

\_\_\_\_\_  
Inspection Department

Parcel Identification Number and address where the building is to be constructed: PIN \_\_\_\_\_

**EXTREMELY IMPORTANT THAT A FULL ADDRESS IS OBTAINED, INCLUDING CITY STATE AND ZIP**

Address: \_\_\_\_\_

Type of construction: ☐ Residential ☐ Commercial ☐ Industrial ☐ Other

Intended use after completion (e.g. Personal residence): \_\_\_\_\_

Building permit number associated with this application: \_\_\_\_\_

I, \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
(Print Full Name) (Phone Number)hereby claim exemption from licensure under G.S. 87-1(b)(2) by initialing the relevant provision in paragraph 1 and initialing paragraphs 2-5 below attesting to the following:

1. \_\_\_\_\_ I certify I am the owner of the property set forth above on which a building is to be constructed or altered and for which application for a building permit is hereby made;  
OR  
\_\_\_\_\_ I am legally authorized to act on behalf of the firm or corporation that is constructing or altering this building on the property owned by the firm or corporation as set forth above:  
\_\_\_\_\_  
(Name of Firm or Corporation)
2. \_\_\_\_\_ I will personally superintend and manage all aspects of the construction or alteration of the building and that duty will not be delegated to any person not duly licensed under the terms of Article 1, Chapter 87 of the General Statutes of North Carolina.
3. \_\_\_\_\_ I will be on site regularly during construction and I will be personally present for all inspections required by the North Carolina State Building Code, unless the plans for the construction or alteration of the building were drawn and sealed by an architect licensed pursuant to Chapter 83A of the General Statutes of North Carolina.
4. \_\_\_\_\_ I understand that by executing this licensing exemption AFFIDAVIT pursuant to G.S. 87-1(b)(2), I am required by law to occupy the building for which the licensing exemption is granted for twelve months after completion, during which time it may not be offered for rent, lease or sale.
5. \_\_\_\_\_ I understand a copy of this AFFIDAVIT will be transmitted to the North Carolina Licensing Board for General Contractors for verification I am validly entitled to claim an exemption under G.S. 87-1(b)(2) for the building construction or alteration specified herein. I further understand if the North Carolina Licensing Board for General Contractors determines I am not entitled to claim this exemption the building permit issued for the construction or alteration specified herein shall be revoked pursuant to G.S. 160D-1115.

\_\_\_\_\_  
(Signature of Affiant)\_\_\_\_\_  
(Date)

Sworn or affirmed and subscribed before me this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
(Signature of Notary Public)

(Notary Stamp or Seal)

\_\_\_\_\_  
(Printed Name of Notary Public)

(NOTE: It is a class F felony to willfully commit perjury in any affidavit taken pursuant to NC G.S. 14-209)

# Estimate Breakdown

## Itemized Construction Cost List

Address \_\_\_\_\_

Name(print) \_\_\_\_\_ Date: \_\_\_\_\_

Estimate break down **MUST INCLUDE ALL WORK BEING DONE** to repair or fix the home whether it was damaged by flood, fire, wind etc. Estimate breakdown **MUST INCLUDE LABOR**, even if you are the one doing the work yourself/volunteer etc., that reflects a fair market rate. All proposed upgrades or additions will also need to be included the estimated breakdown below, if any.

Items	Sub-Contractor Bid	Material Costs	Labor costs
Masonry			
Lumber			
Roofing Material			
Wood Trim <small>Doors/base boards, trim, etc.)</small>			
Doors & Windows			
Concrete			
Exterior Finish			
Counter & Vanity Tops			
Drywall			
Insulation			
Tape & Paint			
Cabinets (cabs/vanity/ cab doors, etc.)			
Flooring			
Plumbing			
Shower/Tub/Toilet			
Electrical & Lights			
Hardwired Appliances			
Heating and air			
Demo			

Labor \_\_\_\_\_

Subtotal \_\_\_\_\_

Sales Tax \_\_\_\_\_

Projected management Overhead & Profit \_\_\_\_\_

**Grand Total** \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_