Questions and Responses Posted: March 22, 2021
- Quotes Due: April 5, 2021 by 4:00 pm
- Evaluation of Quotes: April 5, 2021 – April 7, 2021
- Town Council Approval: April 13, 2021
- Execution of Contract: July 15, 2021

Requests for Clarification Questions regarding this RFQ shall be submitted in writing via electronic mail only to Jennifer Brown at jbrown@tobr.us.

3. RFQ Submission Requirements

1. *Contractors or Firms contact* – Provide the name, title and contact information, including mailing address, phone number and E-mail of the person whom the City should contact regarding the Quote and who is authorized to bind the agency.

2. *Quote Package* – Must include the Scope of Work, List of Owned or currently leased Equipment and Fee Breakdown (Exhibit A). Submittal of a Quote Package confirms that the responder has visited the above sites and has the necessary equipment to successfully perform the required Scope of Work. Quote package must include MUTCD signing and DOT traffic control requirements. Quote Packages must be emailed to Jennifer Brown at jbrown@tobr.us by 4:00 pm on Friday, March 19, 2021. All Quote Packages received after the deadline date and time will not be reviewed and deemed ineligible.

3. *Contract* – The Town anticipates that the conclusion of the RFQ process will be a contract between the Town and the successful applicant under which the successful applicant will provide the goods and services generally described in this RFQ. It is the Town's intention to use the contract that is attached as Exhibit C, modified and filled in to reflect the RFQ and the proposal. If an applicant objects to any of the contract, it should state the objections in its proposal.

4. *Licensing Requirements* – Under the NC State Landscape Contractor Licensing Statute "§ 89D-12. License required; use of seal; posting license, the contractor must possess a NC Landscape Contractor License. The contractor must also possess a NC Pesticide License.

5. *Employee Requirements* – Provide the number of employees who will be assigned to perform the requirements of the contract. The Town also requires an I-9 for any employee that is not a USA citizen.

6. *Insurance* – Contractor agrees to maintain, on a primary basis and at is sole expense, at all times during the life of this Contract the following applicable insurance coverage's and limits. The requirements contained herein, as well as Town's review or acceptance of insurance maintained by Contractor is not intended to and shall not in any manner limit or qualify the liabilities or obligations assumed by Contractor under this Contract.

- Commercial General Liability – Combined single limit of no less than $2,000,000 each occurrence and $4,000,000 aggregate. Coverage shall not contain any endorsement(s) excluding nor limiting Product/Completed Operations, Contractual Liability or Cross Liability.
- Automobile Liability – Limits of no less than $2,000,000 Combined Single Limit. Coverage shall include liability for Owned, Non-Owned and Hired automobiles. In the event Contractor does not own automobiles, Contractor agrees to maintain coverage for Hired and Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Auto Liability policy. Automobile coverage is only necessary if vehicles are used in the provision of services under this Contract and/or are brought on a Town of Blowing Rock site.
- Umbrella or Excess Liability – Contractor may satisfy the minimum liability limits required above under an Umbrella or Excess Liability policy. There is no minimum Per Occurrence limit of liability under the Umbrella or Excess Liability, however, the Annual Aggregate limits shall not be less than the highest 'Each Occurrence' limit for required policies. Contractor agrees to endorse Town of Blowing Rock as an 'Additional Insured' on the Umbrella or Excess Liability, unless the Certificate of Insurance states the Umbrella or Excess Liability provides coverage on a 'Follow Form' basis.
- Worker's Compensation & Employers Liability – Contractor agrees to maintain Worker's Compensation Insurance in accordance with North Carolina General Statute Chapter 97 and with Employer Liability limits of no less than $1,000,000 each accident, each employee and policy limit. This policy must include a Waiver of Subrogation.
- Additional Insured – Contractor agrees to endorse the Town as an Additional Insured on the Commercial General Liability. The Additional Insured shall read 'Town of Blowing Rock as its interest may appear'.

7. *Certificate of Insurance* – Contractor agrees to provide the Town of Blowing Rock a Certificate of Insurance evidencing that all coverage's, limits, and endorsements required herein are maintained and in full force and effect, and Certificates of Insurance shall provide a minimum thirty (30) day endeavor to notify, when available, by Contractor's insurer. If Contractor receives a non-renewal or cancellation notice from an insurance carrier affording coverage required herein, or receives notice that coverage no longer complies with the insurance requirements herein, Contractor agrees to notify the Town within five (5) business days with a copy of the non-renewal or cancellation notice, or written specifics as to which coverage is no longer in compliance.

The Certificate Holder address should read:

Town of Blowing Rock
Attn: Finance Director
1036 Main Street/PO Box 47
Blowing Rock, NC 28605

All insurance companies must be authorized to do business in North Carolina and be acceptable to Town of Blowing Rock's Finance Director.

4. RFQ Selection Criteria

All qualified contractors who submit a quote will be considered. In selecting a contractor, the selection committee will take into consideration the qualification information including such factors as:

1. Contractor's experience, knowledge, and performance with similar landscape projects. 20 points

2. The experience of the contractor's proposed staff to perform the type of work required. 20 points

3. Contractor's understanding of the project scope and their responsibility in delivering the services for the advertised project. 20 points

4. Contractor's ability to meet requirements and schedule in contract. 25 points

5. Contractor's related experience with the Town of Blowing Rock review. 15 points

After reviewing qualifications, if contractors are equal on the evaluation review, then those qualified contractors will be given priority consideration.

EXHIBITS

Exhibit A- Scope of Work and Fee Breakdown
Exhibit B- Site Maps
Exhibit C- Sample Contract

EXHIBIT A
Scope of Work and Fee Breakdown
624 Trees & 6,999 Shrubs/Native Grass & Perennial Varieties
Approximately 16 miles of Turf Maintenance

Requirements	**Price Per Year**	**Frequency**
Mowing, String Trimming, Blowing		1x week
Edging		1x week
Weeding		1x week
Turf & Hard Surfaces Herbicides		3x year
Fertilizing Turf		3x year
Fertilizing Plants. Flowers, Trees		1x year
Mulching		1x year
Spring Clean-up		1x year
Fall Clean-up		1x year
Pruning		2x year
Trash removal and debris pickup		1x week
Cut back weeds, grasses, briars from all fences along retaining walls (Food Lion, Samaritan's Purse, wall between Samaritan's Purse & Sunset Drive, Retaining wall across from Goforth Rd.)		3x year
MUTCD signing and traffic control		While Working
Additional Options	**Price Per Year**	**Frequency**
Woodlawn Cemetery		
Mowing, String Trimming, Blowing Main Cemetery Area		
Maintenance on the Entrance Hillside and Large Bank Leading to the Cemetery		
Total Price Year 1		
Total Price Year 2		
Total Price Year 3		

# of Years' Experience in Landscaping/Contractor's License #

List All Previous Contracts Awarded with the Town of Blowing Rock (If Applicable)

# of Employees on Staff and Years of Landscape Experience to Implement Contract

# of Employees to Implement Contract	Combined Years of Landscape Experience

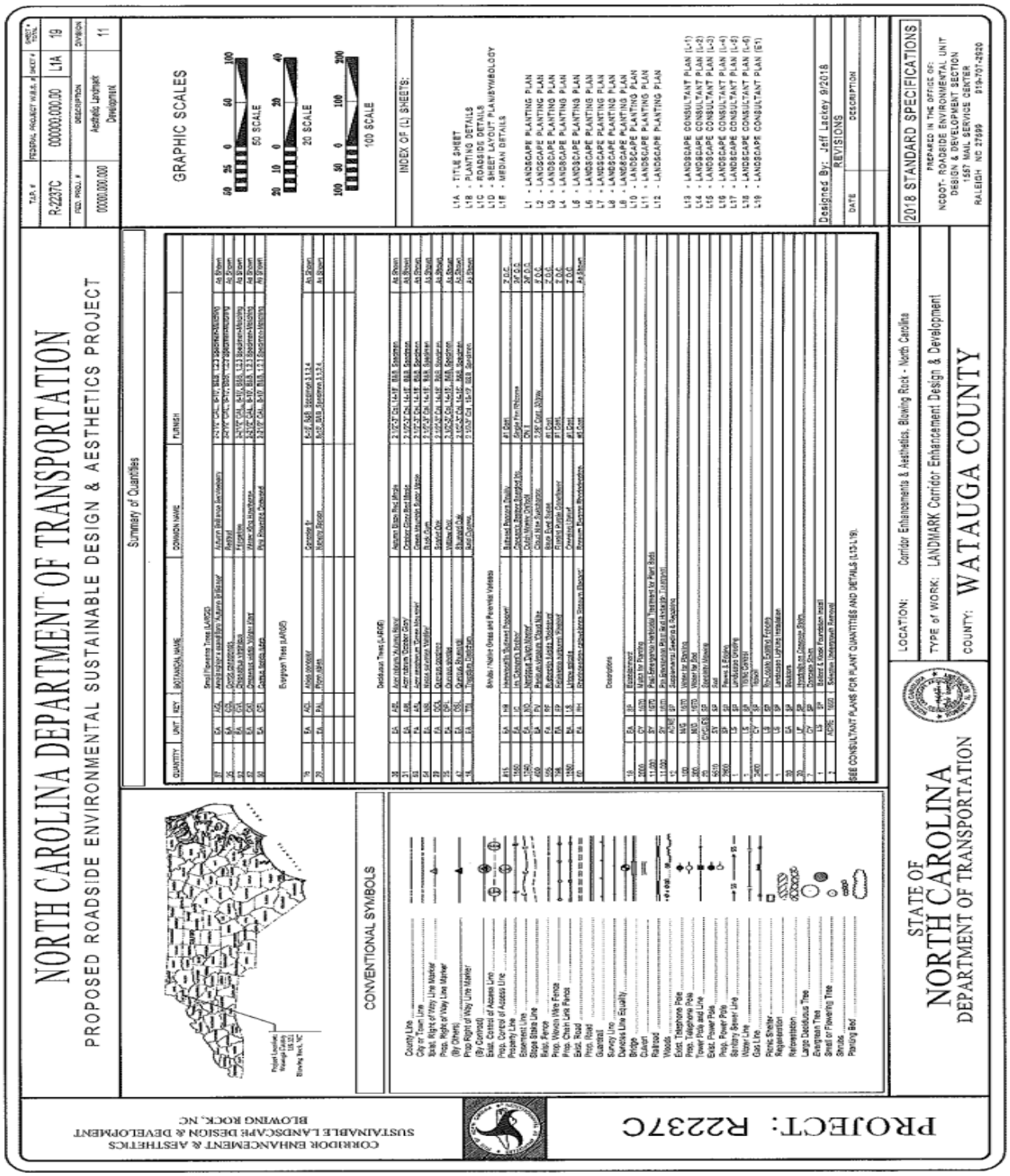
List up to 3 Contracts that you Currently Hold, Requirements of the Contract, and Contact Information

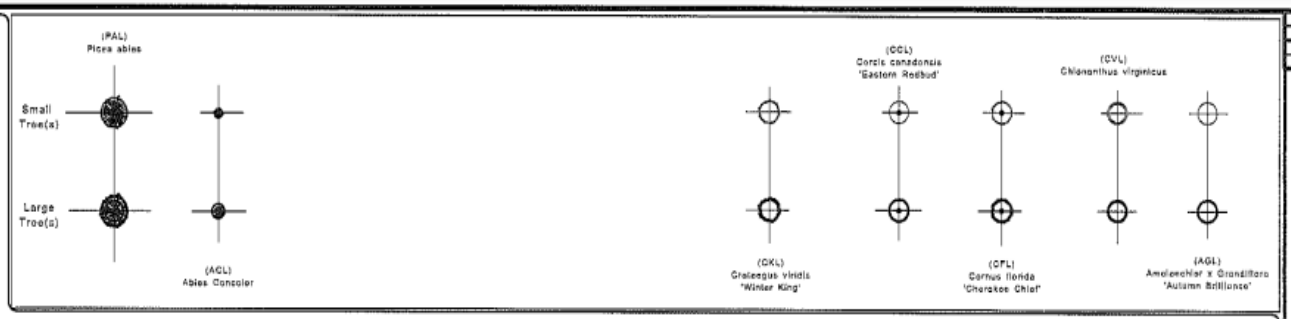
List of Equipment Owned or Currently Leased for Contract

Award will be based on lump sum (total) of the above. By signing below, you are acknowledging that you have visited and inspected the areas and have the proper equipment to complete the requirements in the scope of the project.

Signature: _____ Date: _____

EXHIBIT B


NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PROPOSED ROADSIDE ENVIRONMENTAL SUSTAINABLE DESIGN & AESTHETICS PROJECT
Summary of Quantities
GRAPHIC SCALES
50 SCALE
20 SCALE
100 SCALE
INDEX OF (L) SHEETS:
L1A - TITLE SHEET
L1B - PLANTING DETAILS
L1C - ROADSIDE DETAILS
L1D - SHEET LAYOUT PLAN/SYMBOLOGY
L1E - MEDIAN DETAILS
L1 - LANDSCAPE PLANTING PLAN
L2 - LANDSCAPE PLANTING PLAN
L3 - LANDSCAPE PLANTING PLAN
L4 - LANDSCAPE PLANTING PLAN
L5 - LANDSCAPE PLANTING PLAN
L6 - LANDSCAPE PLANTING PLAN
L7 - LANDSCAPE PLANTING PLAN
L8 - LANDSCAPE PLANTING PLAN
L9 - LANDSCAPE PLANTING PLAN
L10 - LANDSCAPE PLANTING PLAN
L11 - LANDSCAPE PLANTING PLAN
L12 - LANDSCAPE PLANTING PLAN
L13 - LANDSCAPE CONSULTANT PLAN (L-1)
L14 - LANDSCAPE CONSULTANT PLAN (L-2)
L15 - LANDSCAPE CONSULTANT PLAN (L-3)
L16 - LANDSCAPE CONSULTANT PLAN (L-4)
L17 - LANDSCAPE CONSULTANT PLAN (L-5)
L18 - LANDSCAPE CONSULTANT PLAN (L-6)
L19 - LANDSCAPE CONSULTANT PLAN (E1)
CONVENTIONAL SYMBOLS
Designed By: Jeff Lackey 9/2018
REVISIONS
DATE
DESCRIPTION
2018 STANDARD SPECIFICATIONS
PREPARED IN THE OFFICE OF:
NCDOT- ROADSIDE ENVIRONMENTAL UNIT
DESIGN & DEVELOPMENT SECTION
1587 MAIL SERVICE CENTER
RALEIGH NC 27699 919-707-2920
LOCATION: Corridor Enhancements & Aesthetics, Blowing Rock - North Carolina
TYPE of WORK: LANDMARK Corridor Enhancement Design & Development
COUNTY: WATAUGA COUNTY
STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION
PROJECT: R2237C
CORRIDOR ENHANCEMENT & AESTHETICS
SUSTAINABLE LANDSCAPE DESIGN & DEVELOPMENT
BLOWING ROCK, NC



PLANT SYMBOLOGY (Evergreen & Flowering Trees)

Notes:

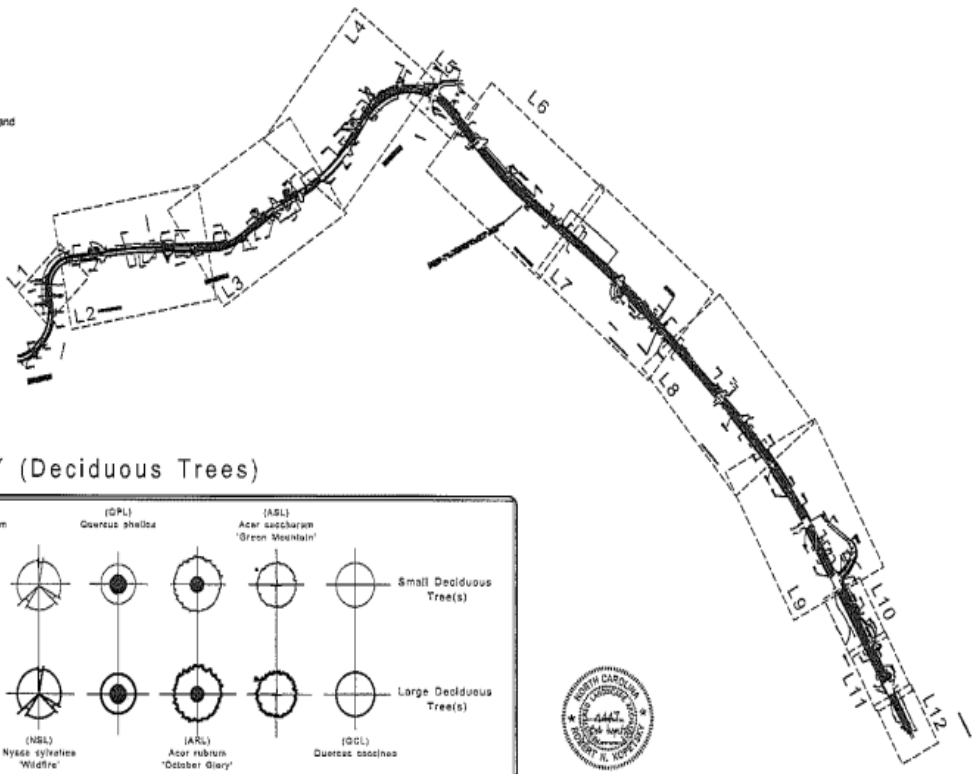
- Contractor Shall Consult with Engineers Prior to any field adjustments. Follow plans as close as possible. Bed layouts should be adjusted to incorporate existing traffic signage, where necessary, and any slight distance issues that may develop -especially at the intersections. Ensure caution is maintained during stakeout to maintain clear site lines. Details may be adjusted to accommodate site. Spacing may be decreased to fit material at specified locations. Consult with Architect to ensure proper development.

-Contractor shall utilize all NCDOT Standard Specifications for all line items listed. These shall be utilized in conjunction with the Special Provisions. Consult with Engineer in the field to maintain accuracy.

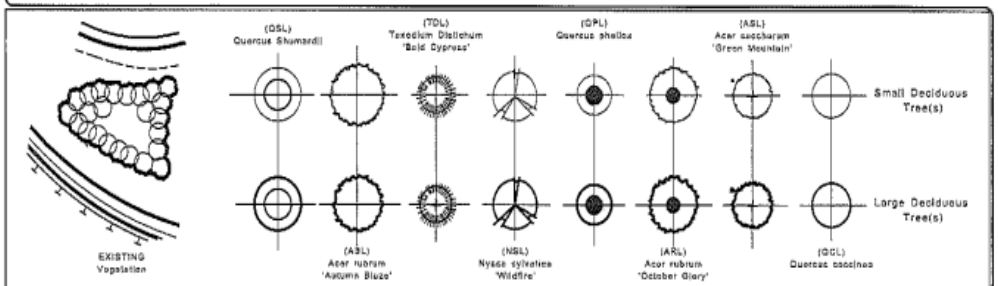
-Mowing and seeding and mulching shall take place along all utility strips and most areas along existing ROW-SEE PLANS. Note-the seeding and mulching special provisions outline mowing height and other important information. Those areas where trees are to be incorporated shall be mowed out initially and maintained as directed by the NCDOT Specs. Consult with Architect & Engineer in the field. All Native Grass, Perennials Plantings shall be installed as a continuous mulched bed and shall be treated with Post- Emergence treatment. The individual trees shall be treated with Post Emergence and mulched individually as shown on the plans. Maintain labeled diameter mulch rings.

-Trees to be field staked by the ARCHITECT/ENGINEER. Consult with Engineer for more detailed information to ensure the plants are located according to NCDOT Standard Specifications and are in no conflict with existing utilities and rock formations.

-SVR (Selective Vegetation Removal) shall be utilized behind all retaining walls and extended to the existing vegetation that has encroached on the ROW. Those areas shall be seeded and mulched. (SEE Landscape Plans for locations)There are areas along the corridor were SVR is incorporated to expose "Rock Outcroppings". Consult with Engineer in the field to identify those areas that may come available as the SVR is performed. Those areas shall be cleaned of rough vegetation and exposed for their beauty approved and accepted by the Engineer in the field.



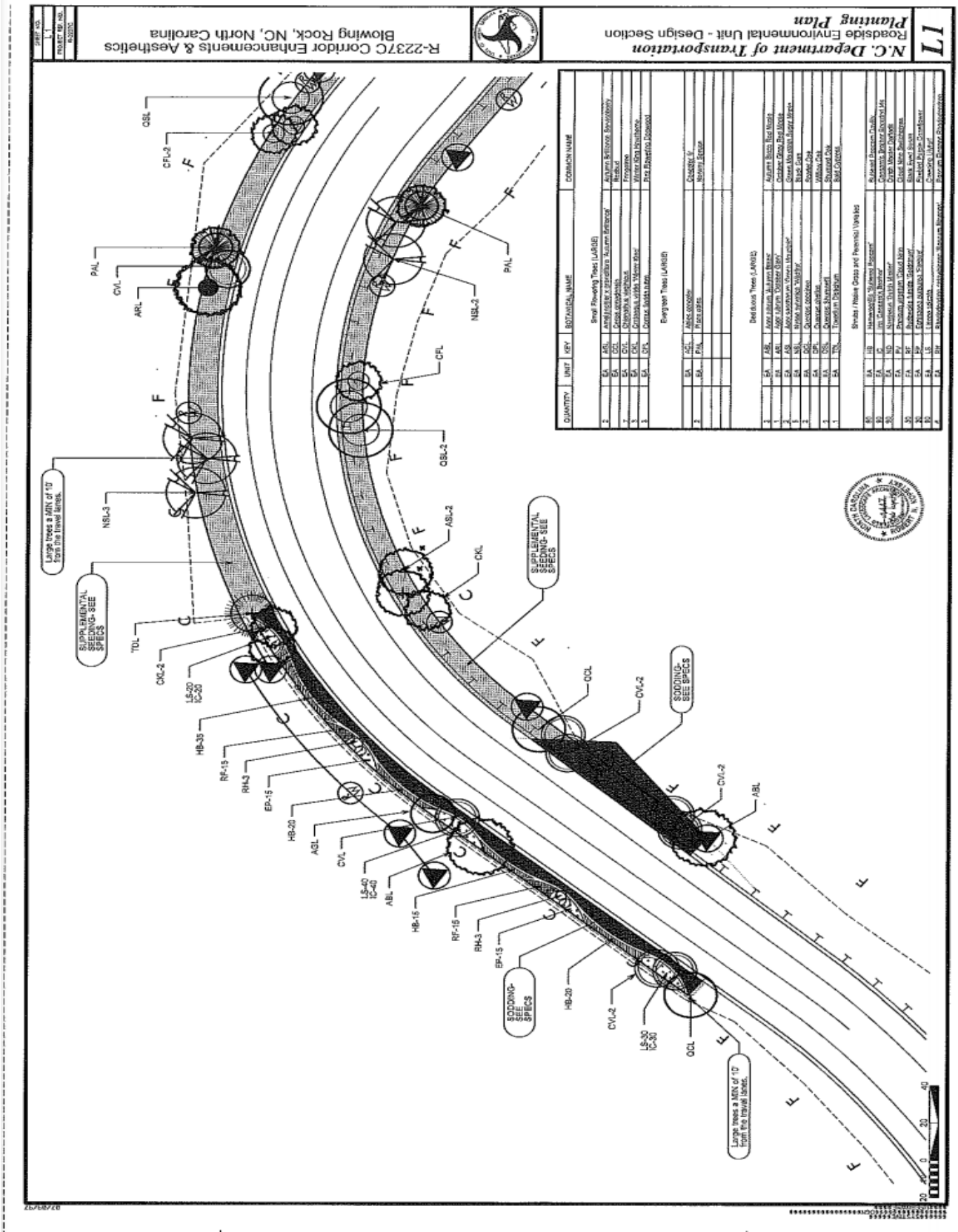
PLANT SYMBOLOGY (Deciduous Trees)

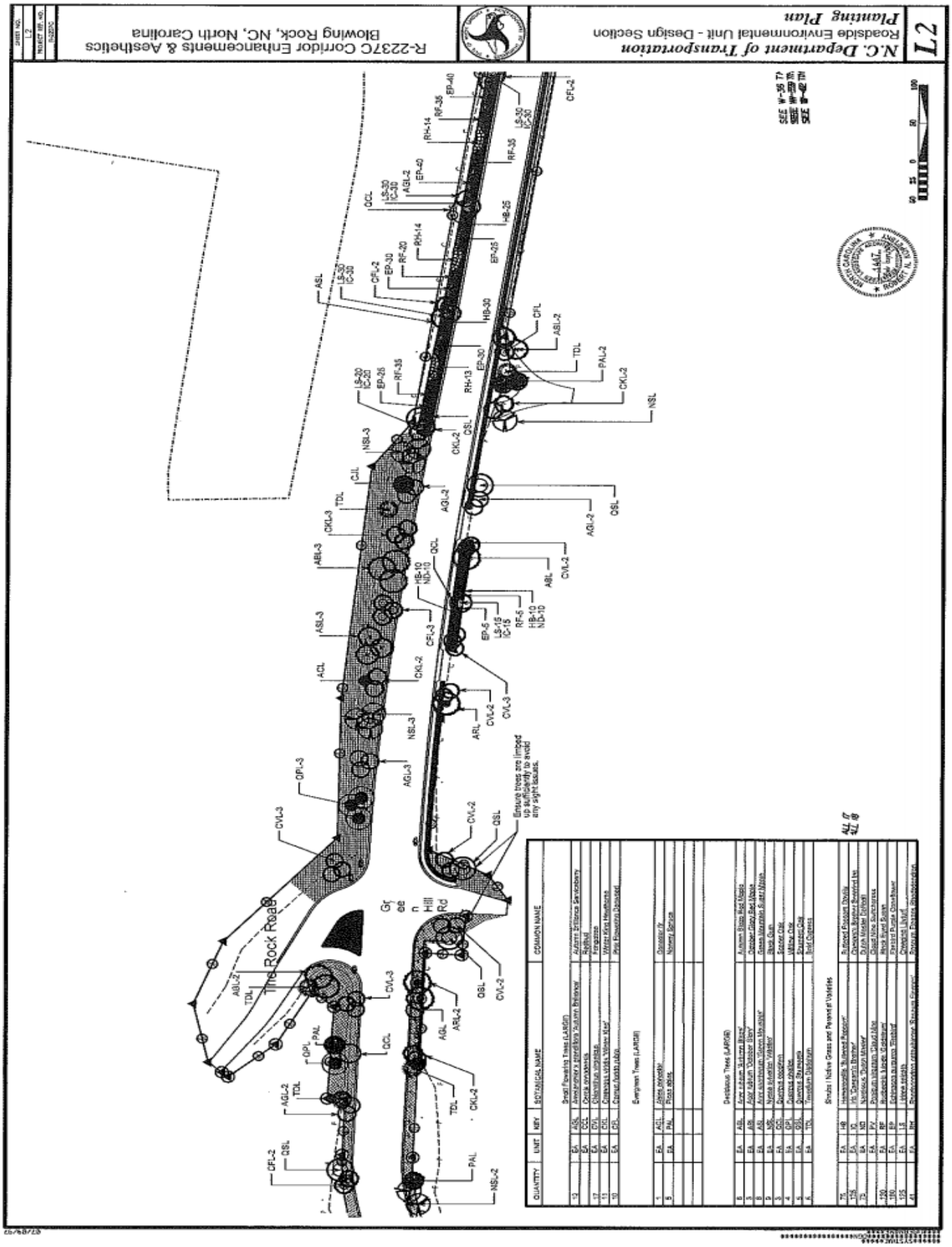


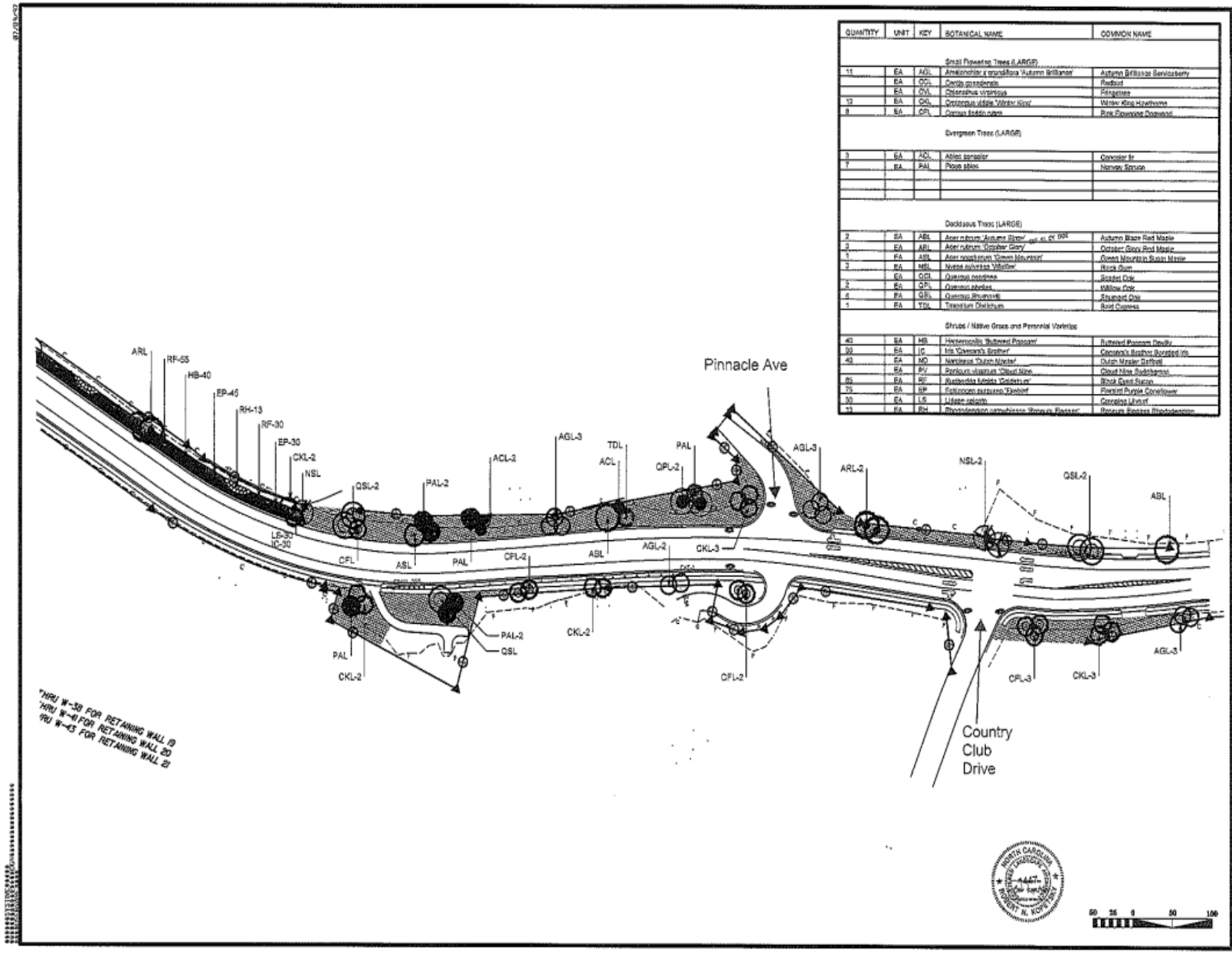
R-2237C Corridor Enhancements & Aesthetics
Blowing Rock, NC, North Carolina

N.C. Department of Transportation
Roadside Environmental Unit - Design Section
Sheet Layout Plan & Plant Symbology

LID


L1
N.C. Department of Transportation
Roadside Environmental Unit - Design Section
Planting Plan
R-2237C Corridor Enhancements & Aesthetics
Blowing Rock, NC, North Carolina
QUANTITY
UNIT
KEY
BOTANICAL NAME
COMMON NAME
Small Flowering Trees (LARGE)
Evergreen Trees (LARGE)
Deciduous Trees (LARGE)
Shrubs / Native Grass and Perennial Varieties
SUPPLEMENTAL SEEDING- SEE SPECS
SODDING- SEE SPECS
Large trees a MIN of 10' from the travel lanes.


N.C. Department of Transportation
Roadside Environmental Unit - Design Section
Planting Plan
L2
R-2237C Corridor Enhancements & Aesthetics
Blowing Rock, NC, North Carolina
The Rock Road
Green Hill Rd
Ensure trees are limbed up sufficiently to avoid any sight issues.
SEE W-35 T7
SEE W-35 T8
SEE W-35 T9
SEE W-35 T10
SCALE 1" = 50'
50 25 0 50 100
QUANTITY
UNIT
KEY
BOTANICAL NAME
COMMON NAME
Small Flowering Trees (LARGE)
Evergreen Trees (LARGE)
Deciduous Trees (LARGE)
Shrubs / Native Grass and Perennial Vegetation
44 of 74



QUANTITY	UNIT	KEY	BOTANICAL NAME	COMMON NAME
			Small Flowering Trees (LARGE)	
11	EA	AGL	Amelanchier x grandiflora 'Autumn Brilliance'	Autumn Brilliance Serviceberry
	EA	CCL	Cercis canadensis	Redbud
	EA	CVL	Chionanthus virginicus	Fringetree
13	EA	CKL	Crataegus viridis 'Winter King'	Winter King Hawthorne
8	EA	CFL	Prunus serrulata cultivar	Pink Flowering Cherry
			Evergreen Trees (LARGE)	
3	EA	ACL	Abies concolor	Colorado fir
7	EA	PAL	Picea abies	Norway Spruce
			Deciduous Trees (LARGE)	
2	EA	ABL	Acer rubrum 'Autumn Blaze'	Autumn Blaze Red Maple
2	EA	ARL	Acer rubrum 'October Glory'	October Glory Red Maple
1	EA	ASL	Acer saccharum 'Green Mountain'	Green Mountain Sugar Maple
3	EA	NSL	Nyssa sylvatica 'Wildfire'	Black Gum
	EA	QCL	Quercus coccinea	Scarlet Oak
2	EA	QPL	Quercus phellos	Willow Oak
6	EA	QSL	Quercus shumardii	Shumard Oak
1	EA	TDL	Taxodium distichum	Bald Cypress
			Shrubs / Native Grass and Perennial Varieties	
40	EA	HB	Hamamelis 'Buttered Popcorn'	Buttered Popcorn Dwarfy
30	EA	IC	Iris 'Clarence's Brother'	Clarence's Brother Bearded Iris
40	EA	MD	Narcissus 'Dutch Master'	Dutch Master Daffodil
	EA	PV	Penstemon virgatus 'Cloud Nine'	Cloud Nine Bushkaenlo
85	EA	RF	Rudbeckia fulgida 'Goldsturm'	Black Eyed Susan
75	EA	EP	Echinacea purpurea 'Elizabeth'	Elizabeth Purple Coneflower
30	EA	LS	Liriope spicata	Creeping Lilyturf
13	EA	RH	Rhododendron nudiflorum 'Pinkster'	Pinkster Azalea Rhododendron

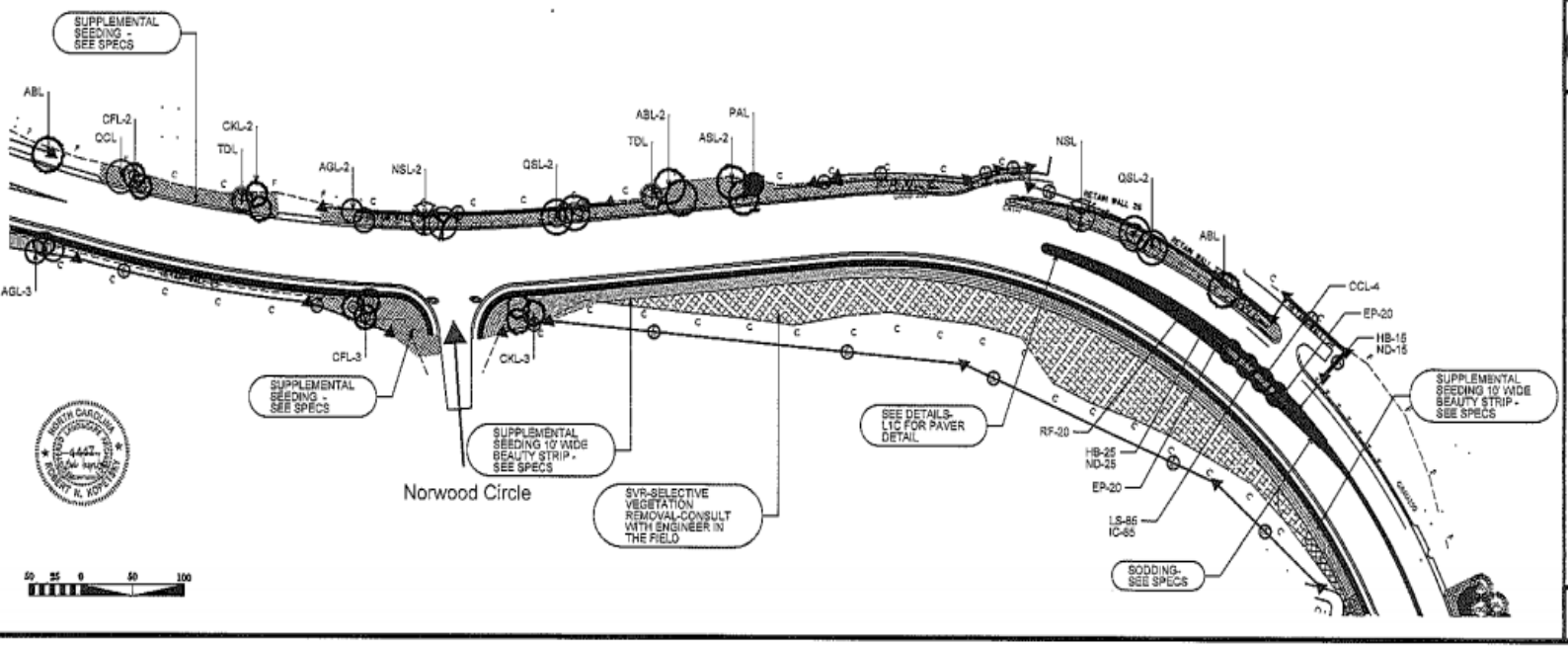
UNIT NO. L3
PROJECT REF. NO. R-2237C

R-2237C Corridor Enhancements & Aesthetics
Blowing Rock, NC, North Carolina

N.C. Department of Transportation
Roadside Environmental Unit - Design Section
Planting Plan

L3

QUANTITY	UNIT	KEY	BOTANICAL NAME	COMMON NAME
			Small Flowering Trees (LARGE)	
5	EA	ACL	Amelanchier x grandiflora 'Autumn Brilliance'	Autumn Brilliance Serviceberry
2	EA	CCL	Cercis canadensis	Redbud
	EA	CVL	Chionanthus virginicus	Fringetree
5	EA	CKL	Crataegus viridis 'Winter King'	Winter King Hawthorne
5	EA	CFL	Cornus florida rubra	Pink Flowering Dogwood
			Evergreen Trees (LARGE)	
	EA	ACL	Abies concolor	Concolor fir
1	EA	PAL	Picea abies	Norway Spruce
			Deciduous Trees (LARGE)	
4	EA	ABL	Acer rubrum 'Autumn Blaze'	Autumn Blaze Red Maple
	EA	ABR	Acer rubrum 'October Glory'	October Glory Red Maple
2	EA	ABL	Acer saccharum 'Green Mountain'	Green Mountain Sugar Maple
3	EA	NSL	Nyssa sylvatica 'Wildfire'	Black Gum
7	EA	QCL	Quercus coccinea	Scarlet Oak
	EA	QPL	Quercus phellos	Willow Oak
4	EA	QSL	Quercus shumardii	Shumard Oak
2	EA	TDL	Taxodium distichum	Bald Cypress
			Shrubs / Native Grass and Perennial Varieties	
40	EA	HB	Hamamelis 'Buttered Popcorn'	Buttered Popcorn Witch
85	EA	IC	Ilex 'Cheerio's Brother'	Cheerio's Brother Inkberry
40	EA	ND	Nandina 'Dwarf Moxie'	Dwarf Moxie Dwarf Nandina
	EA	PV	Pennisetum vizetum 'Cloud Nine	Cloud Nine Switchgrass
20	EA	RF	Rudbeckia fulgida 'Goldstrum'	Black Eyed Susan
40	EA	EP	Echinacea purpurea 'Fleabane'	Fleabane Purple Coneflower
65	EA	LS	Liriope spicata	Creeping Lilyturf
	EA	RH	Rhododendron catawbiense 'Roseum Elegans'	Roseum Elegans Rhododendron

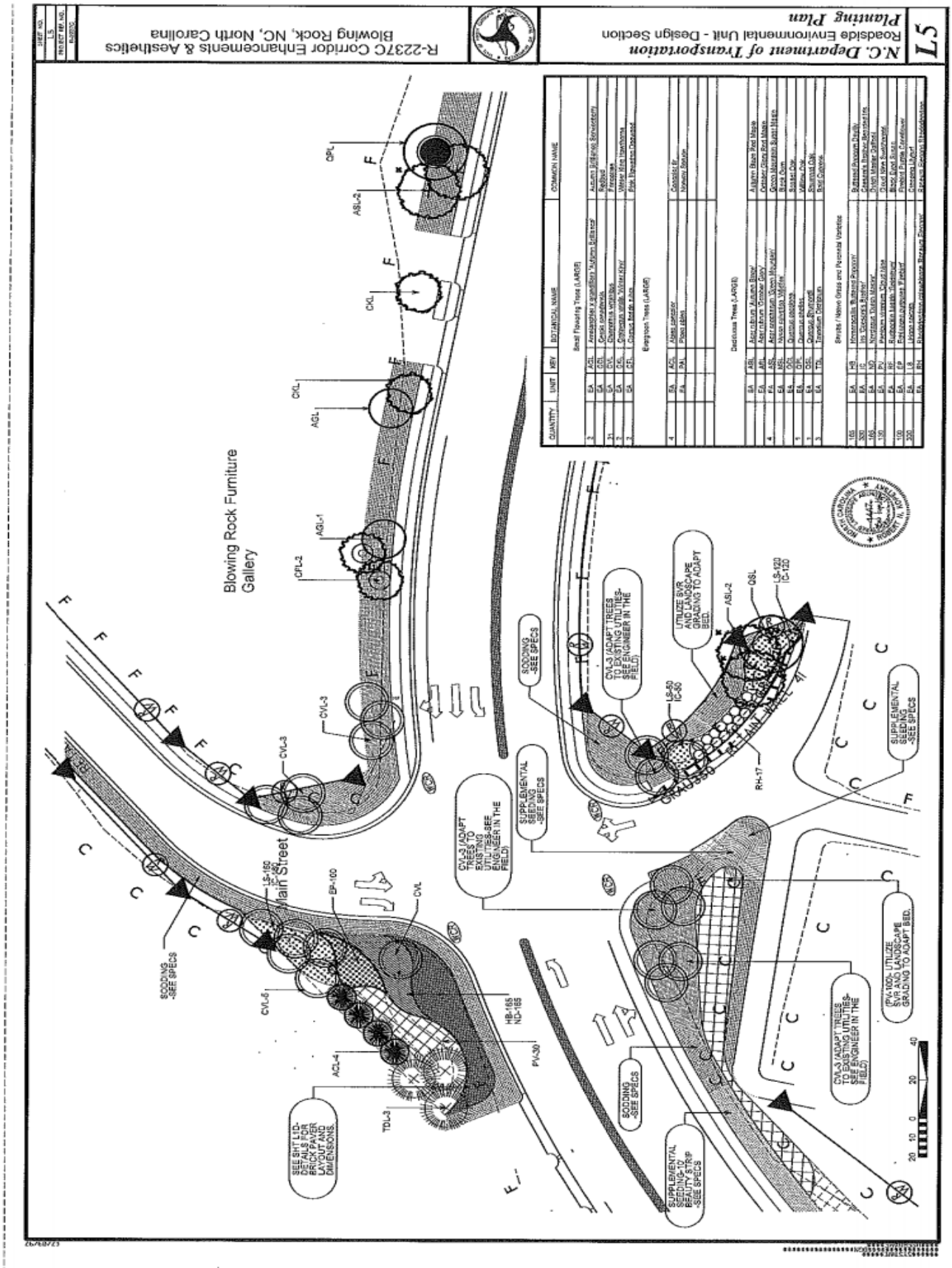


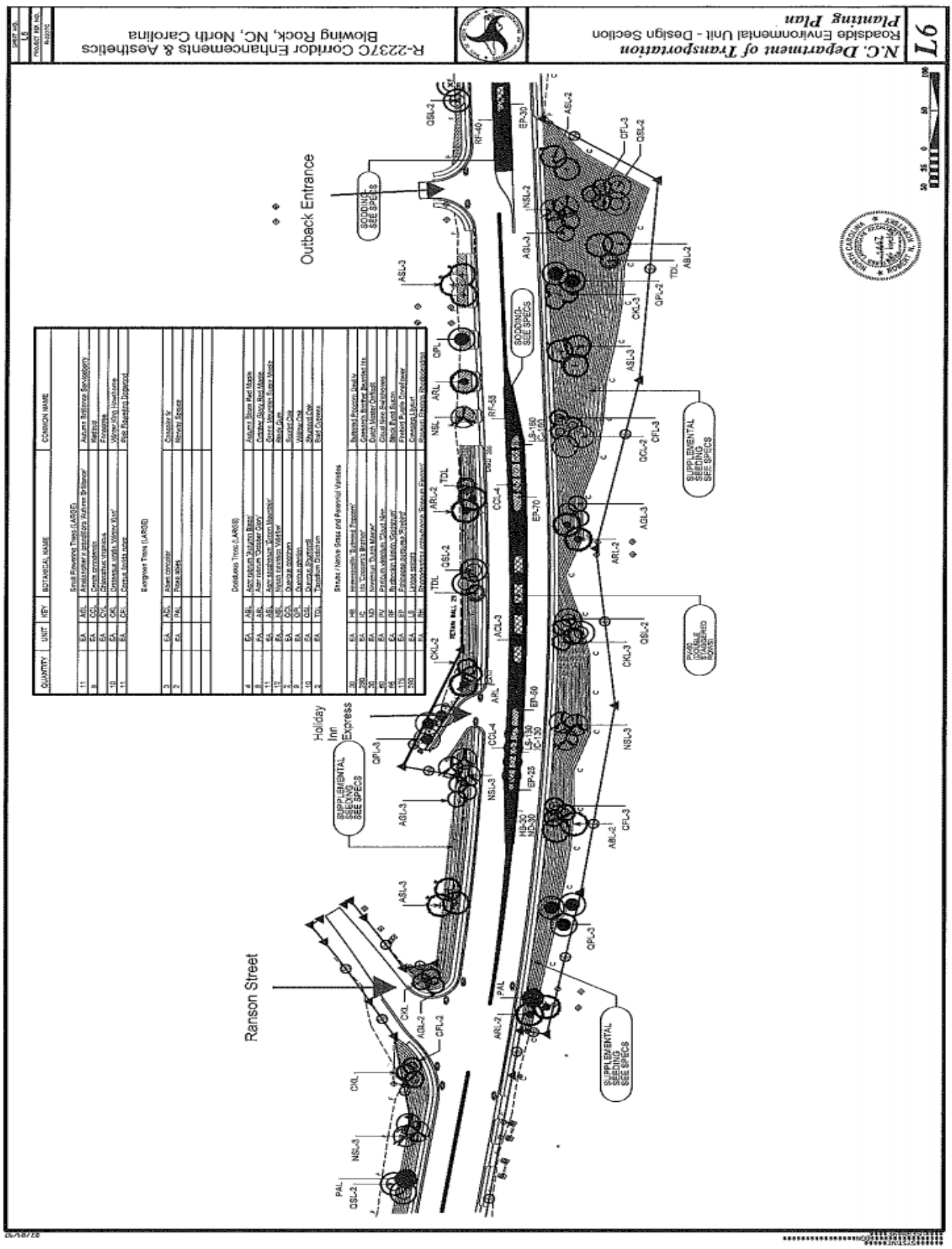
SHEET NO. L4
PROJECT REF. NO. R-2237C

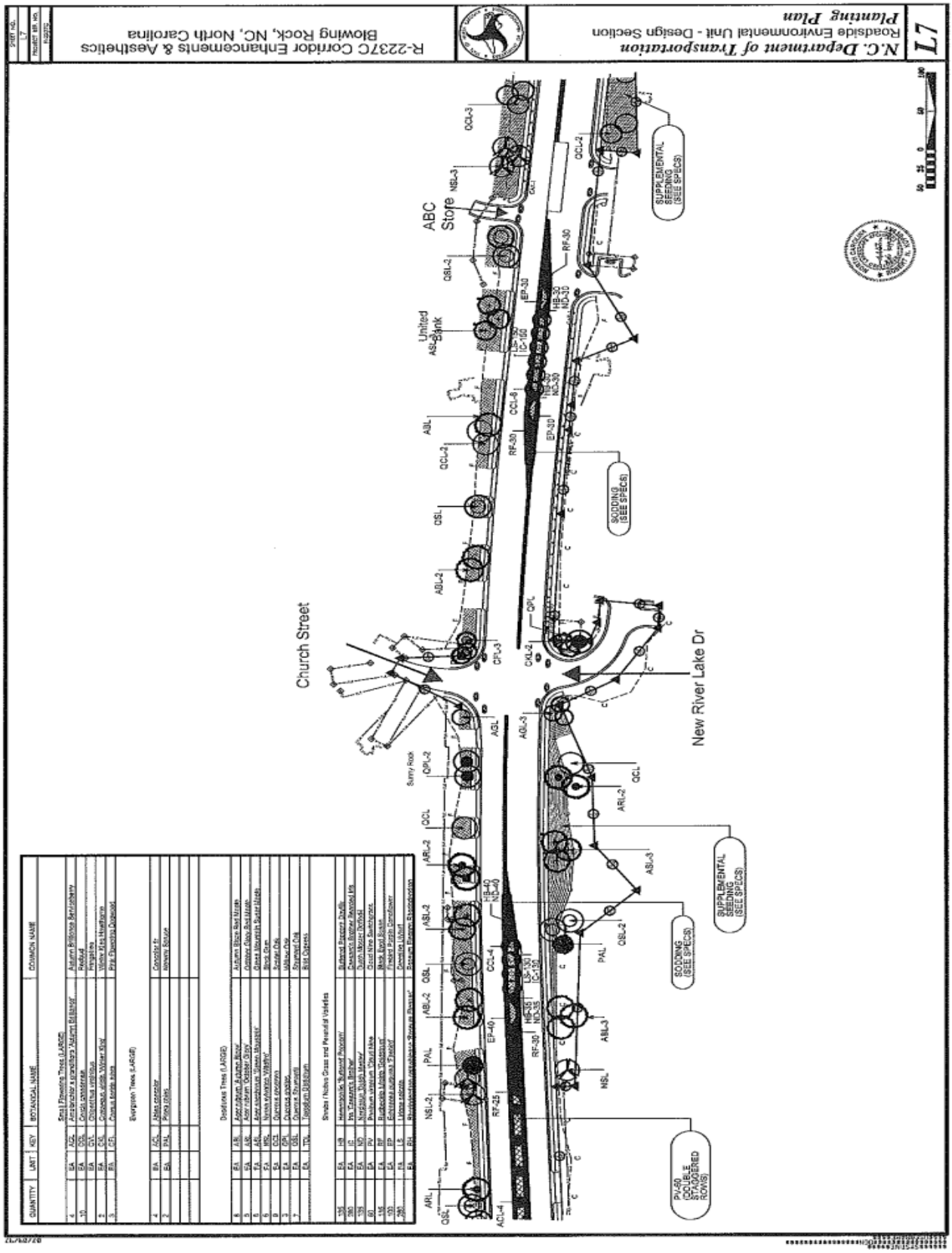
R-2237C Corridor Enhancements & Aesthetics
Blowing Rock, NC, North Carolina

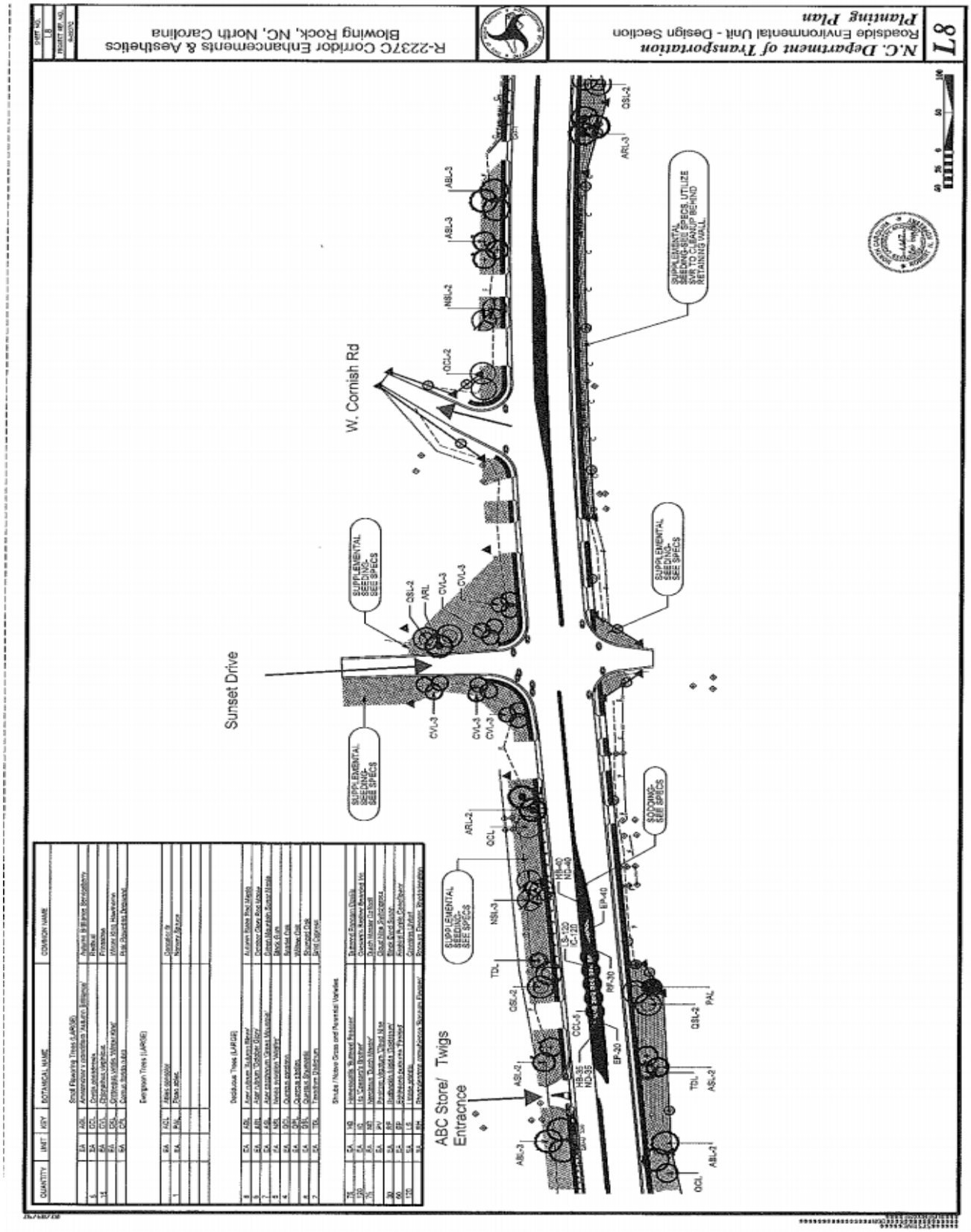
N.C. Department of Transportation
Roadside Environmental Unit - Design Section

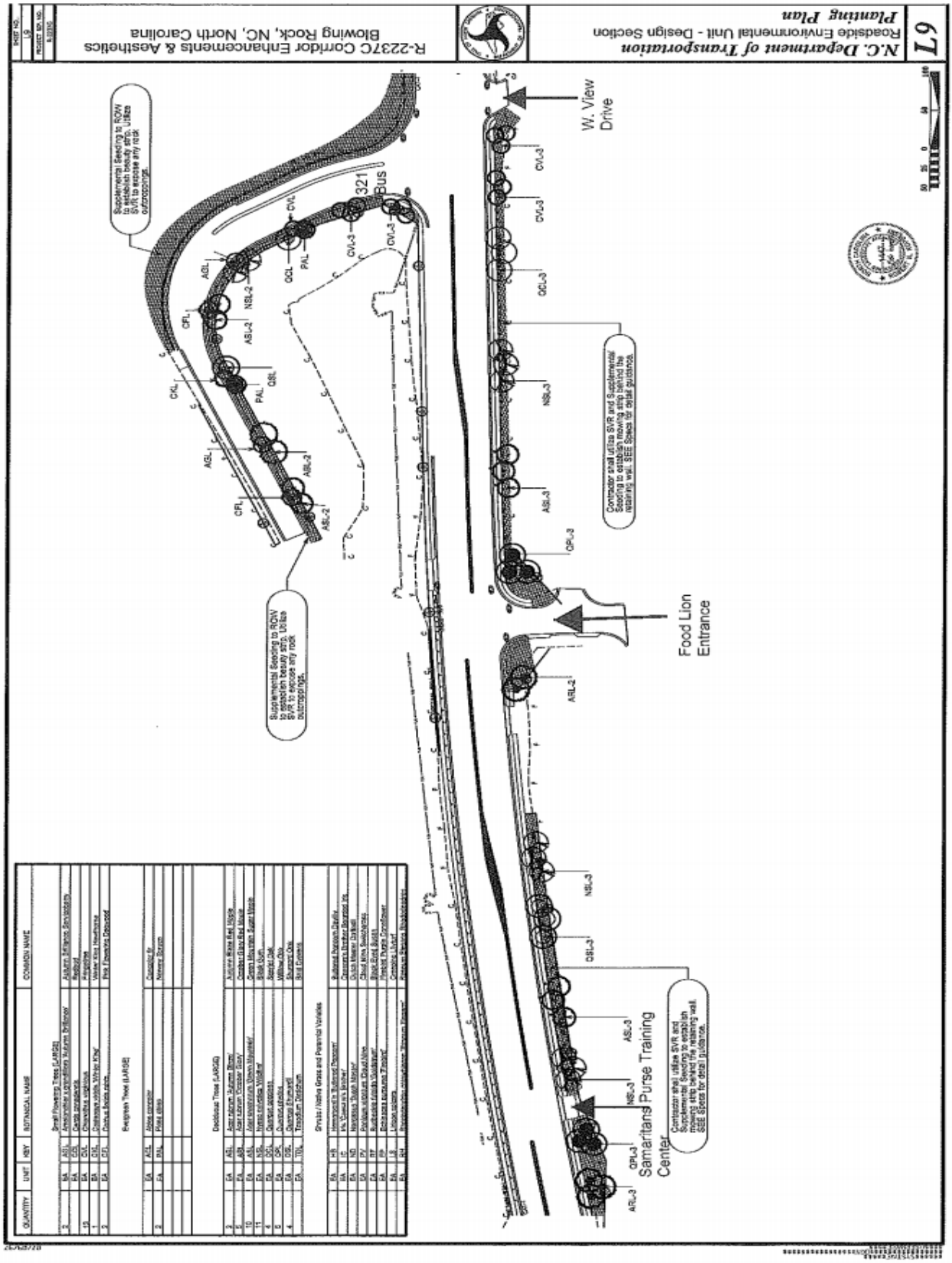
L4

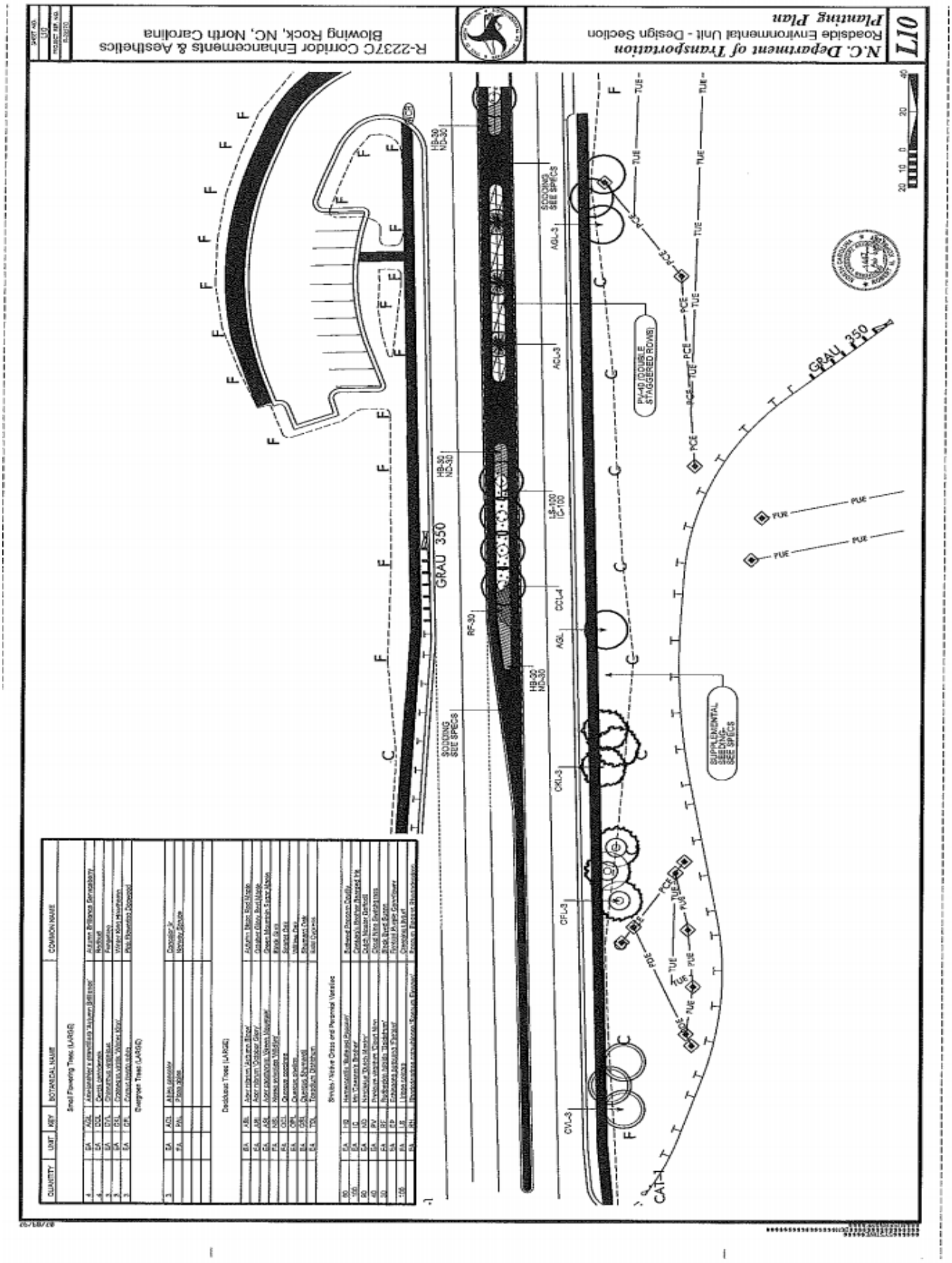

L5
N.C. Department of Transportation
Roadside Environmental Unit - Design Section
Planting Plan
R-2237C Corridor Enhancements & Aesthetics
Blowing Rock, NC, North Carolina
Blowing Rock Furniture Gallery
Main Street
SODDING -SEE SPECS
SUPPLEMENTAL SEEDING -SEE SPECS
CVL-3 (ADAPT TREES TO EXISTING UTILITIES- SEE ENGINEER IN THE FIELD)
UTILIZE SVR AND LANDSCAPE GRADING TO ADAPT BBD.
SUPPLEMENTAL SEEDING-10 BEAUTY STRIP -SEE SPECS
(PV-100)- UTILIZE SVR AND LANDSCAPE GRADING TO ADAPT BBD.
SEE SHT L10- DETAIL FOR BRICK PAVER LAYOUT AND DIMENSIONS.
QPL
ASU-2
CVL
AGL
CPL-2
AGL-1
CVL-3
CVL-8
ACU-4
TDU-3
BP-100
LS-160
HB-165
ND-165
PV-30
LS-80
IC-80
QSL
LS-120
IC-120
RH-17
20 10 0 20 40

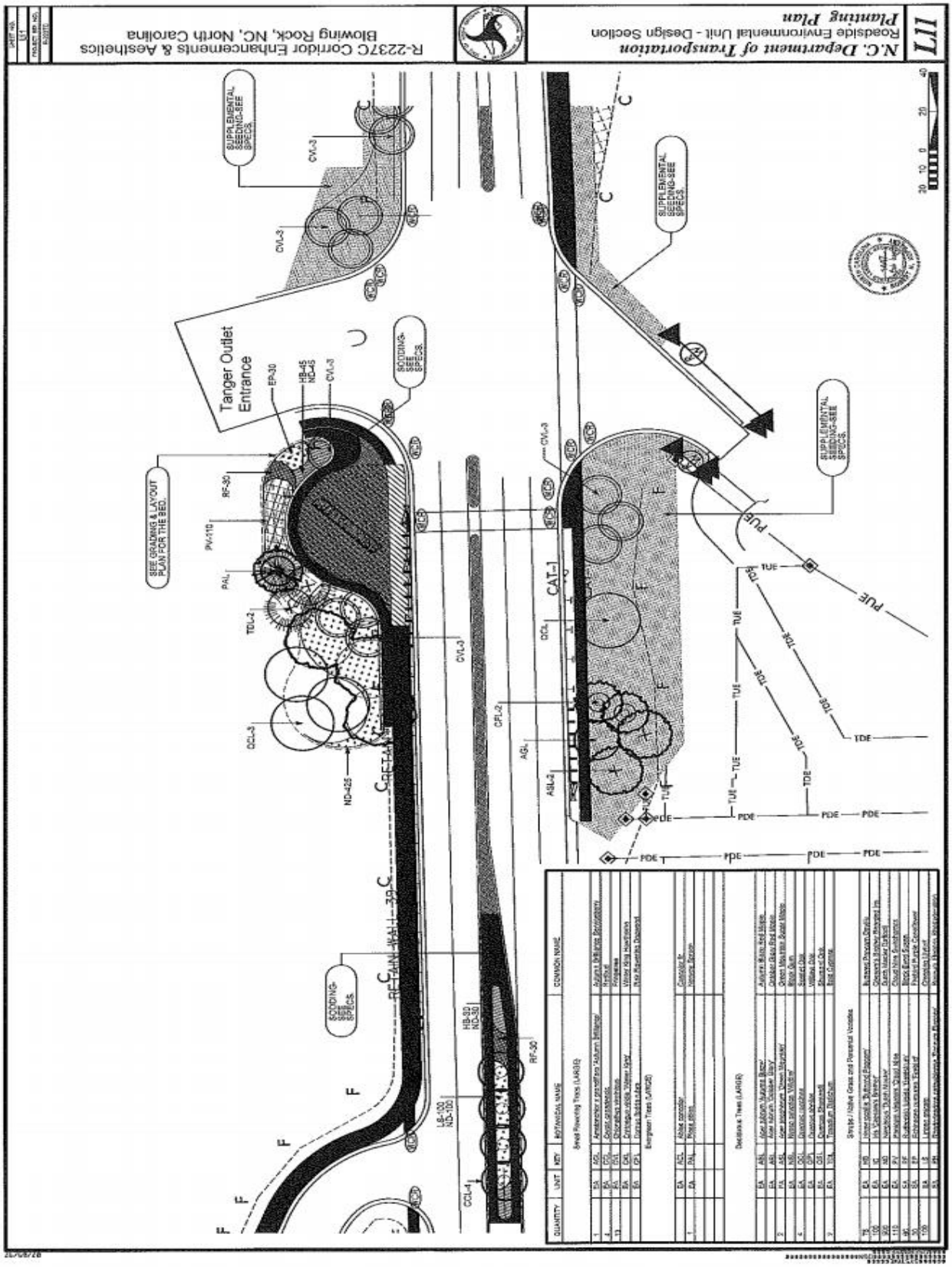

N.C. Department of Transportation
Roadside Environmental Unit - Design Section
Planting Plan
R-2237C Corridor Enhancements & Aesthetics
Blowing Rock, NC, North Carolina
Outback Entrance
Holiday Inn Express
Ranson Street
SODDING SEE SPECS
SUPPLEMENTAL SEEDING SEE SPECS
PLANT DOUBLE STAGGERED ROWS

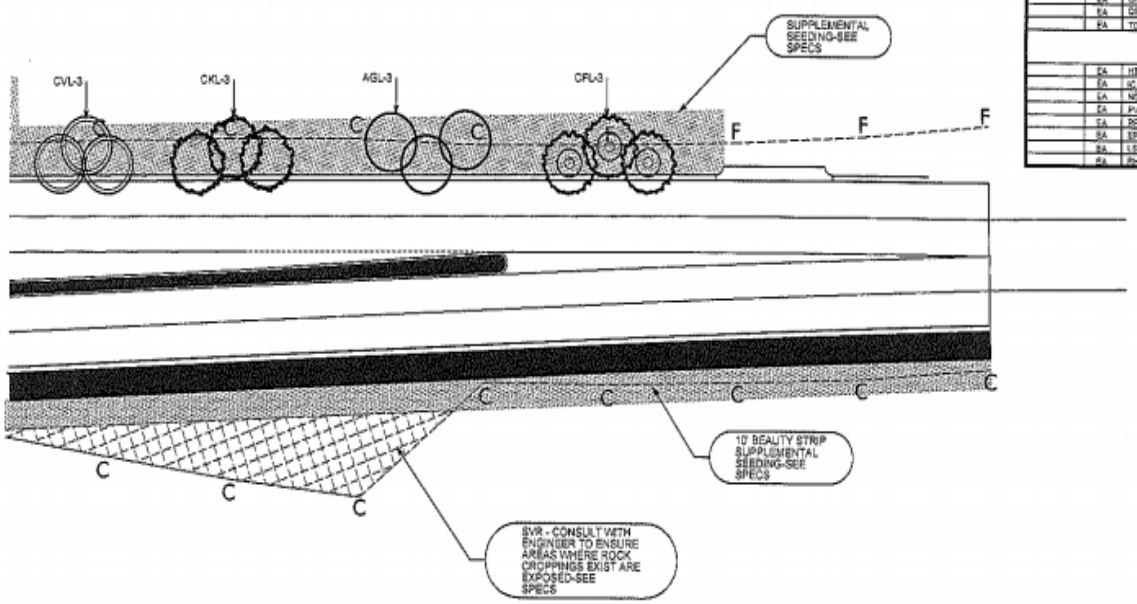

L7
N.C. Department of Transportation
Roadside Environmental Unit - Design Section
Planting Plan
R-2237C Corridor Enhancements & Aesthetics
Blowing Rock, NC, North Carolina
Church Street
New River Lake Dr
ABC Store
United Asbank
SUPPLEMENTAL SEEDING (SEE SPECS)
SODDING (SEE SPECS)
PV-60 (DOUBLE STAGGERED ROWS)


N.C. Department of Transportation
Roadside Environmental Unit - Design Section
Planting Plan
L8
R-2237C Corridor Enhancements & Aesthetics
Blowing Rock, NC, North Carolina
Sunset Drive
W. Cornish Rd
ABC Store/ Twigs Entrance
SUPPLEMENTAL SEEDING- SEE SPECS
SODDING- SEE SPECS
SUPPLEMENTAL SEEDING- SEE SPECS; UTILIZE SVR TO CLEANUP BEHIND RETAINING WALL


N.C. Department of Transportation
Roadside Environmental Unit - Design Section
Planting Plan
L9
R-2237C Corridor Enhancements & Aesthetics
Blowing Rock, NC, North Carolina
Supplemental Seeding to ROW to establish beauty strip. Utilize SVR to expose any rock outcroppings.
Supplemental Seeding to ROW to establish beauty strip. Utilize SVR to expose any rock outcroppings.
321 Bus
W. View Drive
Food Lion Entrance
Samaritans Purse Training Center
Contractor shall utilize SVR and Supplemental Seeding to establish mowing strip behind the retaining wall. SEE Sheet for detail guidance.
Contractor shall utilize SVR and Supplemental Seeding to establish mowing strip behind the retaining wall. SEE Sheet for detail guidance.


N.C. Department of Transportation
Roadside Environmental Unit - Design Section
Planting Plan
R-2237C Corridor Enhancements & Aesthetics
Blowing Rock, NC, North Carolina
GRAU 350
CAT-1
SODDING SEE SPECS
SUPPLEMENTAL SEEDING SEE SPECS
PU-40 DOUBLE STAGGERED ROWS


N.C. Department of Transportation
Roadside Environmental Unit - Design Section
Planting Plan
R-2237C Corridor Enhancements & Aesthetics
Blowing Rock, NC, North Carolina
Tanger Outlet Entrance
SEE GRADING & LAYOUT PLAN FOR THE BED.
SUPPLEMENTAL SEEDING-SEE SPECS.
SODDING-SEE SPECS.
CAT-1
CAT-2
PUE
TDE
PDE
TUE
CVL-3
CPL-2
CCL-1
CCL-3
TDL-2
PAL
PVL-110
RF-30
EP-30
HB-45
ND-45
ND-425
LB-100
ND-100
HB-90
ND-90
AGL
ASL-4
QUANTITY
UNIT
KEY
BOTANICAL NAME
COMMON NAME
Small Flowering Trees (LARGE)
Deciduous Trees (LARGE)
Shrubs / Native Grass and Perennial Vegetation



QUANTITY	UNIT	KEY	BOTANICAL NAME	COMMON NAME
			Small Flowering Trees (LARGE)	
3	EA	AGL	Amelanchier x grandiflora 'Autumn Brilliance'	Autumn Brilliance Serviceberry
	EA	CCL	Cercis canadensis	Redbud
3	EA	CVL	Chionanthus virginicus	Fringetree
3	EA	CKL	Crataegus viridis 'Winter King'	Winter King Hawthorne
3	EA	CFL	Cornus florida rubra	Pink Flowering Dogwood
			Evergreen Trees (LARGE)	
	EA	ACL	Ilex cassine	Dahoon Ilx
	EA	PAL	Pinus clausa	Sandy Shore
			Deciduous Trees (LARGE)	
	EA	ABL	Acer rubrum 'Autumn Blaze'	Autumn Blaze Red Maple
	EA	ABL	Acer rubrum 'October Glory'	October Glory Red Maple
	EA	AGL	Acer saccharum 'Green Mountain'	Green Mountain Sugar Maple
	EA	NSL	Nyssa sylvatica 'Wildfire'	Black Gum
	EA	QCL	Quercus coccinea	Scarlet Oak
	EA	QPL	Quercus phellos	Willow Oak
	EA	QSL	Quercus shumardii	Shumard Oak
	EA	TDL	Taxodium distichum	Bald Cypress
			Shrubs / Native Grass and Perennial Varieties	
	EA	HB	Hibiscus moscheutos 'Butterfly Popcorn'	Butterfly Popcorn Rose Mallow
	EA	IC	Ilex 'Conaharp's Brother'	Conaharp's Brother Nandina
	EA	ND	Nandinia 'Dwarf Heavenly'	Dwarf Heavenly Bamboo
	EA	PV	Panicum virgatum 'Cloud Nine'	Cloud Nine Switchgrass
	EA	RC	Rudbeckia fulgida 'Goldsturm'	Black Eyed Susan
	EA	SP	Salvia coccinea 'Phoebe'	Phoebe Purple Cowflower
	EA	LS	Liriope spicata	Creeping Lilyturf
	EA	PH	Rhododendron calendulaceum 'Rosseum Blanche'	Rosseum Blanche Rhododendron

SHEET NO.
L12
PROJECT REF. NO.
R-2237C

R-2237C Corridor Enhancements & Aesthetics
Blowing Rock, NC, North Carolina

N.C. Department of Transportation
Roadside Environmental Unit - Design Section
Planting Plan

L12

20 10 0 20 40

Median at Parkway

Median at Parkway & Triangle at Blue Ridge Parkway

Woodlawn Cemetery

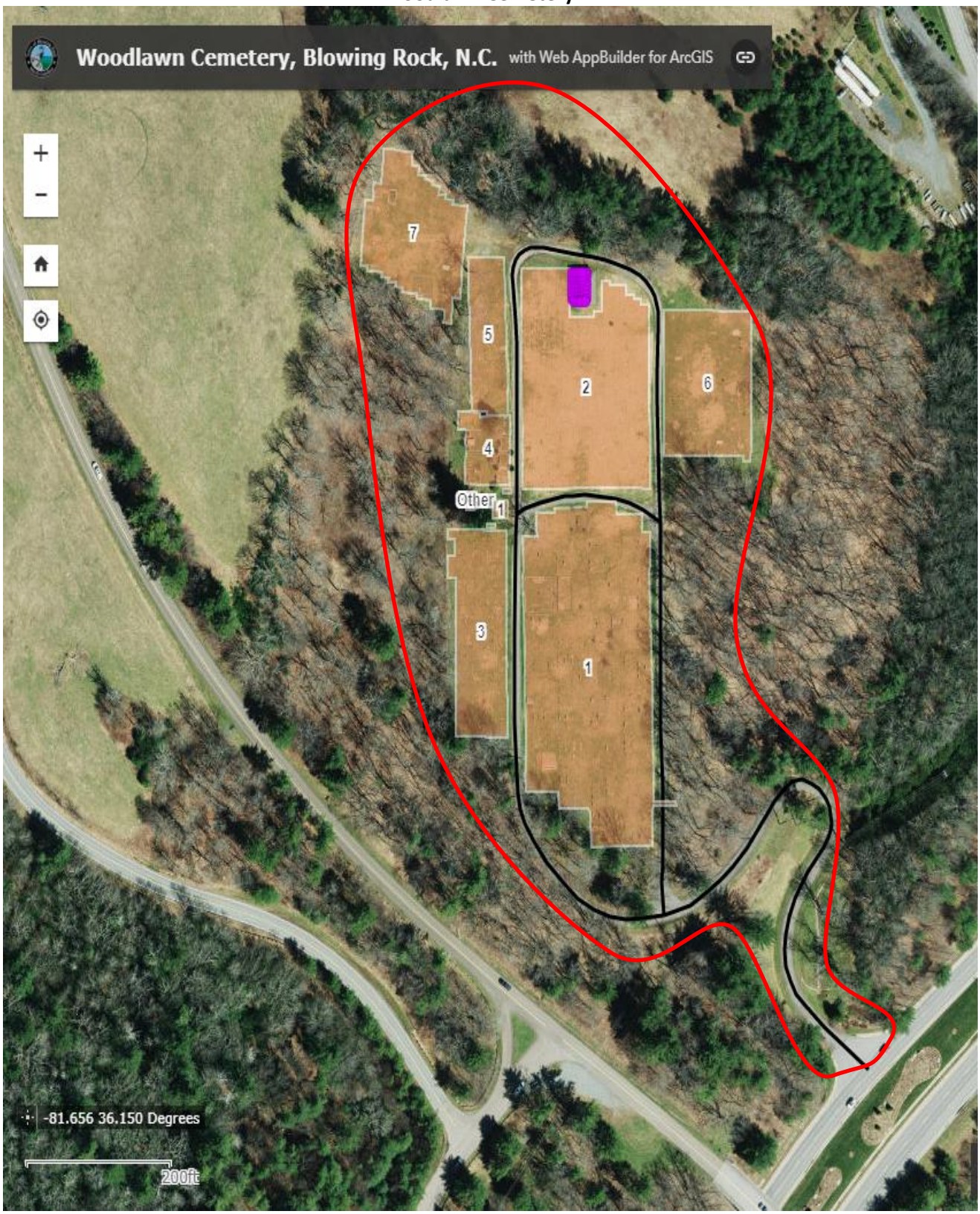


EXHIBIT C

NORTH CAROLINA
TOWN OF
BLOWING ROCK

CONTRACT FOR Description of Activities

This contract is dated, made, and entered into as of the _____day of _____, 20____, by the Town of Blowing Rock ("Town"), a N. C. municipal corporation, and Agency Name ("Contractor"), a corporation *organized and existing under the laws of North Carolina.*

Sec. 1. Background and Purpose.

Sec. 2. Services and Scope to be Performed. Presumption that Duty is Contractor's. The Contractor shall state services and scope. In this contract, "Work" means the services that the Contractor is required to perform pursuant to this contract and all of the Contractor's duties to the Town that arise out of this contract. Unless the context requires otherwise, if this contract states that a task is to be performed or that a duty is owed, it shall be presumed that the task or duty is the obligation of the Contractor. Contractor will be required to meet quarterly to insure services and scope of duties are being performed to Town's satisfaction.

Sec. 3. Reserved.

Sec. 4. Complete Work without Extra Cost. Except to the extent otherwise specifically stated in this contract, the Contractor shall obtain and provide, without additional cost to the Town, all labor, materials, equipment, transportation, facilities, services, permits, and licenses necessary to perform the Work.

Sec. 5. Contractor's Billings to Town. Compensation. The Contract amount is $. The Contractor shall send invoices to the Town monthly for the amounts to be paid pursuant to this contract. Each invoice shall document, to the reasonable satisfaction of the Town**:** such information as may be reasonably requested by the Town. Add any special instructions. Within twenty days after the Town receives an invoice, the Town shall send the Contractor a check in payment for all undisputed amounts contained in the invoice.

The Town shall pay the Contractor for the Work as follows: describe timing of payments. The Town shall not be obligated to pay the Contractor any payments, fees, expenses, or compensation other than those authorized by this section.

Sec. 6. Prompt Payment to Subcontractors. (a) Within 7 days of receipt by the Contractor of each payment from the Town under this contract, the Contractor shall pay all Subcontractors (which term includes subconsultants and suppliers) based on work completed or service provided under the subcontract. Should any payment to the Subcontractor be delayed by more than 7 days after receipt of payment by the Contractor from the Town under this contract, the Contractor shall pay the Subcontractor interest, beginning on the 8th day, at the rate of 1% per month or fraction thereof on such unpaid balance as may be due. By appropriate litigation, Subcontractors shall have the right to enforce this subsection (a) directly against the Contractor, but not against the Town of Blowing Rock.

If the individual assigned to administer this contract for the Town (in this section, titled "Prompt Payment to Subcontractors," he or she will be referred to as the "Project Manager") determines that it is appropriate to enforce subsection (a) in this manner, the Town may withhold from progress or final

payments to the Contractor the sums estimated by the Project Manager to be the amount of interest due to the Subcontractor under subsection (a), and/or the amounts past-due under subsection (a) to the Subcontractor but not exceeding 5% of the payment(s) due from the Town to the Contractor. This subsection (b) does not limit any other rights to withhold payments that the Town may have.

(b) Nothing in this section (titled "Prompt Payment to Subcontractors") shall prevent the Contractor at the time of invoicing, application, and certification to the Town from withholding invoicing, application, and certification to the Town for payment to the Subcontractor for unsatisfactory job progress; defective goods, services, or construction not remedied; disputed work; third-party claims filed or reasonable evidence that such a claim will be filed; failure of the subcontractor to make timely payments for labor, equipment, and materials; damage to the Contractor or another subcontractor; reasonable evidence that the subcontract cannot be completed for the unpaid balance of the subcontract sum; or a reasonable amount for retainage not to exceed 10%.

(c) The Project Manager may require, as a prerequisite to making progress or final payments, that the Contractor provide statements from any Subcontractors designated by the Project Manager regarding the status of their accounts with the Contractor. The statements shall be in such format as the Project Manager reasonably requires, including notarization if so specified.

Sec. 7. Insurance. Contractor agrees to maintain, on a primary basis and at is sole expense, at all times during the life of this Contract the following applicable coverage's and limits. The requirements contained herein, as well as Town's review or acceptance of insurance maintained by Contractor is not intended to and shall not in any manner limit or qualify the liabilities or obligations assumed by Contractor under this Contract.

Commercial General Liability – Combined single limit of no less than $2,000,000 each occurrence and $4,000,000 aggregate. Coverage shall not contain any endorsement(s) excluding nor limiting Product/Completed Operations, Contractual Liability or Cross Liability.

Automobile Liability – Limits of no less than $2,000,000 Combined Single Limit. Coverage shall include liability for Owned, Non-Owned and Hired automobiles. In the event Contractor does not own automobiles, Contractor agrees to maintain coverage for Hired and Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Auto Liability policy. Automobile coverage is only necessary if vehicles are used in the provision of services under this Contract and/or are brought on a Town of Blowing Rock site.

Umbrella or Excess Liability – Contractor may satisfy the minimum liability limits required above under an Umbrella or Excess Liability policy. There is no minimum Per Occurrence limit of liability under the Umbrella or Excess Liability, however, the Annual Aggregate limits shall not be less than the highest 'Each Occurrence' limit for required policies. Contractor agrees to endorse Town of Blowing Rock as an 'Additional Insured' on the Umbrella or Excess Liability, unless the Certificate of Insurance states the Umbrella or Excess Liability provides coverage on a 'Follow-Form' basis.

Worker's Compensation & Employers Liability – Contractor agrees to maintain Worker's Compensation Insurance in accordance with North Carolina General Statute Chapter 97 and with Employer Liability limits of no less than $2,000,000 each accident, each employee and policy limit. This policy must include a Waiver of Subrogation.

Additional Insured – Contractor agrees to endorse the Town as an Additional Insured on the Commercial General Liability. The Additional Insured shall read 'Town of Blowing Rock as its interest may appear'.

Certificate of Insurance – Contractor agrees to provide Town of Blowing Rock a Certificate of Insurance evidencing that all coverage's, limits, and endorsements required herein are maintained and in full force and effect, and Certificates of Insurance shall provide a minimum thirty (30) day endeavor to notify, when available, by Contractor's insurer. If Contractor receives a non-renewal or cancellation notice from an insurance carrier affording coverage required herein, or receives notice that coverage no longer complies with the insurance requirements herein, Contractor agrees to notify the Town within five (5) business days with a copy of the non-renewal or cancellation notice, or written specifics as to which coverage is no longer in compliance. The Certificate Holder address should read:

Town of Blowing Rock
Attn: Finance Director
1036 Main Street/ PO Box 47
Blowing Rock, NC 28605

All insurance companies must be authorized to do business in North Carolina and be acceptable to the Town of Blowing Rock's Finance Director.

Sec. 8. Performance of Work by Town. If the Contractor fails to perform the Work in accordance with the Scope of Work required by this contract, the Town may, in its discretion, in order to bring the project closer to the schedule, perform or cause to be performed some or all of the Work, and doing so shall not waive any of the Town's rights and remedies. Before doing so, the Town shall give the Contractor notice of its intention. The Contractor shall reimburse the Town for additional costs incurred by the Town in exercising its right to perform or cause to be performed some or all of the Work pursuant to this section.

Sec. 9. Exhibits. The following exhibits are made a part of this contract: state any exhibits. State "none" if none

In case of conflict between an exhibit and the text of this contract excluding the exhibit, the text of this contract shall control.

Sec. 10. Notice. (a) This subsection (a) pertains to all notices related to or asserting default, breach of contract, claim for damages, suspension or termination of performance, suspension or termination of contract, and extension or renewal of the term. All such notices shall be given by personal delivery, fax, UPS, Federal Express, a designated delivery service authorized pursuant to 26 U.S.C. 7502(f)(2), or certified United States mail, return receipt requested, addressed as follows. The parties are requested to send a copy by email.

To the Town:
Finance Director,
Town of Blowing Rock
1036 Main Street
PO Box 47
Blowing Rock, NC 28605
828-295-5200 (phone)

To the Contractor:
Name, Title
Agency Name
Street Address
City, State Zip
(phone)
(fax)

(b) Change of Address. Date Notice Deemed Given. A change of address, email address, fax number, or person to receive notices under subsection (a) shall be made by notice given pursuant to subsection (a). All notices and other communications related to or under this contract shall be deemed given and sent at the time of actual delivery, if personally delivered or sent by fax, personal delivery, UPS, Federal Express, or a designated delivery service. If the notice or other communication is sent by United States mail, it shall be deemed given upon the third calendar day following the day on which such notice or other communication is deposited with the United States Postal Service or upon actual delivery, whichever first occurs. If the notice is undeliverable because the information given to the Town under this section is incorrect, incomplete, or out of date, the notice will be deemed given and sent on the date that the Town attempted to deliver by fax, or the date the Town placed the notice in the custody of UPS, Federal Express, a designated delivery service authorized pursuant to 26 U.S.C. 7502(f)(2), or the U. S. Postal Service for certified United States mail, return receipt requested.

Sec. 11. Indemnification. (a) To the maximum extent allowed by law, the Contractor shall defend, indemnify, and save harmless Indemnitees from and against all Charges that arise in any manner from, in connection with, or out of this contract as a result of acts or omissions of the Contractor or subcontractors or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. In performing its duties under this subsection "a," the Contractor shall at its sole expense defend Indemnitees with legal counsel reasonably acceptable to Town. (b) Definitions. As used in subsections "a" above and "c" below
-- "Charges" means claims, judgments, costs, damages, losses, demands, liabilities, duties, obligations, fines, penalties, royalties, settlements, and expenses (included without limitation within "Charges" are (1) interest and reasonable attorneys' fees assessed as part of any such item, and (2) amounts for alleged violations of sedimentation pollution, erosion control, pollution, or other environmental laws, regulations, ordinances, rules, or orders -- including but not limited to any such alleged violation that arises out of the handling, transportation, deposit, or delivery of the items that are the subject of this contract). "Indemnitees" means Town and its officers, officials, independent contractors, agents, and employees, excluding the Contractor.

(c) Other Provisions Separate. Nothing in this section shall affect any warranties in favor of the Town that are otherwise provided in or arise out of this contract. This section is in addition to and shall be construed separately from any other indemnification provisions that may be in this contract. (d) Survival. This section shall remain in force despite termination of this contract (whether by expiration of the term or otherwise) and termination of the services of the Contractor under this contract. (e) Limitations of the Contractor's Obligation. If this section is in, or is in connection with, a contract relative to the design, planning, construction, alteration, repair or maintenance of a building, structure, highway, road, appurtenance or appliance, including moving, demolition and excavating connected therewith, then subsection "a" above shall not require the Contractor to indemnify or hold harmless Indemnitees against liability for damages arising out of bodily injury to persons or damage to property proximately caused by or resulting from the negligence, in whole or in part, of Indemnitees.

Sec. 12. Termination for Convenience ("TFC"). (a) *Procedure.* Without limiting any party's right to terminate for breach, the parties agree that the Town may, without cause, and in its discretion, terminate this contract for convenience by giving the Contractor written notice that refers to this section. TFC shall be effective at the time indicated in the notice. (b) *Obligations*. Upon TFC, all obligations that are still executory on both sides are discharged except that any right based on prior breach or performance survives, and the indemnification provisions and the section of this contract titled Trade Secrets and Confidentiality, if any, shall remain in force. At the time of TFC or as soon afterwards as is practical, the Contractor shall give the Town all Work, including partly completed Work. In case of TFC, the Contractor shall follow the City's instructions as to which subcontracts to terminate. (c) *Payment*. The Town shall pay the Contractor an equitable amount for the costs and charges that accrue because of the Town's decisions with respect to the subcontracts but excluding profit for the Contractor. Within 20 days after TFC, the Town shall pay the Contractor one hundred dollars as a TFC fee and shall pay the Contractor for all Work performed except to the extent previously paid for. Work shall be paid for in accordance with the method (unit prices, hourly fees, etc.) to be used for payment had the Work been completed except to the extent it would be inequitable to either party, and if Work was to be paid for on a lump-sum basis, the Town shall pay the part of the lump sum that reflects the percentage of completion attained for that Work. The Contractor shall not be entitled to any payment because of TFC except as stated in this section, whether on the basis of overhead, profit, damages, other economic loss, or otherwise.

Sec. 13. State Law Provisions.

E-Verify Requirements. (A) If this contract is awarded pursuant to North Carolina General Statutes (NCGS) 143-129 – (i) the contractor represents and covenants that the contractor and its subcontractors comply with the requirements of Article 2 of Chapter 64 of the NCGS; (ii) the words "contractor," "contractor's subcontractors," and "comply" as used in this subsection (A) shall have the meanings intended by NCGS 143-129(j); and (iii) the Town is relying on this subsection (A) in entering into this contract. (B) If this contract is subject to NCGS 143-133.3, the contractor and its subcontractors shall comply with the requirements of Article 2 of Chapter 64 of the NCGS.

Sec. 14. Miscellaneous

(a) Choice of Law and Forum; Service of Process. (i) This contract shall be deemed made in Blowing Rock, North Carolina. This contract shall be governed by and construed in

accordance with the law of North Carolina and not the United Nations Convention on Contracts for the International Sale of Goods. The exclusive forum and venue for all actions arising out of this contract shall be the North Carolina General Court of Justice, in Blowing Rock, North Carolina. Such actions shall neither be commenced in nor removed to federal court. This subsection (i) shall not apply to subsequent actions to enforce a judgment entered in actions heard pursuant to this subsection. (ii) If the Contractor is not a natural person (for instance, the Contractor is a corporation or limited liability company), this subsection (ii) applies. "Agent for Service of Process" means every person now or hereafter appointed by the Contractor to be served or to accept service of process in any State of the United States. Without excluding any other method of service authorized by law, the Contractor agrees that every Agent for Service of Process is designated as its non-exclusive agent for service of process, summons, and complaint. The Contractor will instruct each Agent for Service of Process that after such agent receives the process, summons, or complaint, such agent shall promptly send it to the Contractor. This subsection (ii) does not apply while the Contractor maintains a registered agent in North Carolina with the office of the N. C. Secretary of State and such registered agent can be found with due diligence at the registered office.

(b) Waiver. No action or failure to act by the Town shall constitute a waiver of any of its rights or remedies that arise out of this contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach thereunder, except as may be specifically agreed in writing.

(c) Performance of Government Functions. Nothing contained in this contract shall be deemed or construed so as to in any way estop, limit, or impair the Town from exercising or performing any regulatory, policing, legislative, governmental, or other powers or functions.

(d) Severability. If any provision of this contract shall be unenforceable, the remainder of this contract shall be enforceable to the extent permitted by law.

(e) Assignment. Successors and Assigns. Without the Town's written consent, the Contractor shall not assign (which includes to delegate) any of its rights (including the right to payment) or duties that arise out of this contract. The Town Manager may consent to an assignment without action by the Town Council. Unless the Town otherwise agrees in writing, the Contractor and all assignees shall be subject to all of the Town's defenses and shall be liable for all of the Contractor's duties that arise out of this contract and all of the Town's claims that arise out of this contract. Without granting the Contractor the right to assign, it is agreed that the duties of the Contractor that arise out of this contract shall be binding upon it and its heirs, personal representatives, successors, and assigns.

(f) Compliance with Law. In performing all of the Work, the Contractor shall comply with all applicable law.

(g) Notice of Town Policy. THE TOWN OPPOSES DISCRIMINATION ON THE BASIS OF RACE AND SEX AND URGES ALL OF ITS CONTRACTORS TO PROVIDE A FAIR OPPORTUNITY FOR MINORITIES AND WOMEN TO PARTICIPATE IN THEIR WORK FORCE AND AS SUBCONTRACTORS AND VENDORS UNDER TOWN CONTRACTS.

(h) No Third-Party Rights Created. This contract is intended for the benefit of the Town and the Contractor and not any other person.

(i) Principles of Interpretation and Definitions. (1) The singular includes the plural and the plural the singular. The pronouns "it" and "its" include the masculine and feminine. References

to statutes or regulations include all statutory or regulatory provisions consolidating, amending, or replacing the statute or regulation. References to contracts and agreements shall be deemed to include all amendments to them. The words "include," "including," etc. mean include, including, etc. without limitation. (2) References to a "Section" or "section" shall mean a section of this contract. (3) "Contract" and "Agreement," whether or not capitalized, refer to this instrument. (4) "Duties" includes obligations. (5) The word "person" includes natural persons, firms, companies, associations, partnerships, trusts, corporations, governmental agencies and units, and other legal entities. (6) The word "shall" is mandatory. (7) The word "day" means calendar day. (8) The word "Work" is defined in Section
2. (9) A definition in this contract will not apply to the extent the context requires otherwise.

(j) Modifications. Entire Agreement. A modification of this contract is not valid unless signed by both parties and otherwise in accordance with requirements of law. Further, a modification is not enforceable against the Town unless it is signed by the Town Manager. This contract contains the entire agreement between the parties pertaining to the subject matter of this contract. With respect to that subject matter, there are no promises, agreements, conditions, inducements, warranties, or understandings, written or oral, expressed, or implied, between the parties, other than as set forth or referenced in this contract.

(k) Town's Manager's Authority. To the extent, if any, the Town has the power to suspend or terminate this contract or the Contractor's services under this contract, that power may be exercised by Town Manager without Town Council action.

Agency Name

By:_____(SEAL)

Name, Title

ATTEST: Agency Name

By:_____ _____

Title (date)

(Affix corporate seal here)

North Carolina
Town of Blowing Rock

I,_____, a notary public in and for the aforesaid county and state, certify that _____ personally appeared before me this day and stated that he or she is

(strike through the inapplicable:) chairperson/ president/ chief executive officer/ vice-president/ assistant vice-president/ treasurer/ chief financial officer of Agency Name, a corporation, and that by authority duly given and as the act of the corporation, he or she signed, under seal, the foregoing contract or agreement with the City of Durham. This the _____day of_____, 20_____.

My commission expires: _____

_____Notary Public

IN WITNESS WHEREOF, the Town and the Contractor have caused this contract to be executed under seal themselves or by their respective duly authorized agents or officers.

ATTEST: Town of Blowing Rock

_____ By:_____

preaudit certificate, if applicable _____

Estate Maintenance Company

PO BOX 1418
BLOWING ROCK, NC 28605
828-264-7441

APRIL 5, 2021

TOWN OF BLOWING ROCK
ATTN: JENNIFER BROWN
BLOWING ROCK, NC 28605

PROPOSAL

ESTATE MAINTENANCE PROPOSES TO PROVIDE COMPLETE LANDSCAPE MANAGEMENT SERVICES FOR THE ENTIRE HWY 321 CORRIDOR AND PROVIDE MOWING SERVICES AT WOODLAWN CEMETERY. THE COST OF THIS PROPOSAL FOR THE FIRST YEAR, AS SEEN BROKEN DOWN ON EXHIBIT A, WILL BE $316,906.00. THE INCREASE PER YEAR WILL BE 2% EACH YEAR FOLLOWING.

THANK YOU FOR ALLOWING ME TO PRICE THIS CONTRACT FOR YOU.

IF YOU HAVE ANY QUESTIONS PLEASE CALL MY CELL PHONE 828-268-1770.

THANK YOU
DARREN WALLACE
wemcoinc@charter.net
NC Certified Landscape Contractor #1604

EXHIBIT A
Scope of Work and Fee Breakdown
624 Trees & 6,999 Shrubs/Native Grass & Perennial Varieties
Approximately 16 miles of Turf Maintenance

Requirements	**Price Per Year**	**Frequency**
Mowing, String Trimming, Blowing	100,800	1x week
Edging	23,500	1x week
Weeding	19,968	1x week
Turf & Hard Surfaces Herbicides	9,275	3x year
Fertilizing Turf	5,000	3x year
Fertilizing Plants. Flowers, Trees	5,120	1x year
Mulching	28,750	1x year
Spring Clean-up	18,405	1x year
Fall Clean-up	13,500	1x year
Pruning	8,000	2x year
Trash removal and debris pickup	19,968	1x week
Cut back weeds, grasses, briars from all fences along retaining walls (Food Lion, Samaritan's Purse, wall between Samaritan's Purse & Sunset Drive, Retaining wall across from Goforth Rd.)	4,320	3x year
MUTCD signing and traffic control	8,000	While Working
Additional Options	**Price Per Year**	**Frequency**
Sweep Streets	15,200	38
Long Arm Mowing of banks	3,800	2
Sidewalk snow removal		
Woodlawn Cemetery $33,300		
Mowing, String Trimming, Blowing Main Cemetery Area	27,900	32
Maintenance on the Entrance Hillside and Large Bank Leading to the Cemetery	5,400	15
Total Price Year 1	316,906	
Total Price Year 2	323,244	
Total Price Year 3	329,709	

321
$283,606

# of Years' Experience in Landscaping/Contractor's License #

35 years NC# 1604

List All Previous Contracts Awarded with the Town of Blowing Rock (If Applicable)

Leaf removal
Mulch installation
Various Landscape installs, and back up snow removal

# of Employees on Staff and Years of Landscape Experience to Implement Contract

# of Employees to Implement Contract	Combined Years of Landscape Experience
13	252

List up to 3 Contracts that you Currently Hold, Requirements of the Contract, and Contact Information

Watauga County Board of Education Erik Bolick 828-264-6393 Landscape Management
Watauga County Finance Office Robert Marsh 828-264-1430 mowing and trimming
Tanger Outlets (Shoppes on the Parkway) Ronnie Mark Complete Landscape Management 828-295-4444

List of Equipment Owned or Currently Leased for Contract

(3) Lastec 100" Articulating mowers
(2) Kubota 60" Ztorn mowers
(4) Exmark walk behind mowers
(1) Kubota 60" Tractor mower
(1) Steiner 60" Tractor mower
(6) 21" push mowers
(10+) weed eaters
(7+) backpack blowers
(4) edger machines
(1) Trench Master bed edger
(1) New Holland w/Alamo 24 foot Long Arm Mower
(3+) small tractors
(2) skid steer Loaders
(2) Finn mulch blowers
(1) Schwartz sweeper truck
several trucks, dump trucks, and excavating machines

Award will be based on lump sum (total) of the above. By signing below, you are acknowledging that you have visited and inspected the areas and have the proper equipment to complete the requirements in the scope of the project.

Signature: Daniel Wallace

Date: 4-4-21

Piedmont

EXHIBIT A
Scope of Work and Fee Breakdown
624 Trees & 6,999 Shrubs/Native Grass & Perennial Varieties
Approximately 16 miles of Turf Maintenance

Requirements	**Price Per Year**	**Frequency**	
Mowing, String Trimming, Blowing	$5,600.00	1x week x30	$168,000
Edging	$2,800.00	1x week x30	$84,000
Weeding	$900.00	1x week x30	$27,000
Turf & Hard Surfaces Herbicides	$5,000.00	3x year	$15,000
Fertilizing Turf	$4,000.00	3x year	$12,000
Fertilizing Plants. Flowers, Trees	$3,000.00	1x year	$3,000
Mulching	$30,000.00	1x year	$30,000
Spring Clean-up	$6,000.00	1x year	$6,000
Fall Clean-up	$6,000.00	1x year	$6,000
Pruning	$9,600.00	2x year	$19,200
Trash removal and debris pickup	$0.00	1x week x30	
Cut back weeds, grasses, briars from all fences along retaining walls (Food Lion, Samaritan's Purse, wall between Samaritan's Purse & Sunset Drive, Retaining wall across from Goforth Rd.)	$2,500.00	3x year	$7,500
MUTCD signing and traffic control	$0.00	While Working	
Additional Options	**Price Per Year**	**Frequency**	
Woodlawn Cemetery			
Mowing, String Trimming, Blowing Main Cemetery Area	$2,600.00	x30	$78,000
Maintenance on the Entrance Hillside and Large Bank Leading to the Cemetery	$200.00	x30	$6,000
Total Price Year 1	$461,700.00		
Total Price Year 2	$470,934.00		
Total Price Year 3	$480,352.00		

# of Years' Experience in Landscaping/Contractor's License #

30+ years | Landscape license #: CL0035

List All Previous Contracts Awarded with the Town of Blowing Rock (If Applicable)

Contract No. DK00277 - Landscape Enhancements on US321 from SR/SDD to US221

# of Employees on Staff and Years of Landscape Experience to Implement Contract

# of Employees to Implement Contract	Combined Years of Landscape Experience
25	30+ years

List up to 3 Contracts that you Currently Hold, Requirements of the Contract, and Contact Information

Walmart Distribution center - Benjie Lewis 704 487-2531 Lawn Maintenance, fertilizing, hauling gravel/boulders, Retention pond Maintenance Mulching Asphalt Repair, bushhogging
Nippon Electric Glass - George Lynn - 704-473-9593 Lawn maintenance, mulching, fertilizing, hauling gravel/boulders, Retention Pond Maintenance, Asphalt repair, Bush hogging
Tryon Equestrian center - Chad Rickman - 828-817-3204 Irrigation system - Install + maintenance, bush hogging, Stream bank repair, Storm clean up / Storm drain repair

List of Equipment Owned or Currently Leased for Contract

please see attached list

Award will be based on lump sum (total) of the above. By signing below, you are acknowledging that you have visited and inspected the areas and have the proper equipment to complete the requirements in the scope of the project.

Signature: _____ Date: 4/5/2021

Equipment List		
Description of Equipment	Equipment	Lease/Purchase
Air Compressors		
Air Compressor- 185	AC-2	purchase
Atlascopco Compressor Towable	AC-3	purchase
2010-185 CFM Air Compressor	AC-4	purchase
Compressor Towable 375-425CFM	AC-5	purchase
Automatic Flaggers		
Pop Up Light Duty Trailer w/ wireless Traffic Control	AF-1& 2	PURCHASE
Pop Up Light Duty Trailer w/ wireless Traffic Control	AF-3 & 4	purchase
Boring Machines		
Auger Boring Machine #1-	BM-1	purchase
Auger Boring Machine #2-	BM-2	purchase
Auger Boring Machine #3-	BM-3	purchase
Auger Boring Machine #4-	BM-4	purchase
Directional Drills		
Vermeer Drill D20x22-	DD-2	purchase
Vermeer-D20x22 II Navigator-	DD-3	purchase
Vermeer - D20x22II Drill-	DD-4	purchase
Vermeer 36x50 Navigator-	DD-6	purchase
20X22 Directional Drill	DD-7	purchase
Vermeer D24x40II Navigator was leased but we purchased in Dec. 2018	DD-8	purchase
2015 Vermeer 20x22	DD-9	
Vermeer 20x22 Drill	DD-10	
Used Vermeer D20x22II Navigator	DD-11	purchase
2015 Vermeer D20x22 Navigator		PURCHASE
2015 Vermeer D20x22 Navigator		PURCHASE
2014 Vermeer D20x22II Navigator	DD-13	
Directional Drilling Accessories		
Vermeer		PURCHASE
Receiver & Remote Rental		PURCHASE
Vermeer 8" Fluted Reamer		PURCHASE
Vermeer 3 head Assy		PURCHASE
Vermeer- Trihawk BIT Assy w/teeth		PURCHASE
Vermeer- Trihawk Drill Head- 3 Sub		PURCHASE
Vermmer- Digitrak Sonde		PURCHASE
Down Hole Tooling-		PURCHASE
5" Mud Model Sonde Housing with 3.5-		PURCHASE
3.0 Mud Motor 6/7 Lobe Drilling-		PURCHASE
HDD50 Hammer Assembly		PURCHASE
HDD50 Sounde Housing Assembly		PURCHASE
F-5 Receiver		PURCHASE
F-5 Falcon		PURCHASE
Dozers		
2008 Komatsu 51 (Dozer)-D51PX-22	DZ-5	purchase
2016 Caterpillar Model D6K2	DZ-6	PURCHASE
FARM		
2016 459 Silage Round Bailer	F-1	PURCHASE
2016 Hx10 Rotary Cutter 540 Lift Type	F-2	PURCHASE
2016 H260 Farm Loader	F-3	PURCHASE
2016 SR 108 8 Wheel Rake	F-4	PURCHASE

2016 Kuhn Tedder	F-5	PURCHASE
2017 John Deere h260 Farm Loader	F-6	PURCHASE
2017 John Deere 1590 No Till Drill	F-7	PURCHASE
1840 Square Baler	F-8	PURCHASE
2009 JD 568 Round Baler	F-9	PURCHASE
Used 8345R Row Crop Tractor	F-10	PURCHASE
Used Spray Trailer	F-11	PURCHASE
Used John Deere R4030 Self Propelled Sprayer	F-12	PURCHASE
Used 1990 Grain Till Drill- James River	F-13	purchase
Send Tender 3750 Used Cody Adgent	F-14	PURCHASE
Used International Litter Spreader	F-15	PURCHASE
Used Sunflower Disc Harrow	F-16	PURCHASE
John Deere Carryall Scraper-12 foot		PURCHASE
John Deere Carryall Scraper-10 ft		PURCHASE
TJ Farms- No detail		PURCHASE
No Til Drill- S&K Cattle		PURCHASE
2013 JD S680 Corn Combine		purchase
2015 JD 635 Flexible Draper		purchase
2019 Brandt GRNC		purchase
2019 Unverferth Cart		purchase
2020 Harvest TEC 300		purchase
Used JD Tractor 8345R		purchase
Used JD 6145R 145HP Tractor		purchase
Used JD 6130R Premium Cab Tractor		purchase
Used JD 708FC Cornhead MY19		purchase
2020 JD R20 Rotary Cutter		purchase
2020 JD 620R Standard Farm Loader		purchase
2020 Krone ECR-360 Mowers		purchase
2020 JD 640R STD Farm Loader		purchase
2020 Kuhns MFG AE Hay Accumulator		purchase
Forklifts		
Forklift (Beason) Hyster 550XL2	FL-1	purchase
2003 Hyster H50XM Cushion Tired Forklift	FL-2	purchase
Used Caterpillar Telehandler TH360B	LU-1	PURCHASE
Hammers		
Pneumatic Down Hole Hammer		PURCHASE
Mincon HDD50 Pneumatic Down Hole Hammer-		PURCHASE
2015 HDD 60 Complete Hamer		PURCHASE
2015 HDD 60 Complete Sonde Housing		PURCHASE
Mincon Hammer Model HDD50		PURCHASE
Mincon HDD50 Complete Hammer		PURCHASE
Sonde Housing Sleeve		PURCHASE
2015 HDD 60 Complete Hamer		PURCHASE
2015 HDD 60 Complete Sonde Housing		PURCHASE
HDD50 Hammer Assembly		PURCHASE
HDDH Bit Retainer		PURCHASE
Linder- Padfoot Shell Kit- Hammer	RO-1	finance
Lawn Mowers		
Scag Turf Tiger II	LM-4	PURCHASE
Scag Turf Tiger II	LM-5	PURCHASE
Scag Turf Tiger II	LM-7	PURCHASE
Scag Turf Tiger II	LM-8	PURCHASE

2017 Scag Turf Tiger II	LM-9	PURCHASE
2017 Scag Turf Tiger II	LM-10	PURCHASE
Scag Turf Tiger II	LM-11	PURCHASE
Scag V-Ride	LM-15	PURCHASE
Scagg Mower	LM	PURCHASE
Used Walker Mower	LM	PURCHASE
New Walker Mower-	LM	PURCHASE
Kawasaki Mower		PURCHASE
Kawasaki Mower		PURCHASE
Z-Turf Equipment- ZS5260XL	LM	PURCHASE
Walker Mower w/deck MT271	LM	PURCHASE
Scag Mower- Model STT1161V31DFI	LM	PURCHASE
Scag Mower- Model STT1161V31DFI	LM	PURCHASE
Locators		
Vermeer Digitrak- F-2 Locator		PURCHASE
Digitrak F5 Locator-		PURCHASE
Used Digitrak F-5 Locator Receiver		PURCHASE
New Digitrak FSD Remote System		PURCHASE
New Digitrak F-5 Locator Receiver		PURCHASE
New Digitrak FSD Remote System		PURCHASE
2018 DCI F5 Receiver, with Case and Batteries		PURCHASE
Vermeer- Digitrak F-5 Locator		PURCHASE
Vermeer- Digitrak F-5 Locator		PURCHASE
Vermmer- Digitrak FSD		PURCHASE
F5 Receiver-		PURCHASE
Vermeer- DCI Remote Locator System		PURCHASE
Vermeer- Used 2015 DCI F2 Receiver System		PURCHASE
Meters		
MSA Altair 4XR	MSA-1	purchase
MSA Altair 4XR	MSA-2	purchase
MSA Altair 4XR	MSA-3	purchase
MSA Altair 4XR	MSA-4	purchase
Mixers		
Vermeer MX240 Mixing System-	MM-1	purchase
2018 Vermeer MX125 Mud Mixer System	MM-2	purchase
No Number		
Spreader- Randall Greene		purchase
John Deere Gator HVAC- XUV835 Gator		finance
John Deere Gator HVAC-XUV835R Gator		finance
Tire Balancing Machine		purchase
Tire Changer		purchase
Plow		
Ditch Witch Model RT115Q Plow	PL-1	purchase
Pressure Washers		
Hohy Pressure Washer		PURCHASE
Rollers		
Asphalt Roller-	AR-1	purchase
Asphalt Roller-	AR-2	purchase
Skidsteers		
2015 Compact Track Loaders-	SS-2	purchase

2013 T590 Skid Steer	SS-3	Purchase
2016 Bobcat Compact Track Loaders- T590 T4 with Bucket	SS-4	purchase
2016 Bobcat T590 Compact Track Loader-	SS-6	Bought 3/11/20
2017 Bobcat Compact Track Loader	SS-7	Purchased -04/24/20
2017 Bobcat T595	SS-8	
2018-T870Bobcat Compact Track Loaders lease	SS-9	lease
Used Caterpillar 226		
2015 Bobcat T590	SS-10	PURCHASE
Ditch Witch SK 650	MSS-1	Purchase
New Ditch Witch SK850-	MSS-2	Purchase
2016 Ditch Witch SK850 Mini Steer	MSS-3	Purchase
Skid Steer Accessories		
New 36" Bit	SS	Purchase
New Harley Rake	SS	Purchase
4 in 1 Bucket for Skidsteer		Purchase
Bobcat 72" HYD Angle		Purchase
2015 Auger-		Purchase
2015 Combination Bucket:		Purchase
New Bush Hog with Push Bar 60 Mid-State		Purchase
2017- 60in- Bobcat Forestry Cutte		lease
Ditch Witch SK5RW		Purchase
2016 Paladin		Purchase
Track 12" T-190		Purchase
Sprayers/Spreaders/Pluggers		
60 Gallon Z-Max Sprayer	S-2	Purchase
New Spray Rig Kappa 75-	S-6	Purchase
14 JD HD200 Sprayer-	S-5	Purchase
2017 60 Gallon Z-Max Spayer	S-3	Purchase
2017 Grasshopper	S-4	Purchase
Straw Blowers		
2015 FINN B260T- Straw Blower	SB-2	Purchase
Straw Blower	SB-3	Purchase
2004 Bowie Hydro Mulcher	HS-1	Purchase
2018 FINN TITAN 330-	HS-2	Purchase
StreetSweepers		
Streetsweeper- Broce BB250B	SW-1	Purchase
Streetsweeper- LAY-MOR 8H6	SW-2	Purchase
Used EZ Rider HP Nobles Floor Cleaning		
Tapping Machines		
Tapping Machine #1-	TM-1	Purchase
Tapping Machine #2-	TM-2	Purchase
Tapping Machine #3-	TM-3	Purchase
Tapping Machine #4-	TM-4	Purchase
Small Tapping Machine-	TM-5	Purchase
Tracker Truck		
Morooka MST- 1500VD Track Carrier 225HP-	TT-1	Purchase
Tractors		
John Deere- 4720 Tractor	TC-1	Purchase
2014 John Deere 5075E Cab Utility Tractor-	TC-2	purchase
2016 JD 4066R Compact Utility Tractor	TC-3	purchase
2016 JD Utility Tractor-5075E	TC-4	purchase

2017 JD Compact Utility Tractor- 3025E	TC-5	purchase
JD 5220 W/Loader	TC-6	purchase
JD 6420 W/Loader		purchase
2015 JD Tractor		purchase
2015 JD Tractor		purchase
2016 5100M Utility Tractor		purchase
Used 6430 Tractor- H&H Farms		purchase
Tractor Accessories		
Woods Pulverizer	TA-9	purchase
Wiedenmann Sweeper Model 600	TA-2	purchase
First Products Aeravator	TA-11	purchase
Wi Edenmann Terra Brush		purchase
2015 John Deere H240 Loader - purchased with TC-2		purchase
New Spreader- KUHN MDS-	TA-16	purchase
2016 AP12G Fixed Pallet Fork	TA-17	purchase
2016 Rossi Sickle Mower	TA-8	purchase
2016 Lanpride Blade	TA-12	purchase
2016 JD H180 STD Loader- purchased with TC-3		purchase
2016 JD Front Loader- purchased with TC-4		purchase
2017 JD D160 Loader- purchased with TC-5		purchase
2017 John Deere Rotery Cutter	TA-5	purchase
2016 Kuhn Rake		purchase
2016 Harvest Test Kit		purchase
2018 Kuhn GF 13012		purchase
2016 Frontier HS2001		purchase
2015 Kuhn Mower		purchase
Attachment for Tractor		purchase
CAT Bucket		purchase
Sheep Foot Roller		purchase
Track Hoe		
CAT 420 (Backhoe)-	BH-1	purchase
2015 Mini Excavator	TH-9	purchase
2016 Mini Excavator	TH-10	purchase
2016 Mini Excavator	TH-11	purchase
CAT320 (Hoe)-	TH-12	purchase
CAT320 (Hoe)-	TH-13	purchase
CAT320 (Hoe)-	TH-19	purchase
Komatsu 138 (Hoe) WITH OUT THUMB	TH-14	purchase
Komatsu 138 (Hoe)	TH-15	purchase
Komatsu 200 LC- 8 with thumb	TH-17	purchase
Komatsu 200 Trackhoe with Hammer	TH-18	purchase
2017 JD 35G Compact Excavator	TH-21	Bought 3/11/20
2017 JD 35G Compact Excavator	TH-22	Bought 3/11/20
2017 Bobcat Mini Excavator	TH-23	bought 04/24/20
2017 Bobcat Mini Excavator	TH-24	bought 04/24/20
2017 Bobcat E35 T4 Mini Excavator- Compact	TH-25	lease
2017 Bobcat E35 T4 Mini Excavator- Compact	TH-26	lease
Komatsu Model PC360LC Hydraulic Excavator	TH-27	bought 04/24/20
Komatsu Model PC360LC Hydraulic Excavator	TH-28	purchase
2018 Bobcat Mini Excavator E35T4	TH-29	purchase
2018 CAT 335FLCR Caterpillar Hydraulic Excavator	TH-30	lease
2018 Bobcat Mini Excavator E35	TH-31	lease
Komatsu PC 210 LC- Hydrulic Excavator	TH-32	purchase

2011 Komatsu 200 LC-8 with Hydraulic Thumb	TH-33	purchase
Caterpillar 308 e2 Hydralic Excavator	TH-34	purchase
2019 Bobcat Mini Excavator	TH-35	purchase
2019 Bobcat Mini Excavator	TH-36	purchase
2019 Bobcat Mini Excavator	TH-37	purchase
2019 Hydraulic Excavator Model 308	TH-38	purchase
2019 Bobcat Mini Excavator- E35 T4	TH-39	purchase
Komatsu Hydrulic Excavator	TH-40	purchase
Track Hoe Accessories		
1- Felco Roller Bucket-		purchase
Hensley BKT-42-PC00		purchase
New 980 Breaker		purchase
Utility Vehicles		
2015 JD Gator XUV 8251 Gas	G-1	purchase
2017 JD 825i Gator	G-2	purchase
2017 JD Gator 8251 Gas	G-4	purchase
2018 JD 825M XUV825M Gator- S4	G-5	purchase
Utility Gator		purchase
2018 Polaris Model #-RZRXPTURBOEPSDYN		purchase
2018 Polaris Model #-RZRXPTURBOEPSDYN		purchase
2017 Kawasaki		purchase
2015 Orange Polaris-		purchase
Used Golf Cart		purchase
Gator		purchase
8261 Gator		purchase
2020 Polaris- Sage Green		purchase
2020 Polaris Orange Madness		Purchase
2020 Polaris Orange Madness		purchase
VACS		
Vermeer Vac V500LL	VAC-1	purchase
2008 Vermeer V500LT Vacuum	VAC-2	purchase
1998 Ford F-800G Vacuum	VAC-3	purchase
Vermeer- V-800G Vacuum	VAC-4	purchase
Vermeer- V-25- 800G Vacuum	VAC-5	purchase
Verifiers		
McLaughlin Verifier G3 digital Locator		purchase
McLaughlin Verifier G3 digital Locator		purchase
2013 McLaughlin Verifier G2-		purchase
Water Pumps		
Water Tank	WP-1	purchase
	WP-2	purchase
Welders		
Welder (Earthware)	WLD	purchase
Used Welding		purchase
Wheel Loaders		
CAT930 (Loader)- H	LO-1	purchase
CAT924 (Loader)-	LO-2	purchase
CAT924K (Loader)- Davis Grading purchase	LO-3	purchase
2018 CAT 938M Caterpillar Wheel Loader	LO-4	lease
Misc		
Poly Hopper Fertilize Spreader		purchase

Used 1000 Gallon Tank		purchase
14 JD 2020 A Progator		purchase
Dakota JD Progator Mounted (Piedmont, LLC)		purchase
40" Z-Plug Aerator		purchase
Drax Software (Piedmont, LLC)		purchase
Plow Purchase		purchase
New Universal Steel Storage Building		purchase
2017 HP70606LR		purchase
Rock Boss with Chain		purchase
Cutquik Model- Cut off saw		purchase
Cutquik Model- Cut off saw		purchase
Cutquik Model- Cut off saw		purchase
2007 Hurst Trailer- Pressure Washer		purchase
2018 Pro Link Ultra Elite V3		purchase
Used Mohawk Lift- Ryan		purchase
Used AC Reclaimer- Ryan		purchase
JohnDeere 540M Loader		purchase
2018 Finn Kit		purchase
Ramex-		purchase
Tac Wagon-		purchase
Steel Plate-		purchase
Water Tank-		purchase
2 Test Pumps (Big & Little One)		purchase
2 inch Punch-		purchase
3 inch Punch-		purchase
3 inch Punch-		purchase
4 inch Punch-		purchase
Tire Changer-		purchase
Plasma Cutter-		purchase
Fan		purchase
Oil Tank with Hose Reel-		purchase
Pipe Laser		purchase
Bomag Tamp-		purchase
Sewer Testing Equipment-		purchase
Orion Gas Sniffer-		purchase
2- Spectra Pipe Lasers-		purchase
Coring Machine & 3 Bits-		purchase
Small Equipment and Tools		purchase
Blowers Edgers		purchase
CW Equipment		purchase
Billie Goat Plugger		purchase
Redmar Weedeater		purchase
Redmax Weedeater		purchase
Redmax Weedeater		purchase
Redmax Weedeater		purchase
Redmax Weedeater		purchase
Redmax Weedeater		purchase
Redmax Weedeater		purchase
Redmax Weedeater		purchase
Redmax Weedeater		purchase
Redmax Weedeater		purchase
Redmax Weedeater		purchase
Redmax Weedeater		purchase
Redmax Weedeater		purchase

Redmax Weedeater		purchase
Redmax Weedeater		purchase
Honda Generator		purchase
Honda Generator		purchase
NorthStar Generator		purchase
NorthStar Generator		purchase
Bomas Tamp		purchase
Redmax		purchase
Redmax Blower		purchase
Redmax Blower		purchase
Redmax Blower		purchase
Redmax Blower		purchase
Redmax Blower		purchase
Husquarna Chainsaw		purchase
Husquarna Chainsaw-460 Rancher		purchase
Stihl 170 Chainsaw		purchase
Honda GSX 2" Pump		purchase
Power Horse 3" Pump		purchase
John Deere 6HP Push Mower		purchase
Billy Goat EZ Air Plugger		purchase
Edge Master		purchase
Edge Master- Honda		purchase
Stihl Pipe Saw		purchase
Stihl Pipe Saw		purchase
Stihl Pipe Saw		purchase
Redmax Hedge Clippers		purchase
Redmax Hedge Clippers		purchase
Redmax Hedge Clippers		purchase
Bed Edger		purchase
Rhino Post Driver		purchase
Rhino Post Driver		purchase
Redmax		purchase
Redmax		purchase
Redmax		purchase
Redmax		purchase
ECHP Core Deposit hp Perkins		purchase

RFQ Process
Town of Blowing Rock
321 Maintenance Contract

SELECTION CRITERIA

All prequalified contractors who submit responsive letters of interest will be considered.
In selecting a contractor, the selection committee will take into consideration qualification information including such factors as:

1. Contractor's experience, knowledge, and performance with similar landscape projects. 15 points

2. The experience of the contractor's proposed staff to perform the type of work required. 20 points

3. Contractor's understanding of the project scope and their responsibility in delivering services for the advertised project. 20 points

4. Contractor's ability to meet requirements and schedule in contract. 25 points

5. Contractor's related experience with the Town of Blowing Rock review. 20 points

After reviewing qualifications, if contractors are equal on the evaluation review, then those qualified contractors will be given priority consideration.

Firm	#1 45 total points	#2 60 total points	#3 60 total points	#4 75 total points	#5 60 total points	300 total points	Average
Estate Maintenance	45	58	60	75	50	288	96.00
Piedmont	43	55	45	60	38	241	80.33
Price	19	26	25	38	35	143	47.67
						0	0.00
						0	0.00

RFQ Process
Town of Blowing Rock
321 Maintenance Contract

SELECTION CRITERIA

All prequalified contractors who submit responsive letters of interest will be considered. In selecting a contractor, the selection committee will take into consideration qualification information including such factors as:

1. Contractor's experience, knowledge, and performance with similar landscape projects. 15 points

2. The experience of the contractor's proposed staff to perform the type of work required. 20 points

3. Contractor's understanding of the project scope and their responsibility in delivering services for the advertised project. 20 points

4. Contractor's ability to meet requirements and schedule in contract. 25 points

5. Contractor's related experience with the Town of Blowing Rock review. 20 points

After reviewing qualifications, if contractors are equal on the evaluation review, then those qualified contractors will be given priority consideration.

Firm	#1 15 total points	#2 20 total points	#3 20 total points	#4 25 total points	#5 20 total points	100 total points		Average
Estate Maintenance	15	20	20	25	15	95	0	0.00
Peidmont	15	15	10	20	10	70	0	0.00
Price	10	10	15	20	15	70	0	0.00
							0	0.00

0 0.00

RFQ Process
Town of Blowing Rock
321 Maintenance Contract

SELECTION CRITERIA

All prequalified contractors who submit responsive letters of interest will be considered.
In selecting a contractor, the selection committee will take into consideration qualification information including such factors as:

1. Contractor's experience, knowledge, and performance with similar landscape projects. 15 points

2. The experience of the contractor's proposed staff to perform the type of work required. 20 points

3. Contractor's understanding of the project scope and their responsibility in delivering services for the advertised project. 20 points

4. Contractor's ability to meet requirements and schedule in contract. 25 points

5. Contractor's related experience with the Town of Blowing Rock review. 20 points

After reviewing qualifications, if contractors are equal on the evaluation review, then those qualified contractors will be given priority consideration.

Firm	#1 15 total points	#2 20 total points	#3 20 total points	#4 25 total points	#5 20 total points	100 total points	Average
Estate Maintenance	15	20	20	25	15	95 0	0.00
Peidmont	13	20	15	15	10	73 0	0.00
Price	9	16	10	18	20	63 0	0.00
						0	0.00

0 0.00