



Town of Blowing Rock

Date: Tuesday, February 11, 2020, 6:00 p.m.

Location: *Town Hall, 1036 Main Street, Blowing Rock, NC 28605*

Agenda

<i>Item</i>		<i>Present & Participants</i>
I.	CALL TO ORDER	Mayor Charles Sellers
II.	PLEDGE OF ALLEGIANCE	Mayor Charles Sellers
III.	<p>APPROVAL OF MINUTES</p> <ol style="list-style-type: none"> 1. January 6, 7 and 8, 2020 – Retreat Meeting Minutes 2. January 14, 2020 – Regular Meeting Minutes 3. January 14, 2020 – Closed Session Minutes <p>CONSENT & REGULAR AGENDA ADOPTION</p> <ol style="list-style-type: none"> 1. Proposed Code Revisions – Police Department 2. Budget Amendment - #2020-01 3. Shriners Parade <p>SPECIAL RECOGNITION</p> <p>Blowing Rock School – Girls and Boys Basketball Teams – Resolution #2020-02</p>	<p>Mayor & Council</p> <p>Mayor</p> <p>Mayor & Council</p>
IV.	PUBLIC COMMENTS... <i>comments shall be limited to three (3) minutes</i>	Public
V.	<p>PRESENTATIONS</p> <ol style="list-style-type: none"> 1. Village Foundation Presentation – Park Connector 2. 321 Entrances to Main Street 	<p>John Aldridge, Village Foundation</p> <p>Jennifer Brown, Park and Rec Director, Chris Pate, Landscape Director</p>
VI.	<p>BUSINESS MATTERS:</p> <ol style="list-style-type: none"> 1. Board Appointments 2. Sunny Side CUP Amendment 3. Bass Lake Sidewalk Contract Award 4. Parade Discussion 5. Monthly Financial Report 	<p>Mayor & Council</p> <p>Kevin Rothrock, Planning Director</p> <p>Doug Chapman, McGill and Associates</p> <p>Jennifer Brown, Park and Rec Director</p> <p>Nicole Norman, Finance Director</p>

VII.	OFFICIALS REPORTS & COMMENTS: <ol style="list-style-type: none"> 1. Mayor 2. Council Members 3. Town Attorney 4. Town Manager 	
VIII.	1. CLOSED SESSION – NCGS 143-318.11. (a)(5) Discussion of potential property acquisition	Mayor Charles Sellers
IX.	ADJOURNMENT/RECESS... <i>Mayor Charles Sellers entertains a motion and second to adjourn or recess the meeting.</i>	

DRAFT
Town of Blowing Rock
Town Council 2018 Annual Retreat
January 6, 7 & 8, 2020

The Town of Blowing Rock Town Council met for their annual retreat on Monday, January 6, 2020 at 8:30 a.m. at BRAHM, Blowing Rock, North Carolina. Present were Mayor Charlie Sellers, Mayor Pro-Tem Sue Sweeting, Council Members Albert Yount, David Harwood, Doug Matheson and Virginia Powell. Also present were Town Manager Shane Fox, Finance Officer Nicole Norman, Parks and Recreation Director Jennifer Brown, Public Works and Utilities Director Matt Blackburn, Planning Director Kevin Rothrock, Police Chief Aaron Miller, Fire Chief Kent Graham and Town Clerk Hilari Hubner, whom recorded the minutes.

CALL TO ORDER

Mayor Sellers called the meeting to order at 8:30 a.m. on Monday, January 6th and welcomed everyone. Mayor Pro-Tem Sweeting made a motion to open the meeting, seconded by Council Member Matheson. Unanimously approved.

Review of January and June 2019 Retreat Topics:

Manager Fox gave a review of the 2019 Council Retreat goals, accomplishments and ongoing projects already in process. Top items included the completion of Sunset Street Scape project and Bass Lake Sidewalk getting ready to go out for bids to tentatively be completed by fall.

Financial Items:

FY Budgetary Overview & Projections– Finance Officer Nicole Norman reviewed mid-year financial reports with the board and explained this is an early review as the books had just been closed. Ms. Norman explained the budgetary projections were very conservative but felt the Town finances were in good shape. Ms. Norman outlined the General Fund Budget and the sources of revenue; property taxes (52%), sales taxes (21%), occupancy taxes (5%) and other (10%). She also gave extensive detail line by line items as well as reviewed expenditures.

Debt & Bond Overview – Ms. Norman gave an update of the General Obligation Bond including a history of the past issuances.

- Issue I (2016) \$4,635,000
- Issue II (2018) \$2,300,000
- Issue III (Current – January 2020) \$4,370,000
- Remaining Authorization \$1,695,000

Ms. Norman reviewed the current plans for the third issuances of bond funds including transportation (\$3,689,706), water (\$377,294), sewer (\$303,000) and the remaining authorization (\$1,695,304)

Ms. Norman reviewed the funding plan as well. She noted that property taxes will have a revaluation in FY 21 for Caldwell County and in FY 22 for Watauga with growth expected. Tax rate increases to date associated with GO Bonds total five (5) cents, the total amount authorized originally was ten (10) cents.

Fund Balance Discussion, Capital Budget, Water/Sewer Rate Structure – Ms. Norman reviewed with Council a little bit of history with fund balance, looked back over the past five (5) years. Town policy states 50% of expenditures and twelve (12) months of operations in the water/sewer fund. Ms. Norman explained this policy is the goals set, but the Town is not penalized in any way for going below this amount as long as it's within the LGC guidelines. Ms. Norman briefly reviewed the Reserve Capital Project Funds.

Manager Fox discussed in length water/sewer funds and advised going forward it may be beneficial to restructure the water/sewer rates to better account for the water that is actually used.

Administrative Items:

Board Appointments - Council reviewed and briefly discussed the applicants for the Volunteer Board appointments. The Board appointments will be discussed further, voted on and appointed at the February Council Meeting.

Council recessed at 12:00 p.m. for lunch.

Planning Update:

2014 Comprehensive Plan Update – Planning Director Kevin Rothrock reviewed the priority projects for the 2014 "Top Ten" List:

- Planning for Downtown Overhead Utility Relocation
- Middle Fork Greenway Extension (Through Town)
- Multi-Use Path from Downtown to Bass Lake
- Valley Boulevard Gateway Enhancements
- Illustrated Architectural and Site Design Solutions
- Complete Downtown Streetscape Project
- Continue Utility Facilities Plan Implementation
- Expand Culture/Arts Use of Town Facilities
- Develop Arts/Cultural Center on Park Avenue
- Middle Fork Greenway Completion (To Boone)

Mr. Rothrock advised some of these projects are already underway and some have been modified, dismissed or delayed. Mr. Rothrock went line by line of the 2014 Comprehensive Plan Strategies with Council.

2021 General Statute Changes/Code Amend. (75% Green Space, Parking Credit, Code Amendments, Town Center Design Standards, 28 Day STR, Conditional Zoning/CUP discussion, Ad Hoc Up -

Mr. Rothrock reviewed in 2019 the NC General Assembly adopted sweeping changes for the Land Use Law in North Carolina, a new chapter (160D) in the NC General Statutes. The Statute changes require each local government in NC to modify their land use regulations. He advised new changes will be effective January 1, 2021.

Council discussed in length pro's and con's for CUP's vs. Conditional Zoning. The conditional use permit process is a quasi-judicial process that requires not engaging in ex parte communications outside of the CUP public hearing and only consider evidence and testimony given at the hearing. The conditional zoning process is a legislative and Council is permitted to discuss with whomever.

Council discussed in length short-term rentals as well as the desire to close the 28 day "loophole". Some Council Members expressed interest in more education and would like in the near future to get someone from the School of Government to come to a meeting.

Mr. Rothrock briefly reviewed the recommendations from the Ad Hoc committee for the 321 Corridor. He stated a complete visioning plan will be presented by Benchmark at the January 14th regular Council meeting.

Police Department – Police Chief Aaron Miller gave an update of his department for 2019. He discussed with Council goals for 2020 including being fully staffed, bringing dispatch for non-911 emergencies back in house on July 1st which would be 7 am to 7 pm seven (7) days a week. Chief Miller discussed in length the biggest hurdles he faces is retention of officers. Council gave a few ideas but was the consensus to have Manager Fox and Chief Miller discuss and come up with ideas for retention.

At 5:55 p.m. Council recessed for the evening.

On Tuesday, January 7th at 8:30 a.m., the meeting was reconvened. Those present were Mayor Charlie Sellers, Mayor Pro-Tem Sue Sweeting, Council Members Albert Yount, David Harwood, Doug Matheson and Virginia Powell. Staff present were Town Manager Shane Fox, Finance Officer Nicole Norman, Planning Director Kevin Rothrock, Parks and Recreation Director Jennifer Brown, Public Works and Utilities Director Matt Blackburn, Police Chief Aaron Miller, Fire Chief Kent Graham, Town Engineer Doug Chapman from McGill and Town Clerk Hilari Hubner, whom recorded the minutes.

Public Works & Public Utilities:

2020 Street Paving – Town Engineer Doug Chapman reviewed the history of the paving schedule as well as the schedule for the last round which will be the biggest round. He advised tentatively will receive bids the first week of February and be ready to be awarded at the February Town Council meeting. Council asked Mr. Chapman to get the paving schedule on the website for residents to be able to see and keep up with the schedule.

Water Plant and Wastewater Capital Planning – Mr. Chapman reviewed some of the repair needs for the Water and Wastewater Plant. Improvements are not immediate, but for Council to start considering the long-term needs. Those items included:

- Mobilization
- First Floc Drive Replacement
- Second Filter Media Replacement
- WTP Window Replacement
- WTP Steel Handrail Replacements
- High Service Pump Replacement
- Turbidimeters Replacement
- WTP Stump Vent Replacement
- WTP Valve/Piping Replacement/Paint
- WTP Bulk Chemical Tank Replacements
- Digester Aerator Replacement
- WWTP Building Roof
- Electrical
- SCADA – Internet Capability
- General Demolition/Cleanup

The total projected cost estimate is \$1,197,500

Infrastructure Capital Planning (PRV's, AMI, Expansion) – Public Works Director Matt Blackburn reviewed with Council there are currently 24 PRV's in service in Town with the majority of the valves being installed in the late 60's and early 70's. Parts are beginning to become obsolete which is causing problems to begin to occur. Mr. Blackburn explained the ideal goal would be to change out three (3) to four (4) PRV's per year as well as upgrade vaults during the PRV change out. The estimated cost for each PRV is \$50,000 each which includes the vault for a total estimated cost of \$150,000 to \$200,000 per year.

Mr. Blackburn reviewed the difference between ARM and AMI. The benefit to the AMI system is increased revenue from previously unaccounted for water, reduced meter reading costs, improved bill accuracy, increased customer service and help identify/pinpoint losses. Mr. Blackburn reviewed the recommendation would be to spread over five (5) years at an approximate cost of \$625,000 (\$125,000 per year).

Parks and Recreation:

Memorial Park Discussion (Playground Capital Planning, Bathrooms Capital Planning, Other Areas, 1888 Museum Request) – Parks and Recreation Director Jennifer Brown reviewed with Council proposed improvements for Memorial Park. Those included; renovation and/or extension to the bathrooms, resurfacing the tennis courts, replacement of the retaining wall behind the tennis courts, renovating the volleyball court and replacement of the current playground. Ms. Brown reminded that Sam Hess and Sam Glover, who spoke at the December Council meeting, would like to be a part of the playground replacement process. Council discussed in length and felt replacement of the playground was a high priority. Council also discussed the 1888 Museum repairs purposed by the Historical Society that are needed to the structure. The consensus of Council was to do a detailed Master Plan of Memorial Park after the playground is installed for a better understanding on how to proceed with the other improvement areas for Memorial Park.

The meeting recessed from 12:00 p.m. until 1:00 p.m. for lunch.

Parks and Recreation (Pickleball Discussion, Legion Hill/Broyhill Lake Access Discussion, Broyhill Lake/Dam Discussion) – Parks and Recreation Director Jennifer Brown discussed with Council some options for potential areas in Town for Pickleball. Council briefly discussed a Public/Private partnership as an option.

Manager Fox presented a conceptual plan from the Village Foundation to make improvements to the hill area behind the American Legion. The idea is to have an ADA-accessible walkway, an amphitheater, and seating areas overlooking Broyhill Lake. Council was divided on opinions of the amphitheater portion but agreed to have the Village Foundation present at the February or March Council Meeting.

Chris Pate, with landscaping discussed with Council the Broyhill Lake dam and the potential to relocate the current bridge located near Annie Cannon Gardens and the Trailhead to Glen Burney. The reason is because of the heavy rains that flow through and are starting to cause some wear on the current spillway which is approximately eighty (80) years old. Town Engineer Doug Chapman concurred with Mr. Pate.

Mr. Pate presented some rough drawings for potential beautification of the intersections of Sunset and North Main. Manager Fox advised the Chamber of Commerce originally presented the idea. The estimated cost for the Town to do the project is approximately \$165,000. Council agreed to advise the Chamber of the alternate plan as Council would like to hear a more in-depth presentation at the February Council meeting.

Tourism and Transportation

Sidewalk Discussion and Capital Plan– Council briefly discussed areas in Town with the greatest sidewalk need. Phase four (4) of the bond has approximately \$600,000 set aside for sidewalks. Council agreed the most important area would be to connect the North Main down to the Chetola sidewalk as well as add curb and guttering.

Crosswalks Discussion and Capital Plan – Council discussed having cross walks at the intersection of Main Street and Hwy 221 as well as the intersection of Main Street and Sunset Drive. Council discussed some options and made the request for Manager Fox to peruse further discussion with DOT.

Parking Discussion (Additional, Management and Paid Parking) – Council discussed at length various options for parking including offsite parking options, paid parking meters, better enforcement etc. Council consensus was to continue work towards a better way of enforcement before moving forward discussing other options.

Parades (4th of July and Christmas) – Parks and Recreation Director Jennifer Brown advised two parades a year are sponsored by the Town, July 4th and Christmas. Currently both are held at 2:00 in the afternoon. Council discussed several options such as closing off Main Street the night before to eliminate parking on Main Street during the parade days. Council further discussed if this were the route, they wanted to take it might be beneficial to change the parade time to morning. Council consensus was for staff to come up with some options to bring back to Council no later than the March meeting.

Potpourri Discussions:

Mayor's Term Discussion – Manager Fox briefly discussed with Council some options for the Mayo's term changing from a two (2) year to a four (4) year term. He explained according to the School of Government Council has the option to make the decision. Council suggested Manager Fox discuss with the local representatives, Senator Deanna Ballard and Represented Ray Russell and gather their input first.

Energy Efficiency – Council discussed several options and agreed the Town currently works hard to conserve energy where they can. It was the consensus of all for Council Member Harwood to come up with some ideas on area to save and bring back to Council for discussion at the Mid-Year Retreat in June.

The meeting was recessed at 6:00 p.m.

On Wednesday, January 8th at 8:30 a.m., the meeting was reconvened. Those present were Mayor Charlie Sellers, Mayor Pro-Tem Sue Sweeting, Council Members Albert Yount, David Harwood, Doug Matheson and Virginia Powell. Staff present were Town Manager Shane Fox, Finance Officer Nicole Norman, Planning Director Kevin Rothrock, Parks and Recreation Director Jennifer Brown, Public Works and Utilities Director Matt Blackburn, Police Chief Aaron Miller, Fire Chief Kent Graham and Town Clerk Hilari Hubner, whom recorded the minutes.

Manager Fox recapped the discussions over the past few days.

Council, Manager and staffed worked on developing a priority summary of items in which they wish to accomplish in the upcoming year. Council determined the top ten items they

felt was of highest priority for staff to start working toward accomplishing in the next twelve (12) months. Council will review again at Mid-Year Retreat in June.

EXECUTIVE SESSION

NONE

ADJOURN

At 2:00 p.m. with no further business to discuss Mayor Pro-Tem Sweeting made a motion to adjourn, seconded by Council Member Matheson. Unanimously approved.

MAYOR _____ **ATTEST** _____

Charlie Sellers, Mayor

Hilari Hubner, Town Clerk

DRAFT
MINUTES
Town of Blowing Rock
Town Council Meeting
January 14, 2020

The Town of Blowing Rock Town Council met in regular session on Tuesday, January 14, 2020, at 6:00 p.m. The meeting took place at Town Hall located at 1036 Main Street, Blowing Rock, N.C. Present were Mayor Charlie Sellers, Mayor Pro-Tem Sue Sweeting and Council Members David Harwood, Albert Yount, Doug Matheson and Virginia Powell. Others in attendance were Town Manager Shane Fox, Town Attorney Allen Moseley, Town Engineer Doug Chapman from McGill Associates, Public Works and Utilities Director Matt Blackburn, Planning Director Kevin Rothrock, Fire Chief Kent Graham, Parks and Recreation Director Jennifer Brown, Finance Officer Nicole Norman and Town Clerk Hilari Hubner who recorded the minutes.

CALL TO ORDER

Mayor Sellers called the meeting to order at 6:00 p.m. and welcomed everyone.

THE PLEDGE OF ALLEGIANCE

AGENDA ADOPTION

Mayor Pro-Tem Sweeting made a motion to approve the agenda, seconded by Council Member Harwood. Unanimously approved.

MINUTE APPROVAL

Council Member Matheson made a motion to approve the minutes from the December 10, 2019 Regular Council Meeting, seconded by Council Member Powell. Unanimously approved.

SPEAKERS FROM THE FLOOR

Pam Lowry, 389 Fairway 11 Court, spoke regarding the speeding on Greenhill Road. Ms. Lowry advised from October of 2019 thru now she has sent numerous emails to Town Officials about the continued public safety concern at the intersection of Fairway 11 Court and Greenhill Road. Ms. Lowry further advised her husband had previously spoken with the Town Manager, Police Chief and the Public Works Director about this issue. She explained their request was a three-way stop be put at Fairway 11 Court and Greenhill Road, along with two (2) "Warning Signs" making the request a total of five (5) signs. Ms. Lowry explained the danger of this intersection and some "near misses" she had personally experienced. Ms. Lowry further explained on October 14th she came very close to having an accident with another vehicle after which she began working diligently on a solution to the problem. After writing numerous emails to DOT, a traffic study was finally done, but was done during the months of September to November. Ms. Lowry stated, in her opinion, the traffic study was flawed because it was done during the off-season. She further explained the speeding issue exists daily and seems to help slow people down when the stand-alone monitors are out. According to DOT and Town

Officials there have been no accidents. Ms. Lowry stated she would like to ask Council to be pro-active rather than reactive. She further explained the Village is growing and Green Hill is used as a cut-through. More houses are being constructed in and around the area causing even more traffic to an already busy Green Hill. Ms. Lowry advised she had spoken with Mayor Sellers and it was suggested to get a petition together from the neighbors, which she stated some of them had already emailed Council, but they are working on the petition as well. Ms. Lowry thanked Council for their time.

Rick Parsons, 1577 Greenhill Road, spoke regarding the speeding on Greenhill Road. He presented a short Power Point which echoed some of the same points Ms. Lowry had previously stated. Those items included:

- Speeding is a problem on Green Hill Road
- Highest speeds, in excess of 50 Miles per Hour, have been recorded at numerous times of the day of the straight sections of Green Hill Road
- Unless enforcement is 7 days a week and 24 hours per day enforcement alone will not mitigate the problem
- If speed Humps are no longer being installed, then Stop Signs are the only permanent solution
- Town Council has utilized Stops to control speed in parts of the Town. (i.e. Intersection of Possum Hollow & Sunset)
- At a minimum Stop Signs are needed at the following intersections with Green Hill Road: Wonderland, Heather Ridge and Fairway Court
- The Town should address the problems along the entire length of Green Hill Road

Mr. Parsons advised he would like to come back at a later date and have this be an item on the agenda to discuss deeper in detail rather than a short "band-aid" on a real issue in Town.

Lee Rocamora, 412 Laurel Park Road, spoke about the Town Council Retreat. Mr. Rocamora congratulated Council on an informative and successful Retreat. Additionally, expressed his appreciation to Council for making it accessible this year for him and other citizens to be able to be a part of.

Manager Fox advised to his knowledge the Town had not conducted a traffic study using a third party in any particular area of Town. Manager Fox confirmed DOT had done a traffic study, but it was done on the DOT section of Greenhill Road (from Wonderland Drive to the Parkway). Manager Fox further advised Town staff had performed a speed data/crash data for the Town section of Greenhill Road.

Manager Fox stated he had reached out to David Graham, transportation engineer for the High-Country Council of Governments and asked him to weigh in his thoughts. He further stated he had also reached out to Rainey Kent and Associates out of Charlotte to inquire about cost estimates for potentially doing a traffic study.

Mayor Sellers thanked the citizens for their input and thanked Manager Fox for his update.

PRESENTATIONS:

1. 2020 Retreat Recap

Town Manager Shane Fox advised Council spent three (3) days, a total of twenty-five (25) hours on twenty-five (25) topics. Manager Fox thanked BRAHM staff for their hospitality and allowing Council to hold the Retreat at their facility. He advised all Departments were present and felt it was very much appreciated by Council and Town staff. Manager Fox presented via PowerPoint a summary recap of the 2020 Town Council Retreat. **Retreat Priorities List – Attachment A**

2. Ad Hoc – 321 Visioning Process

Planning Director Kevin Rothrock advised the Land Use Ad Hoc Committee had completed its study of Hwy 321/Valley Blvd with the assistance of Benchmark Planning Consultants and is presenting the attached final report and implementation strategies for creating a vision for the corridor. Town Council has the opportunity to review the recommendations and provide further direction to the Ad Hoc Committee and/or provide direction to the Planning Board for further action.

Mr. Jason Epley from Benchmark presented a summary report via PowerPoint presentation.

Council thanked Mr. Epley as well as Staff and the Ad Hoc committee for their hard work with the whole process.

The consensus of Council was the next step is to send to Planning Board to review the report and use to amend the land use code. Mr. Rothrock advised the next meeting is January 16th at that time they will move forward with reviewing. **Ad Hoc – 321**

Visioning – Attachment B

OTHER BUSINESS

- Mayor Sellers – Thanked Senator Deanna Ballard and Council Member Virginia Powell for their hard work, the lines are finally being removed on Hwy 321/Valley Blvd and Blue Ridge Electric will be removing the poles within the week.
- Council Member Yount – Commented he felt that one of the better things to come out of the retreat was doing a “parking study” to see what the Town’s inventory is, because we may think we know where our inventory is, but nobody truly knows. He further commented that he hears about parking just about more than anything else in Town.
- Council Member Harwood – Thanked staff for their hard work preparing and executing the Council Retreat. He stated it was very “in lighting” to him as it was his first Council Retreat. He further stated that by his notes Council covered about 140 items with 25 topics. He stated to the audience “your Town Council” worked very hard and he is very excited about the direction Town Council is going for the upcoming year.

- Mayor Pro-Tem Sweeting – Thanked Manager Fox and staff for a well-executed Retreat. One of the reasons she liked having it at BRAHM was that if they had a question during the meetings staff was available to ask questions which was helpful as well as saved time waiting for an answer.
- Doug Matheson- Thanked staff as well for the hard work with the Retreat as well as thanked BRAHM staff. He is still working with AppalCart to finalize a route for the shuttle for the upcoming season.
- Council Member Powell – Was pleased to hold the Retreat in Town this year and thanked the rest of Council for giving it a change for this year. Thanked staff for their hard work. Very excited to have Council Member Harwood on board, a path mapped out and people on board to all work together moving forward.
- Manager Fox – Reminded of the following upcoming dates:
 - Planning Board meeting is January 16th at 7:00 p.m.
 - Board of Adjustment meeting is January 23rd at 5:30 p.m.
 - Winter Fest is January 23rd-26th

EXECUTIVE SESSION

At 7:15 p.m. Council Member Matheson made a motion to go into executive session *NCGS 143-318.11. (6) – to consider the qualifications, competence, character, fitness, conditions of appointment, or conditions of initial public officer or employee*, seconded by Council Member Powell. Unanimously approved.

ADJOURNMENT

At 8:30 p.m. Council returned to open session. Council Member Matheson made a motion to give Manager Fox the 1% employee increase with an additional 5% pay increase, making the total a 6% salary increase, as well as a \$250 per month vehicle allowance, seconded by Council Member Harwood. Unanimously approved. There being no further business to discuss, Mayor Pro-Tem Sweeting made a motion to adjourn at 8:35 p.m., seconded by Council Member Powell. Unanimously approved.

MAYOR _____
Charlie Sellers

ATTEST _____
Hilari Hubner, Town Clerk

ATTACHMENTS

Retreat Priorities List – Attachment A
Ad Hoc – 321 Visioning – Attachment B



Memo

To: Shane Fox, Manager

CC:

From: Aaron Miller, Captain

Date: May 30, 2019

Reference: Proposed Changes to Chapter 6 of Town Code

Blowing Rock Police Department is requesting revisions to Chapter 6, Motor Vehicles and Traffic, of the Blowing Rock Town Code. The changes would assist the Police Department in dealing with parking issues. The changes are highlighted below.

Article IV, Section 6-23 Parking Prohibited in Certain Locations

The proposed change gives authority to the Police Chief as well as the Administrator to enforce provisions of this ordinance. The proposed change also adds "obstructions" to the language as well as vehicles, giving police the authority to have obstruction, such as construction materials, cones, chairs, ect., removed.

(A) Except where explicit permission has been granted by the Administrator, Police Chief or their designee, no person may park any vehicle, permit it to stand, or place any obstructions in any of the following locations:

Article IV Section 6-24 Parking Prohibited on Certain Streets at Certain Times

Language was added to this section to allow for special parking areas for motorcycles, golf carts ect. and to clarify enforcement for handicap parking.

(A) Whenever, pursuant to subsection (B), the administrator has installed signs, yellow pavement markings, or other traffic control devices clearly indicating that parking or standing within a specified area is prohibited, or is allowed only at certain times, for a certain duration, by certain vehicle types, or by certain special permits (i.e. handicap placards), no person may park any vehicle or permit it to stand contrary to the directions of those traffic control devices.

Article IV Section 6-25 Parking Prohibited for Certain Purposes

The proposed changes to this section, once again gives authority to the police, to enforce provision of this ordinance. Obstructions is also added. The proposed change also adds parking areas to the list in addition to streets, given more authority to regulate activities that are



occurring in our parking areas. A 48-hour time period has also been added to make the enforcement of this section practical.

Except when explicit permission has been granted by the Administrator, Police Chief or their designee, no person may park any vehicle, permit it to stand, or place any obstruction upon any street or public parking area, owned by the Town, for any of the following principal purposes:

- (1) Displaying it for sale, except foreclosure and judicial sales;*
- (2) Washing, greasing, changing tires, or repairing such vehicle, except to the extent necessitated by an emergency;*
- (3) Storage thereof by garages, dealers, businesses or other persons when such storage is not incidental to the bona fide use and operation of such vehicle or for a period of more than 48 hours;*
- (4) Storage of any detached trailer or van, when the towing unit has been disconnected;*
- (5) Transferring merchandise or freight from one vehicle to another.*
- (6) In any manner which prevents or obstructs the normal use of the parking area.*

Article VI, Section 6-35 Penalties and Remedies

The proposed change to this section adds, as a remedy in certain cases, the authority to have towed or removed, any vehicle or obstruction that is deemed a hazard or is preventing the normal used of Town property.

(A) Any vehicle or obstruction, placed on any street or public parking area, in violation of Article IV, which presents a hazard or obstructs the normal use of the of the street or parking area by the public, may be removed or caused to be removed by the Administrator, Police Chief or their designee, at the owner's expense.

Chapter 6, Appendix A – Street List for Traffic and Parking Regulation

All changes in Appendix A are administrative updates to reflect actions that have previously been approved by council. A copy of Appendix A is attached.

Town Code for Blowing Rock, North Carolina

CHAPTER 6 - MOTOR VEHICLES AND TRAFFIC

ARTICLE I - DEFINITIONS AND INTERPRETATIONS

<i>Section 6-1 Definitions and Rules of Construction.</i>	<i>38</i>
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ARTICLE II - TRAFFIC CONTROL AND TRAFFIC CONTROL DEVICES

<i>Section 6-2 Stoplights Required at Certain Intersections and Locations.</i>	<i>40</i>
<i>Section 6-3 Flashing Red or Yellow Lights Required at Certain Intersections.</i>	<i>40</i>
<i>Section 6-4 Stop Signs Required at Certain Intersections.</i>	<i>40</i>
<i>Section 6-5 One-Way Streets.</i>	<i>40</i>
<i>Section 6-6 Yield-Right-of-Way Signs at Certain Intersections.</i>	<i>40</i>
<i>Section 6-7 Turning Regulated.</i>	<i>41</i>
<i>Section 6-8 Unlawful Passing.....</i>	<i>41</i>
<i>Section 6-9 Crosswalks and Safety Zones.</i>	<i>41</i>
<i>Section 6-10 Blocking Intersections and Crosswalks.</i>	<i>42</i>

ARTICLE III - SPEED LIMITS

<i>Section 6-19 General Speed Limit.</i>	<i>43</i>
<i>Section 6-20 Speed Limits.</i>	<i>43</i>

ARTICLE IV - PARKING

<i>Section 6-23 Parking Prohibited; No Traffic Control Devices Required.</i>	<i>44</i>
<i>Section 6-24 Parking Prohibited on Certain Streets at Certain Times.</i>	<i>44</i>
<i>Section 6-25 Parking Prohibited for Certain Purposes.</i>	<i>45</i>
<i>Section 6-26 Parking Close to Curb; Marked Spaces.....</i>	<i>45</i>
<i>Section 6-27 Angle Parking.</i>	<i>45</i>
<i>Section 6-28 Loading Zones Designated.</i>	<i>46</i>

ARTICLE V - MISCELLANEOUS

<i>Section 6-30 Funeral Possessions.</i>	<i>47</i>
<i>Section 6-31 Special Provisions for Bicycles, Toy Vehicles, et cetera.....</i>	<i>47</i>
<i>Section 6-32.01 Golf Carts on Public Streets and Roads... ..</i>	<i>48</i>

ARTICLE VI - PENALTIES AND REMEDIES

<i>Section 6-35 Penalties and Remedies</i>	<i>49</i>
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APPENDIX A - STREET LISTS FOR TRAFFIC AND PARKING REGULATIONS

<i>Section 6A-1 State Highway System Streets.</i>	<i>52</i>
<i>Section 6A-2 Stoplights.</i>	<i>52</i>
<i>Section 6A-3 No Right Turn on Red Intersections.</i>	<i>52</i>

Town Code for Blowing Rock, North Carolina

<i>Section 6A-4 Flashing Signals.</i>	<i>52</i>
<i>Section 6A-5 Stop Signs.</i>	<i>53</i>
<i>Section 6A-6 Four Way Stop.</i>	<i>55</i>
<i>Section 6A-7 One Way Streets.</i>	<i>55</i>
<i>Section 6A-8 Yield Intersections.</i>	<i>55</i>
<i>Section 6A-9 Turns Prohibited.</i>	<i>56</i>
<i>Section 6A-10 Crosswalks and Safety Zones.</i>	<i>56</i>
<i>Section 6A-11 Reserved.....</i>	<i>57</i>
<i>Section 6A-12 Speed Limits.</i>	<i>57</i>
<i>Section 6A-13 Speed Limits Adjacent to Schools.</i>	<i>58</i>
<i>Section 6A-14 Parking Prohibited At All Times.</i>	<i>58</i>
<i>Section 6A-15 Parking Prohibited During Certain Hours.</i>	<i>58</i>
<i>Section 6A-16 Three Hour Parking Allowed.</i>	<i>57</i>

Town Code for Blowing Rock, North Carolina

CHAPTER 6 - MOTOR VEHICLES AND TRAFFIC

Article I - Definitions and Interpretations

Section 6-1 Definitions and Rules of Construction.

(A) Unless otherwise specifically provided, or unless otherwise clearly required by the context, the words and phrases defined in this section shall have the meaning indicated when used in this chapter.

- (1) ***Administrator.*** The public works director or any other person designated by the Board to perform the functions assigned by this chapter to the administrator. Whenever this ordinance authorizes or requires the administrator to install a traffic control device controlling parking or regulating the movement of traffic on, to, or from a state-highway-system street and the installation of such a device is in practice a function of the State Department of Transportation, the administrator may discharge his responsibility by requesting the State Department of Transportation to install such device.
- (2) ***Driver.*** The operator of a vehicle.
- (3) ***Golf cart.*** A vehicle designed and manufactured for operation on a golf course for sporting or recreational purposes and that is not capable of exceeding speeds of 20 MPH. *[Amended March 9, 2010]*
- (4) ***Highway or street.*** The entire width between property or right-of-way lines of every way of place of whatever nature, when any part thereof is open to the use of the public as a matter of right for the purposes of vehicular traffic. The terms "highway" or "street" or a combination of the two terms shall be used synonymously.
- (5) ***Intersection.*** The area embraced within the prolongation of the lateral curb lines or, if none, then the lateral edge of roadway lines of two or more highways which join one another at any angle whether or not one such highway crosses the other. Where a highway includes two roadways thirty feet or more apart, then every crossing of each roadway of such divided highway by an intersecting highway shall be regarded as a separate intersection.
- (6) ***Local street.*** A street within the town that is not part of the state highway system.
- (7) ***Motor vehicle.*** Every vehicle that is self-propelled and every vehicle designed to run upon the highways that is pulled by a self-propelled vehicle.
- (8) ***Operate.*** To drive, or be in physical control of a golf cart that is moving or has its key inserted and in the on position. *[Amended March 9, 2010]*
- (9) ***Operator.*** A person in actual physical control of a vehicle that is in motion or that has the engine running.

Town Code for Blowing Rock, North Carolina

- (10) ***Parking or standing.*** A vehicle is parked or is permitted to stand when it is stopped and allowed to remain in a fixed location for any duration of time, whether attended or unattended. Except where the context clearly indicates otherwise, the limitations on parking and standing in this chapter apply only to locations within a street right-of-way. In no case do these limitations apply when a vehicle is stopped to avoid conflict with other traffic or in compliance with law or the directions of a police officer or traffic control device or as the result of an emergency or because the vehicle is disabled.
- (11) ***Roadway.*** That portion of a highway improved, designed, or ordinarily used for vehicular travel, exclusive of the shoulder. In the event a highway includes two or more separate roadways, the term "roadway" as used herein shall refer to any such roadway separately but not to all such roadways collectively.
- (12) ***Safety zone.*** A traffic island or other space that is officially set aside within a highway for the exclusive use of pedestrians and that is so plainly marked or indicated by proper signs as to be plainly visible at all times while set apart as a safety zone.
- (13) ***State-highway-system street.*** A street within the town that is part of the state highway system. Whenever this chapter regulates parking or the movement of traffic on, to, or from a state-highway-system street, then to the extent that concurrence by the State Department of Transportation is necessary (by passage of a concurring ordinance or otherwise) such regulation shall not become effective until such concurrence is obtained. The streets or portions of streets within the town that are part of the state-highway-system are listed in Appendix A to this chapter, Section 6A-1.
- (14) ***Street.*** See "*highway*".
- (15) ***Traffic control device.*** Any sign, signal, marking or other device placed or erected pursuant to a lawfully adopted ordinance and designed to regulate, warn, guide or control traffic.
- (16) ***Traffic control signal.*** Any device designed to regulate, guide, or control traffic through the use of alternating or flashing lights or by some other mechanical means.
- (17) ***Vehicle.*** Every device in, upon, or by which any person or property is or may be transported or drawn upon a highway, except devices moved by human power or used exclusively upon fixed rails or tracks; provided, that for the purposes of this chapter bicycles shall be deemed vehicles and every rider of a bicycle upon a highway shall be subject to the provisions of this chapter applicable to the driver of a vehicle except those which by their nature can have no application.

CHAPTER 6 - MOTOR VEHICLES AND TRAFFIC

Article II - Traffic Control and Traffic Control Devices

Section 6-2 Stoplights Required at Certain Intersections and Locations.

Town Code for Blowing Rock, North Carolina

(A) The administrator shall erect or install mechanical stoplights to regulate vehicular and pedestrian traffic at the intersections and locations set forth in Appendix A, Section 6A-2. The effect of such stoplights on vehicles and pedestrians shall be as provided in G.S. 20-158 and 20-172.

(B) The administrator shall erect signs notifying motorists that no right-turn-on-red is permitted at the locations designated in Appendix A, Section 6A-3. When such signs are erected, no person may make a right turn against a red light contrary to such signs.

Section 6-3 Flashing Red or Yellow Lights Required at Certain Intersections and Locations.

The administrator shall erect or install mechanical red or yellow blinking or flashing lights at the locations specified in Appendix A, Section 6A-4. The effect of such blinking or flashing red or yellow lights on vehicles and pedestrians shall be as provided in G.S. 20-158 and 20-172.

Section 6-4 Stop Signs Required at Certain Intersections.

(A) The second-named street in the list of intersections set forth in Appendix A, Section 6A-5 is hereby designated as a main traveled or through street, and the administrator shall erect stop signs on the first named street at the entrance to the main traveled or through street. The effect of such stop signs on vehicles and pedestrians shall be as provided in G.S. 20-158 and 20-172.

(B) The intersections of the streets set forth in Appendix A, Section 6A-6 are declared to be four-way stop intersections, and the administrator shall erect stop signs on each street at the entrance to the intersection. The effect of such a stop sign on vehicles and pedestrians shall be as provided in G.S. 20-158 and 20-172.

Section 6-5 One-Way Streets.

(A) Whenever a street is designated a one-way street and traffic control devices are installed in accordance with subsection (B), no person may drive a vehicle on such street except in the direction indicated by the traffic control devices. *[Note: G.S. 20-165.1 makes it unlawful to drive contrary to a sign erected by the State Department of Transportation.]*

(B) The streets set forth in Appendix A, Section 6A-7 are hereby designated one-way streets, and the administrator shall install appropriate traffic control devices at every intersection clearly indicating the direction of lawful traffic movement.

Section 6-6 Yield-Right-of-Way Signs at Certain Intersections.

The second named street in the following list of intersections set forth in Appendix A, Section 6A-8 is hereby designated as a main traveled or through street, and the administrator shall erect yield-right-of-way signs on the first named street at the entrance to the main traveled or through street. The effect of such yield-right-of-way signs on vehicles and pedestrians shall be as provided in G.S. 20-148 and 20-172.

Town Code for Blowing Rock, North Carolina

Section 6-7 Turning Regulated.

- (A) No person may make a "U" turn upon any street except at the terminus of a dead street.
- (B) Whenever, pursuant to subsection (C), appropriate traffic control devices are installed that clearly indicate that right or left turns, or all turns are prohibited or required from a particular lane of traffic, no person may drive any vehicle contrary to the directions of any traffic control device so installed.
- (C) The following restrictions on turning (as set forth in Appendix A, Section 6A-9) shall henceforth be in effect at the indicated locations and the administrator shall install appropriate traffic control devices that clearly and adequately notify drivers of the turns required or prohibited.
 - (1) Turns prohibited at intersections: Appendix A, subsection 6A-9(A).
 - (2) Left turns prohibited: Appendix A, subsection 6A-9(B).
 - (3) Right turns prohibited: Appendix A, subsection 6A-9(C).

Section 6-8 Unlawful Passing.

- (A) Whenever, pursuant to subsection (B), appropriate traffic control devices have been installed that clearly indicate that no passing is allowed on a portion of any street, no driver of a vehicle may overtake and pass another on any portion of any street so restricted. *[Note: G.S. 20-150(e) makes it unlawful to pass contrary to signs posted by the State Department of Transportation.]*
- (B) The administrator may install appropriate traffic control devices to indicate that no passing is allowed whenever and wherever he determines that passing would be unsafe on that portion of a street because:
 - (1) The street intersects with another street;
 - (2) The slope or grade of the street is such or the street curves to such an extent that a driver's view is obstructed within a distance of 500 feet;
 - (3) Any other conditions exist making passing hazardous.

Section 6-9 Crosswalks and Safety Zones.

The board finds that there is a particular danger to pedestrians crossing the roadway at the locations set forth in Appendix A, Section 6A-10 and the administrator shall establish and maintain crosswalks and safety zones at these locations by placing marks or lanes upon the surface of the roadway or by other traffic control devices. The effect of such crosswalks upon vehicles and pedestrians shall be provided in G.S. 20-173 and 20-174, and other provisions of law. As provided in G.S. 20-160(b), no driver of a vehicle may drive through or over a safety zone.

Section 6-10 Blocking Intersections and Crosswalks.

No driver may enter an intersection or marked crosswalk unless there is sufficient space on the other side of the intersection or crosswalk to accommodate the vehicle he is operating without obstructing the passage of other vehicles or pedestrians.

Town Code for Blowing Rock, North Carolina

Section 6-11 No-Thru Trucks Designated.

Certain streets may be designated “no-thru truck” streets and shall be prohibited from usage by vehicles with greater than two (2) axles unless prior approval has been obtained from the Police Department. Vehicles used pursuant to municipal, county, state, or federal government operations shall be exempt from this section. Furthermore, any vehicle used in conjunction with construction, farming, home furnishings, moving and storage, to locations on said “no-thru truck” streets shall be exempt from this section. However, drivers of all vehicles using town streets shall use caution and are liable for damage. Appropriate signage shall be posted stating “no-thru truck” designation.

A list of applicable streets designated as “no-thru truck” streets may be established and amended from time to time by the Board of Commissioners. A list of “no-thru truck” streets is set forth in Appendix A, Section 6A-17.

[Adopted August 8, 2006]

Sections 6-12 through 6-18 Reserved.

CHAPTER 6 - MOTOR VEHICLES AND TRAFFIC

Article III - Speed Limits

Section 6-19 General Speed Limit.

As provided in G.S. 20-141(b)(1) no person may drive a vehicle on a street or in a public vehicular area in excess of 35 miles per hour unless a different speed is established by this article.

Section 6-20 Speed Limits.

(A) Whenever a speed limit has been established and appropriate traffic control devices have been installed in accordance with subsection (B), no person may operate a vehicle on any street in excess of the posted speed.

(B) The speed limits set forth in Appendix A, Section 6A-12 shall be applicable to the streets named therein, and the administrator shall install appropriate traffic control devices clearly indicating the established speed limit.

(C) The speed limits set forth in Appendix A, Section 6A-13 shall be applicable to the streets named therein (which are in the vicinity of a public or private elementary or secondary school), and the administrator shall install appropriate traffic control devices clearly indicating the established speed limit.

Town Code for Blowing Rock, North Carolina

- (1) The reduced speed limits set forth in Appendix A, Section 6A-13 shall not be in effect for more than 500 feet on either side of the school property line.
- (2) The reduced speed limits set forth in Appendix A, Section 6A-13 shall be effective only for the period running from thirty minutes before the time school begins until thirty minutes after school ends its daily schedule.

Sections 6-21 and 6-22 Reserved.

Town Code for Blowing Rock, North Carolina

CHAPTER 6 - MOTOR VEHICLES AND TRAFFIC

Article IV - Parking

Section 6-23 Parking Prohibited in Certain Locations; No Traffic Control Devices Required.

- (A) Except where explicit permission has been granted by the Administrator, Police Chief or their designee, no person may park any vehicle, permit it to stand, or place any obstructions in any of the following locations:
- (1) As provided in G.S. 20-162, in front of a private driveway;
 - (2) As provided in G.S. 20-162, within 15 feet of either direction of a fire hydrant (whether or not located in a public right-of-way) or entrance to a fire station;
 - (3) As provided in G.S. 20-162, within 15 feet of the intersection of curb lines, or if none, then within 15 feet of the intersection of property lines at an intersection of highways;
 - (4) Within an intersection or on a marked crosswalk;
 - (5) Within 30 feet of any traffic control signal or device installed at an intersection, regardless of whether the vehicle is located within or outside of the public right-of-way;
 - (6) On a sidewalk or on the space between the sidewalk and the curb;
 - (7) In any portion of a roadway intended to carry traffic at the time such vehicle is parked or left standing, except as permitted in Section 6-29;
 - (8) On the roadway side of any vehicle stopped, standing, or parked at the edge of a curb or street;
 - (9) Alongside or opposite any street excavation or obstruction when such parking or standing would obstruct traffic;
 - (10) In any alley or private road in such a manner or under such conditions as to leave available less than 10 feet of the width of the roadway for the free movement of vehicular travel or to block the driveway entrance to any abutting property; and
 - (11) In any parking space clearly marked as reserved for the handicapped, whether on public or private property, unless the driver of or a passenger in such vehicle is handicapped.
 - (12) Commercial overnight parking is prohibited on any Town owned property.

- (B) The administrator may install no-parking signs, yellow curb markings or other traffic control devices to indicate where parking and standing is prohibited as stated in subsection (A), but enforcement of the provisions of this section is not dependent on the installation of such devices.

Town Code for Blowing Rock, North Carolina

Section 6-24 Parking Prohibited on Certain Streets at Certain Times.

(A) Whenever, pursuant to subsection (B), the administrator has installed signs, yellow pavement markings, or other traffic control devices clearly indicating that parking or standing within a specified area is prohibited, or is allowed only at certain times, for a certain duration, by certain vehicle types, or by certain special permits (i.e. handicap placards), no person may park any vehicle or permit it to stand contrary to the directions of those traffic control devices.

(B) The administrator shall install no-parking signs, yellow-curb markings, or traffic control devices to indicate that parking and standing is prohibited under the circumstances and at the locations set forth in Appendix A, Sections 6A-14 through 6A-16.

(C) A change of position of vehicle from one point directly to another point within the same block or parking lot shall be deemed a continuous parking period.

Section 6-25 Parking Prohibited for Certain Purposes.

Except when explicit permission has been granted by the Administrator, Police Chief or their designee, no person may park any vehicle, permit it to stand, or place any obstruction upon any street or public parking area, owned by the Town, for any of the following principal purposes:

- (1) Displaying it for sale, except foreclosure and judicial sales;
- (2) Washing, greasing, changing tires, or repairing such vehicle, except to the extent necessitated by an emergency;
- (3) Storage thereof by garages, dealers, businesses or other persons when such storage is not incidental to the bona fide use and operation of such vehicle or for a period of more than 48 hours;
- (4) Storage of any detached trailer or van, when the towing unit has been disconnected;
- (5) Transferring merchandise or freight from one vehicle to another.
- (6) In any manner which prevents or obstructs the normal use of the street or parking area.

Section 6-26 Parking Close to Curb; Marked Spaces.

(A) Except as otherwise provided in this article, no person may park a vehicle or permit it to stand in roadway other than parallel with the edge of the roadway, heading in the direction of lawful traffic movement, and with the wheels of the vehicle within twelve inches of the curb or the edge of the roadway.

Town Code for Blowing Rock, North Carolina

(B) The administrator may mark any street where parking is permitted with lines that indicate the parking space for vehicles, and no person may park any vehicle outside such lines.

Section 6-27 Angle Parking.

(A) Whenever, pursuant to subsection (B), pavement markings have been installed to indicate that angle parking is permitted, no person may park or permit a vehicle to stand within an area so marked unless the vehicle is located entirely within a marked space.

(B) The administrator may mark for angle parking those areas where parking is permitted under this chapter that the administrator determines are most appropriate for this form of parking, taking into account the need to maximize the number of available parking spaces, consistent with free flow of traffic and the safety of pedestrians and motorists.

Section 6-28 Loading Zones Designated.

A loading zone designated by yellow lines and a sign stating "Loading Zone" may be established for the purpose of providing temporary parking for vehicles engaged in loading or off-loading merchandise or parcels to be delivered to locations within the general area. Such zones may be used only for the above stated purposes and then only for such reasonable amount of time as it takes for the delivery or pick-up to be made. Violations of this zone shall be subject to the same fines and penalties as established for illegal parking. Areas designated for loading zones shall be set forth in Appendix A, Section 6A-17 of this Ordinance.

[Amended July 27, 1987]

Section 6- 29 Special Parking Provisions. (Reserved)

Town Code for Blowing Rock, North Carolina

CHAPTER 6 - MOTOR VEHICLES AND TRAFFIC

Article V - Miscellaneous

Section 6-30 Funeral Processions.

- (A) A funeral procession shall be identified as such in a manner determined by the chief of police to be adequate to give notice to the other drivers of the existence of such a procession.
- (B) Each driver in a funeral procession shall drive as near to the right-hand edge of the road as practicable and shall follow the vehicle ahead as closely as possible consistent with obedience to traffic control signals and safe driving practices.
- (C) No person may drive a vehicle between the vehicles constituting a funeral procession when such vehicles are in motion and are conspicuously designated as provided in subsection (A).

Section 6-31 Special Provisions for Bicycles, Toy Vehicles, et cetera.

- (A) No person upon roller skates or a skateboard or riding in or by means of any coaster, toy vehicle, or similar device may go upon any roadway. Provided, that "in-line skating" shall be allowed on Town streets, subject to the following requirements:
 - (1) All "in-line skaters" shall be required by law to wear wrist guards and a helmet;
 - (2) All "in-line skaters" shall be subject to and governed by all traffic laws in the Town of Blowing Rock pertaining to motor vehicles;
 - (3) "In-line skating" shall be prohibited on the U.S. Highway 321 By-Pass;
 - (4) "In-line skating" shall be prohibited on all town sidewalks; and
 - (5) No person shall ride or propel "in-line skates" upon a street or highway except in a prudent and careful manner and unless such a person be capable of efficient control and such "in-line skates" are operated with reasonable regard to the safety of the operator and other persons upon the streets and other public highways of the city. *[Amended May 10, 1995]*
- (B) No person upon roller skates or a skateboard or riding a bicycle, coaster, toy vehicle or similar device may attach himself or such a vehicle or device to any moving vehicle.
- (C) No person upon roller skates or a skateboard or riding a bicycle, coaster, toy vehicle or similar device may ride or drive upon any sidewalk. *[Amended June 23, 1986]*
- (D) The driver of a motorcycle or bicycle when upon the street may not carry any other person upon the handlebars, tank, or any other part of a motorcycle or bicycle not designed for carrying passengers.

Town Code for Blowing Rock, North Carolina

Section 6-32.01 Golf Carts on Public Streets and Roads.

Liability Disclaimer.

This article is adopted to address the interest of public safety. Golf carts are not designed or manufactured to be used on the public streets, and the town in no way advocates or endorses their operation on public streets or roads. The town, by regulating such operation is merely trying to address obvious safety issues, and adoption of this article is not to be relied upon as a determination that operation on public streets is safe or advisable if done in accordance with this article. All persons who operate or ride upon golf carts on public streets or roads do so at their own risk and peril, and must be observant of, and attentive to the safety of themselves and others, including their passengers, other motorists, bicyclists, and pedestrians. The town has no liability under any theory of liability and the town assumes no liability, for permitting golf carts to be operated on the public streets and roads under the special legislation granted by the NC General Assembly. Any person who operates a golf cart is responsible for procuring liability insurance sufficient to cover the risk involved in using a golf cart on the public streets and roads. *[Amended March 9, 2010]*

Standards of Operation.

It is unlawful to operate a golf cart on a public street or road within the Town unless the following requirements are met:

- (A) The golf cart must display a valid registration sticker as provided in Section 6-32.02.
- (B) Except as set forth in this subparagraph, the golf cart may only be operated on Town streets and roads with a posted speed limited of 35 MPH or less. In no instance is it permissible to cross or travel upon any road, or right-of-way thereof, with a speed limit greater than 35 MPH. Golf carts may not be operated on US 321 Bypass (Valley Blvd.) except to cross at the Sunset Drive intersection and the Green Hill Road/Rock Road intersection.
- (C) No person may operate a golf cart unless that person is licensed to drive upon the streets and highways of North Carolina and then, only in accordance with such driver's license. An operator of a golf cart must be a licensed driver as required by the laws of their home state
- (D) Passengers must be properly seated while cart is in motion and may not be transported in a negligent manner. Specifically, passengers shall not be carried on the part of a golf cart designed to carry golf bags.
- (E) No golf cart may be operated at a speed greater than reasonable and prudent for the existing conditions, and in no instance at a speed greater than 20 miles per hour.
- (F) No golf cart may be operated in a careless or reckless manner.
- (G) Golf carts must be operated in accordance with all applicable state and local laws and ordinances, including all laws, regulations and ordinances pertaining to the possession and use of alcoholic beverages. In addition, no golf cart containing any open container of alcohol shall be operated on public roads.

Town Code for Blowing Rock, North Carolina

- (H) Golf carts must be operated to the extreme right of the roadway and must yield to all vehicular and pedestrian traffic.
- (I) Golf carts may be operated in bicycle lanes on the streets and roads provided they do not impede bicycle traffic.
- (J) Golf carts are not allowed to be driven on any sidewalks in Town.
- (K) Golf carts are only allowed to park in handicapped parking spaces if the driver or at least one passenger has a valid handicap parking sticker.
- (L) Golf carts must be equipped with a rear vision mirror and at least one side reflector per side and two rear reflectors.
- (M) Golf carts must have the basic equipment supplied by the manufacturer, including a vehicle identification number. Such equipment must include all safety devices as installed by said manufacturer and shall include reflectors.
- (N) No cart may be operated on Town roadways between one half hour after sunset and sunrise. The Chief of Police may, at his discretion, allow operation during nighttime hours for special events such as July 4th festivities and Community Day.
- (O) Any golf cart operated on Town roadways must be equipped with two operating headlights (one on each side of the front of the golf cart) or one multi-light bar, and two operating tail lights with brake lights (one on each side of the rear of the cart) which are visible from a distance of 500 Feet.
- (P) The operator must possess proof of liability insurance in an amount not less than required by North Carolina law for motor vehicles operated on a public highway in the State of North Carolina.
- (Q) The Chief of Police, or his designee, may prohibit the operation of golf carts on any street or road if the Chief determines that the prohibition is necessary in the interest of safety. *[Amended March 9, 2010]*

Section 6-32.02 Registration Required.

- (A) No golf cart may be driven on any street or road, or street or road right-of-way, within the Town of Blowing Rock, other than on the golf course, or at properly designated cart crossings, without a permit being acquired from the Blowing Rock Police Department and attached to said golf cart in a conspicuous place on the lower left windshield.
- (B) An annual fee of fifty dollars (\$50.00) per cart will be charged by the Blowing Rock Police Department for this permit sticker and to cover the costs of implementing and maintaining this Ordinance. The Blowing Rock Police Chief retains the right to refuse to issue and/or revoke any permit sticker from any cart at any time for any reason as appropriate to ensure the safety and well being of the citizens of the Town of Blowing Rock.
- (C) Prior issuance of a permit, each applicant shall acknowledge by signed statement they have received and read the provisions of this ordinance and agrees to its terms. *[Amended March 9, 2010]*

Town Code for Blowing Rock, North Carolina

Sections 6-33 through 6-34 Reserved.

CHAPTER 6 - MOTOR VEHICLES AND TRAFFIC

Article VI - Penalties and Remedies

Section 6-35 Penalties and Remedies .

(A) Any violation of the following sections shall constitute a misdemeanor, punishable by a fine of not more than one hundred dollars (\$100.00) or imprisonment for not more than thirty days, or both: Sections 6-5, 6-7, 6-8, 6-10, 6-19, 6-20, 6-30, and 6-31. *[Amended July 13, 1993]*

(B) Any violation of Section 6-32 or failure to comply with any of its requirements shall constitute an infraction, punishable by a civil penalty of fifty dollars (\$50.00), plus any court costs and attorney fees incurred by the Town. *[Amended March 9, 2010]*

(C) Operating a golf cart under the influence of an impairing substance (i.e., alcohol or drugs) on a public road or highway is not a violation of this ordinance, but a violation of state law, and is punishable as provided therein. *[Amended March 9, 2010]*

(D) Any violation of Article IV and the appendices referenced therein shall subject the offender to a civil penalty of \$5.00. If the offender fails to pay this penalty within ten days after being cited for the violation and notified of the penalty, the town may seek to collect it in civil action in the nature of a debt. *[Amended July 13, 1993]*

(E) Any vehicle or obstruction, placed on any street or public parking area, in violation of Article IV, which presents a hazard or obstructs the normal use of the of the street or parking area by the public, may be removed or caused to be removed by the Administrator, Police Chief or their designee, at the owner's expense.

Note: The civil penalty stipulated in Section 6-35(B) has been superseded by the following parking violation fee schedule that was adopted by the Town Council on November 9, 1999:

Parking Violation Fines

<u>Type of Violation</u>	<u>Fine</u>
Overtime	\$10.00
Two Spaces	\$10.00
Wrong Direction	\$10.00
Improper Use of Designated Space	\$25.00
No Parking	\$25.00
Parked in Street	\$25.00
Loading Zone	\$25.00
Parked on Sidewalk	\$25.00
Other	\$25.00

Town Code for Blowing Rock, North Carolina

Blocking Street (impeding traffic flow)	\$50.00
Fire Hydrant	\$50.00
Fire Lane	\$50.00
Handicap Zone	\$100.00

CHAPTER 6 - MOTOR VEHICLES AND TRAFFIC

Article VII – Off-Street Parking Fund

Section 6-40 Off-street Parking Fund.

The Board of Commissioners may establish a fund into which payments from individual firms, persons, corporations, or property owners shall be deposited for the purpose of providing off-street parking facilities, and from which appropriations shall be made exclusively for the purpose of organizing, establishing, developing, or enlarging off-street parking facilities within the town. The Board of Commissioners may provide in its land use ordinance that all developers must either provide adequate off-street parking (on site or off site) to serve their developments, or pay a fee to the town's off-street parking facilities fund based on the number of required parking spaces not provided. This off-street parking fund was explicitly and exclusively authorized by the NC General Assembly on June 15, 2005 (see Session Law 2005-86, Senate Bill 442).

[Adopted August 9, 2005]

Town Code for Blowing Rock, North Carolina

CHAPTER 6 - MOTOR VEHICLES AND TRAFFIC

Appendix A - Street Lists for Traffic and Parking Regulations

Section 6A-1 State Highway System Streets.

In accordance with subsection 6-1(A)(11), the following constitutes a list of all streets or parts thereof that are part of the state highway system:

Street	From	To
Green Hill Road	U.S. 321	Wonderland Drive
Goforth Road	U.S. 321	City Limit
Wonderland Drive	Goforth Road	Green Hill Road
U.S. 321	U.S. 321 Bypass North	City Limit South
U.S. 321 Bypass	U.S. 321 North	U.S. 321 South
U.S. 221	U.S. 321	City Limit
Globe Road	U.S. 321	City Limit

Section 6A-2 Stoplights.

In accordance with Subsection 6-2(A), stoplights shall be placed at the following locations:

Street	Intersecting Street
U.S. 321 Bypass	Sunset Drive
U.S. 321 - Main Street	U.S. 221
U.S. 321 - Main Street	Sunset Drive
U.S. 321- Bypass	South Main Street
U.S. 321 – Bypass	North Main Street
U.S. 321 Bypass	Shoppes on Parkway Drive

Town Code for Blowing Rock, North Carolina

Section 6A-3 No Right Turn on Red Intersections.

In accordance with Subsection 6-2(B), an operator of a vehicle may not make a right turn on traffic control signals emitting a red light facing the vehicle on the following approaches to the following intersections:

Street	Intersecting Street	Approach From
U.S. 321 - Main Street	Sunset Drive	South on Main Street
Sunset Drive	Main Street	East on Sunset Drive

Section 6A-4 Flashing Signals.

In accordance with Section 6-3, flashing red and yellow lights shall be installed at the following intersections with the flashing red light exhibited to the stop street and the flashing yellow light exhibited to the main street:

Stop Street	Approach	Main Street
None		

Section 6A-5 Stop Signs.

In accordance with Subsection 6-4(A), the administrator shall erect stop signs at the stop streets listed below along the approach to the main street as indicated:

Stop Street	Approach	Main Street
Maple Street	South	Sunset Drive
Ransom Street	South	Sunset Drive
Ransom Street	North	Sunset Drive
Ransom Street	North	Main Street
South White Pine Street	North	Sunset Drive
Spruce Road	North	Sunset Drive
Spruce Road	East	Sunset Drive
Rhododendron Drive	South	Sunset Drive
Rhododendron Drive	East	Sunset Drive
Sunset Drive	North	East Cornish Road
Rickard Drive	West	Sunset Drive
Possum Hollow Road	South	Sunset Drive
Possum Hollow Road	North	U.S. 321
West View Drive	West	U.S. 321 Bypass

Town Code for Blowing Rock, North Carolina

Opossum Hollow Terrace	West	U.S. 321 Bypass
Forest Lane	West	Possum Hollow Road
Forest Lane	East	Elliott Circle
Plentywood Drive	West	Elliott Circle
Deepwood Place	South	High Ridge Lane
High Ridge Lane	West	Elliott Circle
Sunset Drive	East	Goforth Road
Wonderland Drive	West	Goforth Road
Wonderland Drive	East	Aho Road
Rankin Road (north end)	East	Goforth Road
Rankin Road (south end)	East	Goforth Road
Sourwood Lane	West	Goforth Road
Oak Street	West	Goforth Road
Sourwood Lane	East	Green Hill Road
Hemlock Lane	West	Green Hill Road
Galax Lane	North	Goforth Road
Galax Lane	South	Green Hill Road
Terry Acres	West	Green Hill Road
Green Hill Road	West	U.S. 321
Green Hill Road	West	Green Hill Circle
Green Hill Road	East	Green Hill Circle
West Green Hill Road	West	Green Hill Road
Green Hill Circle	West	Green Hill Road
Green Hill Circle	South	Green Hill Circle
Green Hill Circle	North	Green Hill Circle
Blackberry Lane	South	Green Hill Circle
Heather Ridge Lane	South	Green Hill Road
Heather Ridge Lane	West	Green Hill Road

Skyland Drive	West	U.S. 321 Bypass
Norwood Circle	South	U.S. 321
Pinnacle Avenue	North	U.S. 321
Pinnacle Avenue	South	The Rock Road
Gideon Ridge	North	The Rock Road
The Rock Road	East	U.S. 321
Church Street	East	U.S. 321 Bypass

Town Code for Blowing Rock, North Carolina

Church Street	West	U.S. 321 Bypass
Henkle Street	East	Ransom Street
Henkle Street	West	Chestnut Drive
Chestnut Circle	East	Chestnut Drive
Chestnut Circle	South	Chestnut Drive
Grandfather Avenue	West	Chestnut Circle
Grandfather Avenue	East	Chestnut Drive
Chestnut Drive	West	Main Street
Chestnut Drive	South	Main Street
Morris Street	South	Chestnut Drive
Morris Street	West	Main Street
Morris Street	North (from Chestnut)	Morris Street
Garden Circle	South	Morris Street
Buxton Road	North	Main Street
Laurel Park Road	North	Main Street
Twin Springs Road	West	Dogwood Lane
West Cornish Road	West	U.S. 321 and Main Street
West Cornish Road	East	U.S. 321 Bypass
Hill Street	South	U.S. 321 and Main Street
Hill Street	South	U.S. 321 and Main Street
Birch Street	South	Hill Street
Birch Street Extension	West	Birch Street
Birch Street	West	Morningside Drive
Rainey Street	West	Morningside Drive
Rainey Street	East	Hill Street
Morningside Drive	South	U.S. 221
Morningside Drive	South	Green Street
Green Street	West	U.S. 221
Green Street	East	U.S. 221
Park Avenue	East	Main Street and U.S. 321
Wallingford Street	South	Park Avenue
Wallingford Street	South	Laurel Lane
Wallingford Street	North	Laurel Lane
Laurel Lane	East	Main Street
Pine Street	East	Main Street

Town Code for Blowing Rock, North Carolina

Pine Street	West	Wallingford Street
Chestnut Street	West	Wallingford Street
Chestnut Street	East	Main Street
Wallingford Street	South	Globe Road
Globe Road	East	Main Street
Clark Street	North	U.S. 221
Lakeside Drive	North	Clark Street
Meadow Lane	North	Laurel Lane
Meadow Lane	West	Wonderland Trail
Cone Road	East	Laurel Lane
Cone Road	North	U.S. 221
Pinnacle Drive	West	Wonderland Trail
Mayview Rock Road	North	Laurel Lane
Wonderland Trail	North	Edgewood Path
Mountain View Drive	West	North White Pine

[Amended February 13, 1996]

Section 6A-6 Four Way Stop.

In accordance with Subsection 6-4(B), the administrator shall erect stop signs on the following streets at each approach to the intersection:

Street	Intersecting Street
Laurel Lane	Wallingford Street
Wallingford Street	Laurel Lane
Sunset Drive	Ransom Street

Section 6A-7 One Way Streets.

In accordance with Section 6-5, the following streets are designated as one way, with vehicular travel limited to the direction of travel indicated:

Street	Direction of Travel	From	To
Maple Street	East	Post Office Entrance	Police Station
Laurel Lane	West	Main Street	Wallingford Street
Laurel Lane	East	Wallingford Street	Main Street
Pine Street	West	Main Street	Wallingford Street

Town Code for Blowing Rock, North Carolina

Wallingford Street	North	Pine Street	Laurel Lane
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Section 6A-8 Yield Intersections.

In accordance with Section 6-6, the administrator shall erect yield-right-of-way signs on the yield streets listed below along the approach to the main street as indicated:

Yield Street	Approach	Main Street
U.S. 321 - Main Street	U.S. 321 Bypass South	U.S. 321 Bypass
E. Cornish Road	Sunset Drive	Sunset Drive
Hilltop Way	West	Skyland Drive
Norwood Circle	West	Hilltop Way
Laurel Park Road	North	Dogwood Lane
Morningside Circle	South	Morningside Drive
Morningside Circle	East	Morningside Drive
Wonderland Trail	East	Laurel Lane
Clark Street	South	Laurel Lane
Laurel Lane	South	Edgewood Path
Wonderland Trail	North	Laurel Lane
Valleyview Road	North	Wonderland Trail

Section 6A-9 Turns Prohibited.

(A) In accordance with Section 6-7, no turns shall be permitted at the following intersections by persons operating a vehicle on the first named street in the indicated direction at the location of the second named street:

On Street	Direction	At Street
None		

(B) In accordance with Section 6-7, no person operating a vehicle on the first named street and moving in the direction indicated below may make a left turn onto the second named street at the times indicated below:

On Street	Direction	At Street	Times Prohibited
None			

(C) In accordance with Section 6-7, no person operating a vehicle on the first named street and moving in the direction indicated below may make a right turn onto the second named street at the times indicated below:

Town Code for Blowing Rock, North Carolina

On Street	Direction	At Street	Times Prohibited
None			

Section 6A-10 Crosswalks and Safety Zones.

(A) In accordance with Section 6-9, crosswalks shall be established on the following streets at the indicated locations:

Street	Location of Crosswalk
Main Street	Sunset Drive
Sunset Drive	Main Street
Sunset Drive	Blowing Rock School
Morris Street	Main Street

[Amended February 13, 1996]

(B) In accordance with Section 6-9, safety zones shall be established on the following streets at the indicated locations:

Street	Location of Safety Zone
None	None

[Amended February 13, 1996]

Section 6A-11 Reserved.

Section 6A-12 Speed Limits.

In accordance with subsection 6-20(B) the following speed limits are established for the streets indicated:

Speed Limit (MPH)	On Street	From	To
20	Sunset Drive	Main Street	Goforth Road
20	Ransom Street	Main Street	U.S. 321 Bypass
20	North White Pine St.	Sunset Drive	End
20	Spruce Road	Sunset Drive	Sunset Drive
20	Rickard Drive	Sunset Drive	End
20	Rhododendron Dr.	Sunset Drive	Sunset Drive

Town Code for Blowing Rock, North Carolina

35	Goforth Road	U.S. 321	End
20	Rankin Road	Goforth Road	Goforth Road
20	Galax Lane	Goforth Road	Green Hill Road
25	Green Hill Road	U.S. 321	Green Hill Circle
35	Green Hill Road	Wonderland Drive	Green Hill Circle
20	Skyland Drive	Hilltop Way	U.S. 321 Bypass
20	Hilltop Way	Norwood Circle	End
20	Green Street	U.S. 221	U.S. 221
20	Wallingford Street	Globe Road	End
20	Pine Street	Wallingford Street	Main Street
20	Chestnut Street	Wallingford Street	Main Street
20	Laurel Lane	U.S. 221	Main Street
20	Clark Street	U.S. 221	Laurel Lane
20	Meadow Lane	Laurel Lane	Wonderland Trail
20	Edgewood Path	Laurel Lane	Wonderland Trail
20	Cone Road	Laurel Lane	U.S. 221
20	Pinnacle Drive	Wonderland Trail	End
20	Mayview Rock Road	Laurel Lane	End
20	Wonderland Trail	Laurel Lane	Laurel Lane
20	Valley View	Wonderland Trail	End
20	Pinnacle Avenue	S. Main Street	The Rock Road
20	The Rock Road	South Main Street	End
20	Henkle Street	Ransom Street	Chestnut Drive
20	Chestnut Drive	Main Street	South Main Street
20	Chestnut Circle	Chestnut Drive	Chestnut Drive
20	Morris Street	Main Street	Chestnut Drive
20	Laurel Park Road	Main Street	Quail Hollow Drive
20	Dogwood Lane	Laurel Park Road	End
35	U.S. 321 - Main St.	City Limit South	Globe Road
20	U.S. 321 - Main St.	Globe Road	Hill Street
35	U.S. 321 - Main St.	Hill Street	U.S. 321 Bypass
35	U.S. 321 Bypass	City Limit North	U.S. 321- Main St. S.
20	West Cornish Road	U.S. 321 Bypass	U.S. 321 - Main Street
20	Hill Street	U.S. 321- Main St.	U.S. 321 - Main Street
20	Birch Street	Hill Street	Morningside Drive

Town Code for Blowing Rock, North Carolina

20	Morningside Drive	U.S. 221	Green Street
20	Morningside Circle	Morningside Drive	Morningside Drive

Section 6A-13 Speed Limits Adjacent to Schools.

In accordance with subsection 6-20(C), the following reduced speed limits are established for the following streets adjacent to elementary or secondary schools. The reduced speed limits apply only during the period between thirty minutes before and thirty minutes after the regular school day.

Street	From	To	Speed Limit (MPH)
Sunset Drive	Main Street	Ransom Street	15

Section 6A-14 Parking Prohibited At All Times.

In accordance with Section 6-24, parking is prohibited at all times along the following streets or portions of streets:

On Street	Side	From	To
Clark Street	Both	Laurel Lane	Yonahlossee Road
Laurel Lane	North	Main Street	Clark Street
Laurel Lane	South	Main Street	Clark Street
Morris Street	Both	Main Street	Chestnut Drive
Sunset Drive	North	Ransom Street	Maple Street

[Amended February 13, 1996; April 9, 1996]

Section 6A-15 Parking Prohibited During Certain Hours.

On Street	Side	From	To	Hours Prohibited
None				

Section 6A-16 Three Hour Parking Allowed.

In accordance with Section 6-24, parking is prohibited along the following streets or portions of streets for a period longer than three hours between 8:00 a.m. and 5:00 p.m. on any day except Sundays.

On Street	Side	From	To
Main Street	Both	U.S. 221	John's River Road
Sunset Drive	Both	Main Street	Ransom Street
Park Ave	North	Main Street	Wallingford Street

Town Code for Blowing Rock, North Carolina

Pine Street	Right	Main Street	Wallingford Street
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[Amended August 11, 2009]

Section 6A-17 No-thru Truck Streets.

In accordance with Section 6-11 with stated exceptions, vehicles with more than 2 axles are prohibited on the following streets or portions of streets:

Street	From	To
Morris Street	Blowing Rock School	Chestnut Drive
Lower Chestnut Drive	Main Street	Blowing Rock Hospital
Pine Street	Main Street	Wallingford Street
Wonderland Trail	Laurel Lane	Laurel Lane
Ransom Street	Sunset Drive	Valley Blvd
Morningside Drive	Hwy 221	Green Street
Maple Street	Main Street	Sunset Drive

[Adopted August 8, 2006]

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Town of Blowing Rock

1036 Main Street ★ Post Office Box 47 ★ Blowing Rock, NC 28605

To: Mr. Shane Fox, Mayor Sellers, and Members of Town Council
From: Nicole Norman, Finance Officer
Subject: Budget Amendment Ordinance to Account for Various Items
(Ordinance #2020-01)
Date: February 11, 2020

Enclosed please find a Budget Amendment Ordinance for the fiscal year 2019-2020 for your consideration.

Section 1 (General Fund) is to allocate funds as follows:

- Allocates insurance proceeds received for warehouse storm damage and gutter repairs associated with such (\$8,405).
- Transfers Blowing Rock Volunteer Fire Department contributions towards a joint grant received from the NC League of Municipalities towards the purchase of air packs (\$2,015).
- Pulls an allocation made during last fiscal year (FY 18-19) from the TDA to the Middle Fork Greenway that was allocated but not billed during the year last year, out of fund balance to make payment to the Middle Fork Greenway (\$77,440).
- Reallocates funding from remaining salary expense (\$19,150), due to staff vacancies during the year as well as remaining Town rock work funds (\$11,000) that remain unused with the Rock Mason position remaining vacant with no near plans to fill the position towards the completion of Recreation Center interior improvements (\$22,650) and Club House exterior drainage improvements to the front of the building (\$7,500). Note the only portion of the Recreation Center interior improvements project that will remain to be complete following this allocation is the addition of double doors for moving large items in and out of the Recreation Center. This piece of the project cannot be complete until sidewalk work is done to make the entrance ADA compliant, therefore the current entrance will continue to be utilized until a sidewalk plan is made.
- Allocates a donation received to the Police Department from Tanger Outlets (\$1,000) towards the purchase of an office desk to be used in the administration area of the Police Department.

Section 2 (General Capital Projects Fund) allocates donations made to Parks & Recreation to purchase a Memorial Bench (\$2,000) in Memorial Park.

Section 3 (Water/Sewer Fund) is to allocate funds as follows:

- Allocate loan proceeds to the purchase of the tanker truck received (\$144,000).
- Transfers Blowing Rock Volunteer Fire Department contributions towards a joint grant received from the NC League of Municipalities towards the purchase of air packs (\$2,015). Also allocated the NC League of Municipalities grant proceeds received for the purchases (\$4,710).

Please let me know if you need further details on the proposed amendment.

Phone: (828) 295-5200 ★ Fax: (828) 295-5202 ★ www.townofblowingrock.com

2019-2020
Budget Amendment Ordinance 2020-01

Be it ordained by the Town Council of the Town of Blowing Rock, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
10-20-4500-062	Warehouse Maint./Repair	\$ 5,000	\$ -	\$ 8,405	\$ 13,405
10-00-4200-502	Transfer to Water Fund	\$ 2,683	\$ -	\$ 2,015	\$ 4,698
10-00-4200-506	TDA \$ Support to Middle Fork Greenway	\$ 85,000	\$ -	\$ 77,440	\$ 162,440
10-80-6100-016	Maint./Repair- Office- P&R	\$ 4,500	\$ -	\$ 22,650	\$ 27,150
10-80-6100-315	Maint./Repair- Club House	\$ 9,260	\$ -	\$ 7,500	\$ 16,760
10-80-6100-251	Materials/Supplies- Town Rock Work	\$ 15,000	\$ 11,000.00	\$ -	\$ 4,000
10-80-6100-002	Rec. Salaries	\$ 324,093	\$ 19,150.00	\$ -	\$ 304,943
10-10-4310-016	Maint./Repair- Bldg./Equip.- PD	\$ 9,000	\$ -	\$ 1,000	\$ 10,000
			<u>\$ 30,150</u>	<u>\$ 119,010</u>	

This will result in a net increase of \$88,860 in the appropriations of the General Fund. As a result, the following revenue will be increased.

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
10-00-3400-335	Miscellaneous Income	\$ 25,998	\$ -	\$ 8,405	\$ 34,403
10-10-3400-375	Volunteer Contribution	\$ 294,373	\$ -	\$ 2,015	\$ 296,388
10-00-3400-399	Fund Balance Appropriated	\$ 134,450	\$ -	\$ 77,440	\$ 211,890
10-00-3400-358	Donations	\$ -	\$ -	\$ 1,000	\$ 1,000
			<u>\$ -</u>	<u>\$ 88,860</u>	

Section 2. To amend the General Capital Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
20-80-5000-458	Memorial Park Bench Maint./Purchases	\$ 2,000	\$ -	\$ 2,000	\$ 4,000
			<u>\$ -</u>	<u>\$ 2,000</u>	

This will result in a net increase of \$2,000 in the appropriations of the General Capital Fund. As a result, the following revenue will be increased.

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
20-80-3400-005	Memorial Park Tree/Bench Donations	\$ 13,140	\$ -	\$ 2,000	\$ 15,140
			<u>\$ -</u>	<u>\$ 2,000</u>	

Section 3. To amend the Water/Sewer Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
30-91-7120-500	Plants Capital Outlay	\$ 70,000	\$ -	\$ 144,025	\$ 214,025
30-91-7120-233	Materials/Supplies- Field Ops.	\$ 70,000	\$ -	\$ 6,725	\$ 76,725
			<u>\$ -</u>	<u>\$ 150,750</u>	

This will result in a net increase of \$150,750 in the appropriations of the Water/Sewer Fund. As a result, the following revenue will be increased.

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
30-91-3400-330	Transfer from General Fund	\$ 2,683	\$ -	\$ 2,015	\$ 4,698
30-60-3400-333	Proceeds from Long Term-Debt	\$ -	\$ -	144,025	\$ 144,025
30-91-3400-348	Grants (Non-Federal/State)	\$ 4,688.00	\$ -	\$ 4,710	\$ 9,398
			<u>\$ -</u>	<u>\$ 150,750</u>	

Section 4. Copies of this budget amendment shall be furnished to the Clerk to the Town Council and to the Finance Officer for their implementation.

Adopted this 11th day of February, 2020.

Attested by:

Charles Sellers, Mayor

Hilari Hubner, Town Clerk

Town of Blowing Rock

Request for Council Action

FROM: Jennifer Brown Director of Blowing Rock Parks & Recreation
SUBJECT: 2020 Shriners Parade
TO: Town Council
DATE: February 11, 2020
REQUESTED BY: Clay McClean, Director

Public Hearing ☐ Yes ☒ No ☐ Will be required
Properly Advertised ☒ Yes ☐ No ☐ Will be required

BACKGROUND:

We have received a request from the Oasis Shriners' to have a civic parade on Saturday, June 6, 2020 at 2:00 p.m. They will organize the parade the same way that Parks & Recreation organizes their annual parades. They will line-up on Clark Street and the route will go from 221 to Main Street and end at Rumble Memorial Church.

They have submitted a Special Event application and it has been reviewed by all Town Departments. The police department has requested that the Shriners pay their off-duty officers and they agreed to do so. A copy of their certificate of insurance will be provided prior to the event.

ATTACHMENTS:

1. Special Event Application



Town Of Blowing Rock
Special Events/Activities Application
(Must be submitted to Blowing Rock Parks & Recreation)

Town Of Blowing Rock
PO Box 47
1036 Main Street
Blowing Rock, NC
28605
Tel 828-295-5200

The purpose of this application is to provide information about your event or activity in order for various departments and agencies to determine if they need to be involved in the approval and/or permitting process. Depending on the specific event, a permit application and/or fee(s) from individual departments may be required.

The applicant is responsible for providing complete and accurate information on the application, including an attached detailed site plan. The applicant is also responsible for notifying the Parks Department of any changes. Incomplete applications will not be accepted. **A complete application should be submitted at least 90 days prior to the planned event to allow sufficient review time. Town staff may contact you with specific questions. Any official may require a pre-planning meeting.

Applications and events are prioritized based on a first come-first served basis and the Town may approve or disapprove an event's requested date based on availability of resources. Events that occur on an annual basis will receive priority the following year.

Applicant should contact the Parks Department to verify date availability prior to submission of application.

****NO MORE THAN 2 RACES WILL BE ALLOWED IN ANY GIVEN MONTH**

****If the event is to be held on public property, approval to use the property must be obtained from Town Council; therefore the application must be submitted 90 days prior to the event.**

APPLICANT INFORMATION

Name of Event: 2020 Oasis Shriners Spring Ceremonial Parade
Applicant Name & Title: Clay McLean, Director
Organization: Oasis Shriners
Mailing (Billing) Address: 604 Doug Mayes Place
City / State / Zip: Charlotte, NC 28262
Daytime Phone: 704-913-4452 Cell: 704-913-4452 Email: cmclean@oasisshriners.org
Description of the Event: Parade
Does the event have a Twitter, Facebook or other social networking page: not at this time
If yes, please list URL(s): _____

Event Address: <u>Main Street</u>	
Date of Event: <u>06/06/2020</u>	
Event Start Time: <u>2:00 pm</u>	Event End Time: <u>3:00 pm</u>
Set-Up Begins: <u>12:30 pm</u>	Clean-Up Ends: <u>3:30 pm</u>
Preferred Date & Time of Inspection: <u>1:00 pm</u>	
Estimated Attendance: <u>300 in parade with 250-500 spectators estimated</u>	
The Event is: <input type="checkbox"/> Private (by invitation only) or <input checked="" type="checkbox"/> Open to General Public	

APPLICANT'S SIGNATURE Clay McLean DATE: 11/13/2020

A pre-planning meeting may be required and will be scheduled to include the appropriate staff. The event applicant must attend the meeting. The town reserves the right to require others to attend.

TENTS & MEMBRANE STRUCTURES

**** Tent is a structure, enclosure, or shelter, with or without sidewalls or drops ****

Will tent(s) be used for the event? ☐ Yes ☒ No

Number of Tent(s) planned: _____

Size of Tent(s) planned: _____

Percentage of side walls if any to be used for each tent: _____

Detail tent location, size, percentage of side walls and spacing for each on required site plan.

**** Membrane structure is an air-inflated or air supported structure ****

Will inflated/air supported membrane(s) structures be used for the event? ☐ Yes ☒ No

Number of air inflated/air supported membrane structures planned: _____

Size(s) air inflated/air supported membrane structures planned: _____

Detail air inflated/air supported membrane structure location(s), size and spacing for each on required site plan.

POWER SOURCES

Will you use electric generators? ☐ Yes ☒ No

If yes, will Power Distribution boxes be used? ☐ Yes ☐ No

Provide contact information for contractor supplying generator power:

Name: _____ Phone: _____ Email: _____

Will you use electric power from an existing structure? ☒ Yes ☐ No

If yes, will direct wiring to breakers be required? ☐ Yes ☒ No

Provide contact information for person responsible for setup of power:

Name: Clay McLean Phone: 704-913-4452 Email: cmclean@oasisshelters.org

HAZARDOUS MATERIALS

Will there be any portable heaters?? ☐ Yes ☒ No

Will there be any deep fat fryers?? ☐ Yes ☒ No

Will the event have any hazardous materials such as propane, butane, gasoline, diesel tanks, helium cylinders or other upright tanks? ☐ Yes ☒ No

If yes, all tanks must be secured in a manner to prevent accidentally being knocked over. All helium tanks not being used shall have their caps in place.

Will there be any fireworks, lasers, torches, candles or pyrotechnics? ☐ Yes ☒ No

If yes, contact the Blowing Rock Fire & Rescue office at 828-548-2800 for more information.

VOICE/MUSIC AMPLIFICATION

Are there any musical entertainment features related to your event? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If no, proceed to next section)	
If yes, state the number of bands and type of music: Number of bands: <u>1 or more</u>	
Type(s) of music: <u>local high school bands</u>	
Will a portable or temporary stage be utilized? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes*, state the number of portable or temporary stages: _____	
Will stage have canopy with frame that supports equipment (lighting, etc.)? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes* state the size of canopy: _____	
Provide contact information for contractor providing stage:	
Name: _____	Phone: _____ Email: _____
Will your event use amplified sound? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please indicate times: Start time: <u>2:00 pm</u> Finish time: <u>3:00 pm</u>	

ALCOHOL

Will alcoholic beverages be served? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, NC ABC permit required)	
Will alcoholic beverages be sold? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, NC ABC permit required)	
What type of alcohol will be served?	
<input type="checkbox"/> Draft Beer	<input type="checkbox"/> Can/Bottle Beer <input type="checkbox"/> Wine <input type="checkbox"/> Liquor
Who will be serving the alcohol?	
Times for alcohol to be served:	
Locations within event site where alcohol will be served:	
Have you applied for a North Carolina temporary ABC permit? <input type="checkbox"/> Yes <input type="checkbox"/> No	

MECHANICAL RIDES

Does the event include mechanical rides, or other similar attractions? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, please describe attractions: _____	
<i>Applicants contracting with amusement ride companies are required to provide the Town of Blowing Rock with a certificate of insurance, naming applicant and the Town of Blowing Rock (if applicable) as additional insured on general liability.</i>	

VENDORS

PLEASE ATTACH COMPLETE LIST OF VENDORS IF ON PUBLIC PROPERTY.

Does the event include food vendors? ☐ Yes ☒ No

If the event will have food vendors, please check the following that apply:
☐ Served ☐ Sold ☐ Free ☐ Catered ☐ Prepared Outdoors

Does the event include food concession and/or cooking areas? ☐ Yes ☒ No

If yes, please list each vendor and specify cooking method (Gas, Electric, Charcoal, Other)
(Use additional sheet if necessary)

VENDOR	COOKING METHOD	FOOD ITEM

Fire Code requires a fire extinguisher at each cooking location. Event organizers are responsible for arranging health inspections for their events.

EVENT SCHEDULE

Provide a detailed schedule of the event including dates and times for entertainment, activities, hours of event, start time, finish time, etc. If the event requires an extended time frame for set-up, include details with a timeline listing the times and locations where streets or public property will be impacted and when dismantling will be completed. (Use additional sheet of paper if necessary)

DATE	TIME	ACTION	ADDITIONAL NOTES
06/06/2020	12:30 pm	Setup Begins followed by lineup	
	2:00 pm	Parade Begins	
	3:00 pm	Parade Ends	
	3:30 pm	Cleanup Ends	

TOWN SERVICES

The Town of Blowing Rock does not provide amenities such as portable washrooms, sound systems, tables, chairs, tents, canopies or other equipment.

TRASH AND RECYCLING PLAN

In order to determine what types of containers are needed for the event, please answer the following questions: Are you requesting trash/recycle bins from the town? (Additional Fee Will Be Required): Yes / No

How many trash bins are you requesting for trash? No

How many recycle bins are you requesting? _____

Date and Time for trash or recycling bins to be emptied/picked up: _____

Delivery Location? _____

Applicants are responsible for cleaning and restoring the site after the event. The cost of any employee overtime incurred because of an applicant's failure to clean and/or restore the site following the event will be paid for by the applicant. If you reasonably believe that no litter will be generated during your event, please state this in your plan.

PUBLIC PROPERTY CLEAN-UP

Contracted personnel or volunteers may be used if indicated below. What is the clean-up plan for the event? n/a

If town personnel are needed to assist with event site clean-up the applicant will be required to hire off duty personnel.

If needed, please list preferred Date & Time for clean-up staff to arrive: _____

Will any of the following services be used for the event:

☐ Water Service

☐ Portable Toilet Services

☐ Wastewater Service

☒ Public Restrooms

☒ Public Electric Power

SAFETY AND SECURITY (CHECK TYPES OF SECURITY USED)

☐ Beer/Alcohol Security ☐ Stage Security ☐ Event Area Security ☐ Gate Security

☒ Road Closure Security ☐ Money Handling Security ☐ Other _____

☐ Overnight Security From _____ To _____

Dates & Times security will be on site: 06/06/2020 - before/during/after parade as determined by Town

Security provided by: Town Police Department Number of Security Personnel: TBD

Applicant may be required to hire sworn off-duty Town of Blowing Rock police officers to provide security to insure public safety. The Blowing Rock Police Department will determine the number of security personnel required on site.

WALK, RUN, CYCLE EVENTS ON PUBLIC ROADWAYS

Number of participants expected: _____ % of participants expected under 18: _____

*Must be at least 100 participants and no more than 2,000 per route.

Number of volunteers expected: _____ % of volunteers expected under 18: _____

ADDITIONAL GUIDELINES AND REQUIREMENTS

Please initial all guidelines below and provide the information requested at the time the application is submitted.

Must use a pre-approved route from the Town/NC DOT and/or pre-approved neighborhood route and/or track or one of the options not on roadways that are available at a park. _____

Must include a certificate of liability insurance for walk, run, and/or cycle event if the start/finish are on public property. _____

Must include a plan for volunteers for events with an anticipated attendance of 100 participants or more (how many, their duties). _____

Must include a parking plan for participants and volunteers (can be included in site plan). _____

The provision of twenty foot (20') minimum emergency access lanes throughout the event site. _____

Temporary signs may be used to mark a course. No markings of any kind (permanent or temporary) are allowed on roadways, sidewalks, or parking lots. _____

Any unauthorized traffic control device or other sign or message placed on the highway right-of-way by a private organization or individual constitutes a public nuisance and should be removed. Any violations of this policy will result in disapproval of future event(s). _____

Do not assume, advertise, or promote your event until you have a signed permit from the Blowing Rock Police Department, along with permission from town staff and Blowing Rock Town Council. Conflicts do arise and changes to the request may be necessary. _____

Organizers to make sure race starts at the time approved on the application. Any deviated start times shall be requested no later than 30 days prior to the event. A deviated time request cannot be guaranteed approval. _____

Event organizers to assist in enforcing safe roadway rules. _____

Event volunteers standing throughout the course to direct as well as instruct participants to stay out of the roadway. _____

Cancellation of any event must be in writing/email to the permit center no later than 30 days prior to the scheduled date of the event. _____

A VIOLATION OF ANY GUIDELINE REQUIREMENT COULD RESULT IN THE DENIAL OF FUTURE EVENTS. _____

SITE PLAN

Provide a detailed Site-Plan sketch of the event. Include maps, outline or diagram of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area. The plan should include the following information (if applicable):

- Location of the event/activity on the property with approximate distances from roads, fire hydrants, existing buildings, etc.
- Location of temporary structures that will be used during the event. Must indicate size of temporary structures, distances between temporary structures and existing buildings.
- Identify how each temporary structure will be used. Example: type of vendor, food preparation, alcohol sales, etc.
- Identify location of all cooking devices and open flames.
- Location of all fencing, barricades, or other restrictions that will impair access to and from the event or property.
- Identify all designated parking areas.
- Identify location of any generators and fuel storage.

SITE PLAN SKETCH

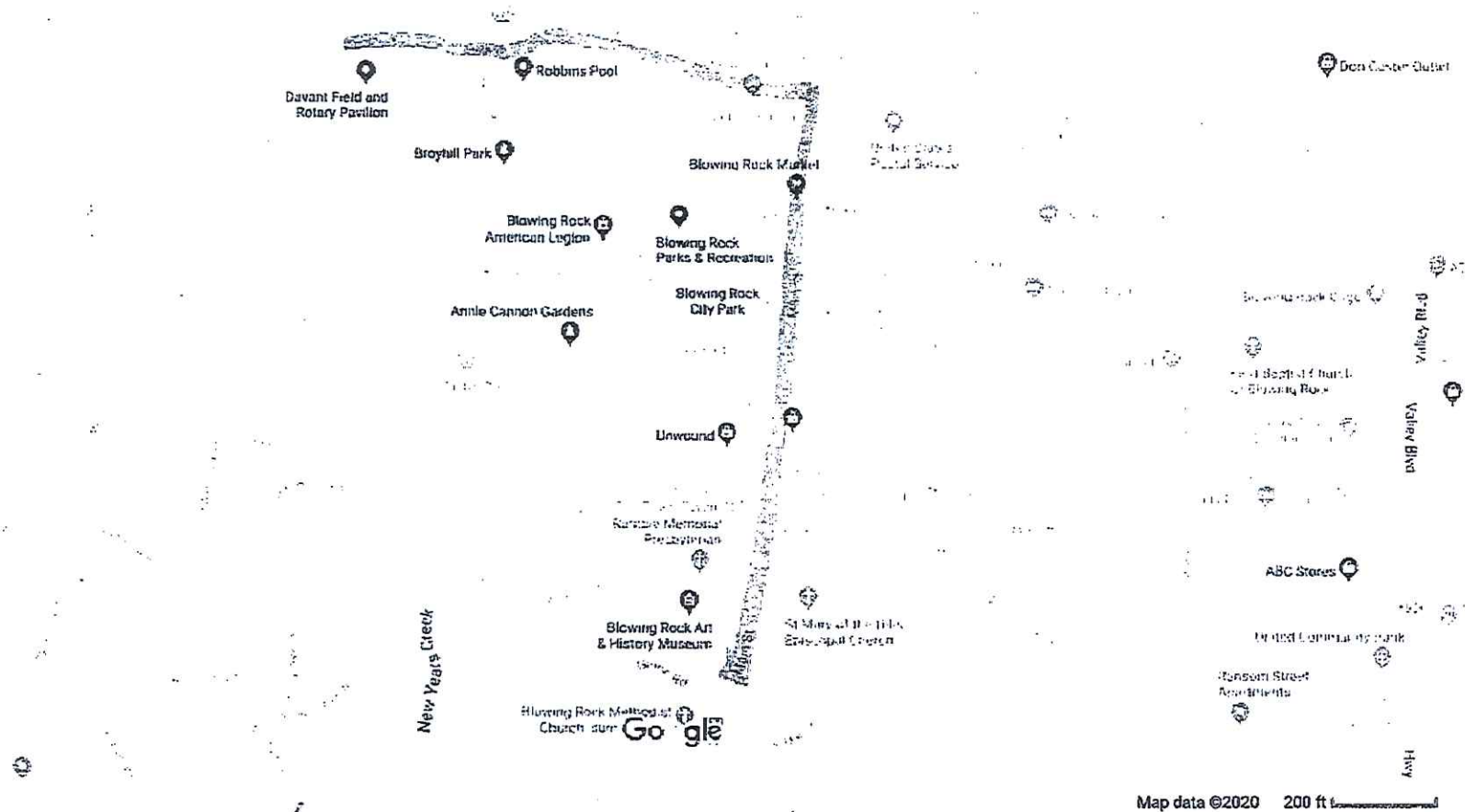
Please provide a site plan and describe details here:

See map attached

1/12/2020

Google Maps

Go gle Maps



* Line up on Clark St
* Start Parade Hwy 221 & Main St 2:00
* End Parade @ Globe Rd ?

ATTACHMENT CHECKLIST

In addition to the Special Event Application form, the following supporting documents are required to complete your application package and begin the review process:

All Events:

- ☒ Site Plan Sketch
- ☒ Parking Plan for participants and volunteers (May be included in site plan)
- ☐ Volunteer Plan for events with an anticipated attendance of 100 participants or more (how many, their duties)

All Public Property Events:

- ☒ Certificate of Insurance listing the Town of Blowing Rock as certificate holder and additional insured.

Public Property Event at a Public Park:

- ☒ Email from the Parks and Recreation Director indicating approval of the event date. Parks and Recreation Director may be reached at (828) 295-5222 or jbrown@tobr.us.

Waiver Request:

- ☐ I am requesting a waiver from the Section which prohibits animals from special events on town property. I have included the required safety plan with the application.

USE OF PUBLIC PLACES

**** THIS SECTION IS ONLY TO BE COMPLETED IF REQUESTING TO HOLD AN EVENT IN PUBLIC PLACES AND PARKS ****

RULES REGULATING THE USE OF PUBLIC PLACES AND PARKS FOR SPECIAL EVENTS

- The Town Council reserves the right to reject any application as to the use of any area for any special event. If the Town Council learns that the event or vendors participating were misrepresented to the Town Council or that the event in any way fails to comply with the rules regulating the use of public places or fails to comply with any applicable local, state, or federal laws, it reserves the right to rescind any approved application up to and during the course of the event. In the case of a special event being held at a Town-owned facility for which a rental fee is usually charged, the normal rental fee shall be charged to the applicant unless the Town Council waives such rental.
- Application must be filed in the Parks & Recreation Office at least ninety (90) days prior to the time that the applicant desires to first take possession of the area to make preparations for the special event. The applicant for a special event must be a non-profit organization, organized and existing for the purpose of either some charitable or public benefit or for the promotion of business in the area of Blowing Rock. In addition, said non-profit organization may at the request of the Council be required to produce evidence of their non-profit corporation status as defined by state and federal laws. In addition, procedures to be used for selecting participants and vendors must be included with the application.
- The applicant shall provide to the Parks & Recreation Director at least two (2) weeks prior to the beginning of the public participation in the special event a list of all of the vendors or others having booths or display tables during the special event. No other persons may sell merchandise or operate any booth or display tables during the special event, unless the applicant, in writing, requests the Town Manager to amend such list accordingly and permission is granted.
- No motor vehicles or other large equipment or manufactured items or livestock will be permitted within the area unless they are clearly identified and described and the proposed location is stated in the application and specific approval is given.
- The size, type of construction and location of display tables and booths must be described generally in the application; all construction must be safe and self-sustaining; no spikes or other holding devices may be driven into the ground of any street, sidewalk or tied to any tree.
- When food preparation, painting and/or pottery making activities or similar activities are held, appropriate protective materials must be placed over any paved or brick areas for protection.

- No tents may be placed in the area without being described and exhibited to the Fire Prevention Inspectors of the Blowing Rock Fire & Rescue Department and special approval by the Town Council.
- Public address systems can be used only if specifically requested in the application and special permission given, including limitations as to use.
- Sufficient portable toilets shall be provided for the expected number of participants.
- A first aid station shall be provided, staffed by competent Emergency Medical Technicians, unless a waiver is requested and granted by the Town.
- The applicant shall be responsible for providing trash receptacles of the number and size as the town shall require in order to eliminate litter.
- If the applicant desires to sell alcoholic beverages, it shall specifically so state in its application and shall provide a sketch of the area where the same will be sold and consumed. The area shall be delineated by barricades, with the entrance to be clearly marked and so constructed as to allow ready control of patrons, including viewing of identification to avoid underage persons being within the barricaded area. Signs shall be posted stating that no one shall leave the barricaded area with alcoholic beverages.
- Application must be made to proper State authorities for special permit for sale of alcoholic beverages. Special permit shall be available for inspection by the Town at any time.
- The applicant shall assume full liability for all accidents or claims of accidents as a result of activities taking place at the special event and during the time the area is being readied for the event and while it is being cleaned up following the event. A copy of the insurance policy must be submitted to the Town Manager's office prior to the event. The policy is to be one of comprehensive general liability in the amount of not less than Three Hundred Thousand Dollars (\$300,000.00) for bodily injury per person and One Million Dollars (\$1,000,000.00) per occurrence and not less than One Hundred Thousand Dollars (100,000.00) for property damage per occurrence.
- The applicant will be responsible for the security or protection of any articles, items, merchandise, display tables, booths or other property owned by the applicant or others participating in the special event.
- Applicants must obtain any special use permits required by the Blowing Rock Fire Inspector; must comply with all applicable provisions of the North Carolina Fire Code and must at all times insure that all fire lanes in the area to be used remain unobstructed.
- Applicants must comply with all applicable Health Department regulations pertaining to the scheduled event.
- Applicants must comply with the requirements of the Blowing Rock Sign Ordinance.
- Applications must comply with any and all local, state, and federal laws pertaining to equal opportunity and should make every effort to make events accessible to the disabled public. In addition, applicants shall not deny access or a vendor's booth to any group based on national origin, race, religion, age, sex, or disability.

Oasis Shriners

NAME OF NON-PROFIT ORGANIZATION

BRIEFLY DESCRIBE THE PURPOSE OF THE NON-PROFIT ORGANIZATION:

We support a healthcare network of Shriners Hospitals for Children around the world.

LIST ORGANIZATION'S OFFICERS:

William H. "Bill" Carter, Potomata (CEO)

704-460-9999

TELEPHONE

John Cable, Recorder (Secretary)

336-880-5790

TELEPHONE

Clay McLean, Director (Parades)

704-913-4462

TELEPHONE

CHAIRPERSON OF THE SPECIAL EVENT:

Chris Hall, First Ceremonial Master (5th VP)

704-813-4624

NAME

TELEPHONE

604 Doug Mayes Place, Charlotte, NC 28262

ADDRESS

The undersigned Applicant is aware of the rules regulating the use of public places and parks for special events, and will abide with the same; and further understands that the Town of Blowing Rock will not be responsible for the security or protection of any articles, items, merchandise, display tables, booths or other property owned by the applicant or others participating in the special event. The undersigned Applicant agrees to reimburse the Town of Blowing Rock for the additional cost of providing police department and/or fire department personnel to supervise the event, including services rendered both before, during and after the event itself, to ensure the compliance with all laws and ordinance, to direct traffic and to promote the safety and welfare of participants and other citizens.

Date:

1/13/2020

President

CHIEF

OASIS SHINERS

Non-Profit Organization

Approved by:

TOWN MANAGER

DATE

DATE APPROVED BY BLOWING ROCK TOWN COUNCIL:

NORTH CAROLINA

RELEASE AND INDEMNITY AGREEMENT

WATAUGA COUNTY

THIS RELEASE AND INDEMNITY AGREEMENT, entered into by THE TOWN OF BLOWING ROCK, a North Carolina Municipal Corporation, party of the first part, and the Oasis Shriners, a non-profit organization with its principal place of operation being Mecklenburg County, North Carolina, party of the second part:

WITNESSETH

WHEREAS, the party of the first part is desirous of allowing the party of the second part to conduct a special event within the Town Limits of Blowing Rock, North Carolina, pursuant to the Blowing Rock Town Code; and

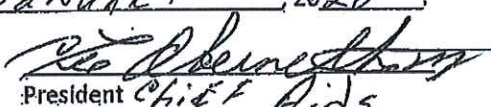
WHEREAS, the party of the second part is desirous of conducting a special event within the Town Limits of Blowing Rock, North Carolina; and

WHEREAS, to this end, said party of the second part has heretofore filed with the Town of Blowing Rock an application for approval of said event, and wishes to enter into this Release and Indemnity Agreement pursuant to the Blowing Rock Town Code and the administrative rules of the Town of Blowing Rock;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, and for other good and sufficient consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

1. That the party of the second part hereby completely and unequivocally releases the party of the first part, the officials of the party of the first part, and all employees of said party of the first part, and their families, from any and all claims, damages, injuries or rights of action which the party of the second part may incur by reason of the special event being conducted by the party of the second part.
2. That the party of the second part hereby agrees to indemnify and hold harmless the party of the first part for any liability, injury or claim which may arise to the benefit of the party of the second part as a result of the special event being conducted by the party of the second part.
3. That the parties to this Release and Indemnity Agreement stipulate and acknowledge that there exists sufficient consideration for the execution of this instrument.

This the 13th day of January, 2020.


President *Chief Aids*


Witness



RESOLUTION HONORING BLOWING ROCK SCHOOLS' BOYS AND GIRLS BASKETBALL TEAMS

Whereas, the Blowing Rock School girls and boys middle school basketball teams won the 2020 Middle School Basketball championship on January 30, 2020;

Whereas, this victory marks the first dual win for both the girls' and boys' basketball teams for Blowing Rock School;

Whereas, the girls' and boys' basketball teams consistently showed perseverance in the midst of adversity through-out the 2019-2020 basketball season;

Whereas, Coach Martha Trimble has been coaching for two years with her first championship win;

Whereas, Coach Todd Hartley has been coaching for two years with his first championship win;

Whereas, this season extends the record of Coach Trimble's girls' team to 15-2 and coach Hartley boys' team to 17-0; and

NOW THEREFORE, BE IT RESOLVED, Blowing Rock Town Council and Citizens wish to honor the Blowing Rock Girls' and Boys' basketball teams this 11th day February 2020.

Charlie Sellers, Mayor

Hilari Hubner, Town Clerk

Town of Blowing Rock

Request for Council Action

FROM: Jennifer Brown, Director of Parks & Recreation
SUBJECT: Proposed Landscape Design to Entrances from Valley Boulevard to Downtown
TO: Town Council
DATE: February 11, 2020
REQUESTED BY: Blowing Rock Parks & Recreation & Landscaping

Public Hearing ☐ Yes ☐ No ☐ Not required ☐ NA
Properly Advertised ☒ Yes ☐ No ☐ Not required ☐ NA

BACKGROUND:

The landscaping staff was asked to look at the entrances to downtown along 321 and come up with a design and cost estimate for each entrance and present it to Town Council during retreat. After some very preliminary renderings given at retreat, Town Council instructed staff to create improved renderings and a cost estimate for Town Council consideration during the February Town Council meeting.

Staff has created renderings along Valley Boulevard at the north entrance, south entrance, Sunset and each "Welcome to Blowing Rock" sign. Staff met and reviewed the renderings with the landowners on each side of Sunset and overall both are very pleased with the proposed design.

ATTACHMENTS:

1. Renderings



TOWN OF BLOWING ROCK

List of Those Interested in Serving on Volunteer Boards

Starting March 2020

	<u>Expiring Terms</u>	<u>Applicant</u>
PLANNING BOARD (Need 3)	David Harwood Don Hubble Wes Carter	Lee Rocamora Wes Carter Bill McCarter Regina McCaughan Pete Page Jerry Starnes
BOARD OF ADJUSTMENT (Need 2 Full Time Members and 2 Alternate Members)	Laurin Carter (Full Time) Charles Davant, III (Full Time) Lance Campbell (Alternate) Vacancy (Alternate)	Jim Steele Sarah Murphy Lance Campbell Wes Carter Lee Rocamora (Full Member) Jerry Starnes Bill McCarter
ABC BOARD (Need 1)	Susie Greene	Susie Greene
TDA (Need 1 – Business/Tourism Related - 2)	Lance Campbell	Tim Knight Jim Steele Tim Gupton Maurice Ewing Cobb Milner III Lance Campbell Sarah Murphy William Rowell
BRAAC (Need 1)	Melissa Pickett	Melissa Pickett Sarah Murphy

STAFF REPORT

TO: Mayor Charlie Sellers and the Blowing Rock Town Council

FROM: Kevin Rothrock, Planning Director

SUBJECT: CUP 2016-03 Sunny Side Day Care Center – minor amendment

APPLICANT: Amber Fairbetter

DATE: February 4, 2020

REQUEST

Amber Fairbetter are requesting a minor amendment to the conditional use permit for Sunny Side Day Care to expand the day care into the remaining portion of the building at 8100 Valley Blvd, beside Papa Joe's. The property is zoned GB, General Business. The property is further identified by Watauga County PIN 2817-06-8485-000.

BACKGROUND

The current CUP limits the day care center occupancy for up to 30 children. Mrs. Fairbetter is requesting to expand the day care into the remaining portion of the building to allow up to 40 children. Approximately 1/3 of the remaining portion of the building is already used for storage and bathrooms, which will remain.

PARKING

Twelve (12) spaces were required with the approved CUP. The day care expansion will require 3 additional spaces. There is sufficient room to provide at least 3 spaces with 2 spaces being located on the left side of the building, vacated by the previous tenant.

Child drop off and pick up is conducted across the front of the building with access to both Valley Blvd and Church Street.

OTHER SITE CONSIDERATIONS

A playground area remains fenced and secured behind the building. This area must provide at least 75 square feet per child for recreation use. The playground area may need to be expanded to accommodate additional children, according to the NC Department of Health and Human Services.

There are additional NC State Building Code requirements that may have to be satisfied for day care operations. Those items may include: plumbing modifications, electrical changes, access ramps, and additional smoke detectors.

Additionally, the entire building and front fencing needs to be repainted and some landscaping added to the front and right side of the building.

ATTACHMENTS

1. Original CUP
2. Draft CUP Amendment
3. Aerial map of subject property
4. Photo of building frontage

Attachment D

Sunny Side Day Care Center

Conditional Use Permit No. 2016-03

NORTH CAROLINA

WATAUGA COUNTY

TOWN OF BLOWING ROCK CONDITIONAL USE PERMIT
Sunny Side Home Day Care
CUP No. 2016-03

On the date listed below the Town Council of the Town of Blowing Rock met and held a public hearing to consider the following application:

Applicant: William and Amber Fairbetter

Project Name: Sunny Side Day Care Center

Property Location: 8100 Valley Blvd

Tax Parcel Nos.: 2817-06-8485-000

Property Owners of Record: Douglas Icenhour

Proposed Use of Property: Day Care for up to Thirty (30) Pre-school Age Children

Current Zoning Classification of Property: GB, General Business

Meeting Date: September 13, 2016

Having heard all of the evidence and arguments presented at the above-referenced hearing, the Blowing Rock Town Council finds that the application complies with all applicable requirements of the Code of Ordinances of the Town of Blowing Rock, and that, therefore, the application to make use of the above-described property for the purpose indicated is hereby approved, subject to all applicable conditions of the Land Use Code and the following additional conditions:

1. The Applicant shall complete the development of the subject property in accordance with the site plans submitted and approved by the Council, except as amended by the following conditions. Where said plans are in conflict with the provisions of the Land Use Code, the provisions of the Land Use Code shall prevail, except

as specifically provided herein. Copies of said plans are made a part hereof as if fully rewritten herein, and shall be maintained in the Conditional Use Permit file in the Town Clerk's office. Any deviations from or changes in the plans must be pointed out to the Administrator in writing and specific written approval must be obtained as provided in the Blowing Rock Land Use Code.

2. The Applicant is hereby permitted to provide day care services to no more than thirty (30) children.
3. All signage shall conform to the Land Use Ordinance.
4. The day care operation shall have and maintain a minimum of twelve (12) parking spaces on site, including one (1) van-accessible ADA space. Four (4) employee spaces must be reserved during business hours.
5. The paved area in front of the building may be used for drop-off or pick-up but no parking shall be allowed in the ADA access area from the building to the ADA space.
6. The existing vegetation shall serve as the required screening for the day care. Additional landscape improvements are required at the building front entrance and a plan must be submitted for review and approval of the Planning Director. All landscape improvements must be installed before a Certificate of Occupancy will be issued. The Applicant shall be responsible for the perpetual maintenance of all trees, plants and landscaping on the leased portion of the subject property. Any dead, unhealthy, or missing vegetation, or any vegetation disfigured by severe pruning, shall be replaced with new vegetation by the Applicant.
7. The area behind the building must be fenced for the playground area and any equipment must meet any applicable state requirements. No chain link or wire fence shall be allowed.
8. Failure to comply with any provision herein shall subject the Applicant to forfeiture of the Permit and a stop work order on any further construction.
9. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this Permit shall be void and of no effect.

IN WITNESS WHEREOF, the Town of Blowing Rock has caused this Permit to be issued in its name and the undersigned being property owner(s) and/or agent(s) of the property owner(s) does hereby accept this Conditional Use Permit, together with all of its conditions as binding upon them and their successors in interest.

TOWN OF BLOWING ROCK

By: _____

J.B. Lawrence, Mayor

ATTEST: _____

Hilari H. Hubner, Town Clerk

(CORPORATE SEAL)

NORTH CAROLINA

WATAUGA COUNTY

**MINOR AMENDMENT TO
TOWN OF BLOWING ROCK CONDITIONAL USE PERMIT
Sunny Side Home Day Care
CUP No. 2016-03**

Applicant: William and Amber Fairbetter

Project Name: Sunny Side Day Care Center

Property Location: 8100 Valley Blvd

Tax Parcel Nos.: 2817-06-8485-000

Property Owners of Record: Douglas Icenhour

Proposed Use of Property: To increase existing the Day Care capacity from thirty (30) to up to forty (40) pre-school age children

Current Zoning Classification of Property: GB, General Business

Meeting Date: February 11, 2020

Having reviewed all the information with the conditional use permit amendment application, the Blowing Rock Town Council finds that the application complies with all applicable requirements of the Code of Ordinances of the Town of Blowing Rock, and that, therefore, the application to make use of the above-described property for the purpose indicated is hereby approved, subject to all applicable conditions of the Land Use Code and the following additional conditions:

1. The Applicant shall complete the development of the subject property in accordance with the site plans submitted and approved by the Council, except as amended by the following conditions. Where said plans are in conflict with the provisions of the Land Use Code, the provisions of the Land Use Code shall prevail, except as specifically provided herein.
2. The Applicant is hereby permitted to expand the existing day care services to the entire building and serve no more than forty (40) children.
3. All signage shall conform to the Land Use Ordinance.
4. The day care operation shall have and maintain a minimum of twelve (15) parking spaces on site, including one (1) van-accessible ADA space. Four (4) employee spaces must be reserved during business hours.
5. The paved area in front of the building may be used for drop-off or pick-up but no parking shall be allowed in the ADA access area from the building to the ADA space.

6. The entire building and front fencing shall be painted consistent with the approved Town color selection chart.
7. The existing vegetation shall serve as the required screening for the day care. Additional landscape improvements are required at the building front entrance and the north side of the building and a plan must be submitted for review and approval of the Planning Director. All landscape improvements must be installed before a Certificate of Occupancy will be issued. The Applicant shall be responsible for the perpetual maintenance of all trees, plants and landscaping on the leased portion of the subject property. Any dead, unhealthy, or missing vegetation, or any vegetation disfigured by severe pruning, shall be replaced with new vegetation by the Applicant.
8. The area behind the building must be fenced for the playground area and any equipment must meet any applicable state requirements. No chain link or wire fence shall be allowed.
9. Failure to comply with any provision herein shall subject the Applicant to forfeiture of the Permit and a stop work order on any further construction.
10. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this Permit shall be void and of no effect. All conditions of the original conditional use permit shall remain in effect, except as amended herein.

IN WITNESS WHEREOF, the Town of Blowing Rock has caused this Permit to be issued in its name and the undersigned being property owner(s) and/or agent(s) of the property owner(s) does hereby accept this Conditional Use Permit Amendment, together with all of its conditions as binding upon them and their successors in interest.

TOWN OF BLOWING ROCK

By: _____
Charlie Sellers, Mayor

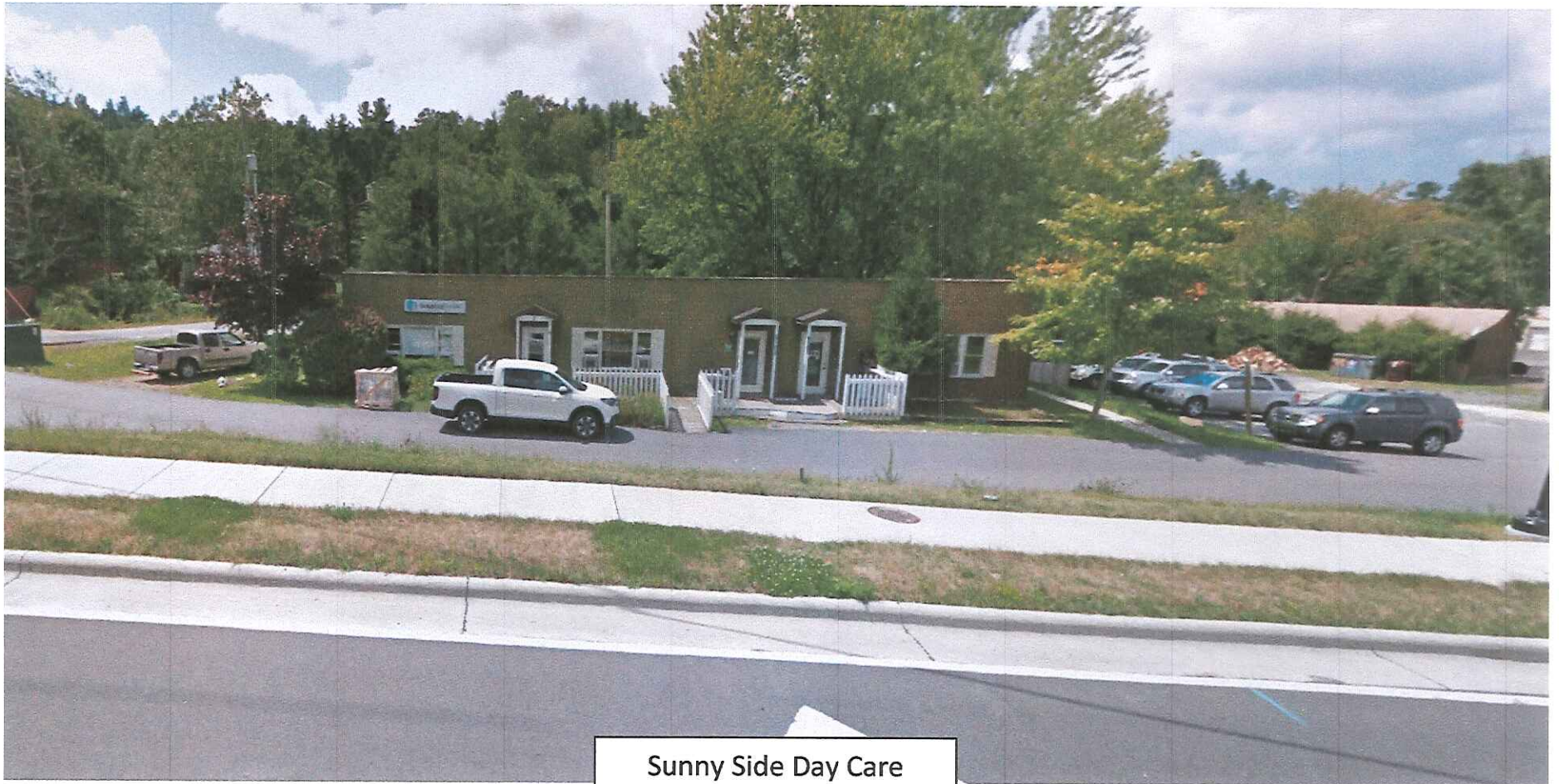
ATTEST: _____
Hilari H. Hubner, Town Clerk

(CORPORATE SEAL)



Sunny Side Day Care

8100 Valley Blvd



Sunny Side Day Care
8100 Valley Blvd



February 4, 2020

Mr. Shane Fox, Town Manager
Town of Blowing Rock
Post Office Box 47
Blowing Rock, North Carolina 28605

RE: Award Recommendation
U.S. Highway 221 Sidewalk Improvements
Blowing Rock, North Carolina

Dear Mr. Fox:

The public bid opening for the U.S. Highway 221 Sidewalk Improvements project was held on January 30, 2020. A total of four (4) bids were received, and Country Boy Landscaping, Incorporated of Harmony, North Carolina, submitted the lowest responsive, responsible bid with a total base bid amount of \$976,959.00.

We recommend award of this project to Country Boy Landscaping, Incorporated in the amount of \$976,959.00 based on the following information:

- Country Boy Landscaping, Incorporated is appropriately licensed with the North Carolina Board for General Contractors
- Country Boy Landscaping, Incorporated is registered with NCDOT as a Prequalified Bidder
- The base bid fell within amount of budgeted funding

Enclosed for your use is the certified bid tabulation. If you have any questions or comments, please do not hesitate to contact us at (828) 328-2024.

Sincerely,
McGILL ASSOCIATES, P.A.



MATTHEW D. OETTING, PE
Project Manager

Enclosures: Certified Bid Tabulation

BID TABULATION
U.S. HIGHWAY 221 SIDEWALK IMPROVEMENTS
TOWN OF BLOWING ROCK
 Thursday, January 30, 2020, 2:00 pm local time
 Blowing Rock, North Carolina

Line Item	Description	Quantity	Unit	Country Boy Landscaping		Bakers Construction Services		PADCO Excavating		Iron Mountain Construction	
				Price	Amount	Price	Amount	Price	Amount	Price	Amount
1	MOBILIZATION	1	LS	\$ 62,500.00	\$ 62,500.00	\$ 79,000.00	\$ 79,000.00	\$ 59,000.00	\$ 59,000.00	\$ 37,000.00	\$ 37,000.00
2	CONSTRUCTION SURVEYING	1	LS	\$ 18,000.00	\$ 18,000.00	\$ 65,000.00	\$ 65,000.00	\$ 12,000.00	\$ 12,000.00	\$ 18,000.00	\$ 18,000.00
3	CLEARING & GRUBBING	2	ACRE	\$ 10,000.00	\$ 20,000.00	\$ 20,000.00	\$ 40,000.00	\$ 15,000.00	\$ 30,000.00	\$ 12,000.00	\$ 24,000.00
4	GRADING	1	LS	\$ 120,000.00	\$ 120,000.00	\$ 165,000.00	\$ 165,000.00	\$ 325,000.00	\$ 325,000.00	\$ 420,000.00	\$ 420,000.00
5	REMOVAL OF EXISTING ASPHALT PAVEMENT	2,200	SY	\$ 8.00	\$ 17,600.00	\$ 5.84	\$ 12,848.00	\$ 15.00	\$ 33,000.00	\$ 12.00	\$ 26,400.00
6	15" RC PIPE CULVERTS, CLASS II	800	LF	\$ 43.00	\$ 34,400.00	\$ 37.00	\$ 29,600.00	\$ 60.00	\$ 48,000.00	\$ 77.00	\$ 61,600.00
7	16" RC PIPE CULVERTS, CLASS III	60	LF	\$ 65.00	\$ 3,900.00	\$ 92.00	\$ 5,520.00	\$ 63.00	\$ 3,780.00	\$ 140.00	\$ 8,400.00
8	15" RC PIPE CULVERTS, CLASS IV	50	LF	\$ 70.00	\$ 3,500.00	\$ 100.00	\$ 5,000.00	\$ 62.00	\$ 3,100.00	\$ 82.00	\$ 4,100.00
9	16" RC PIPE CULVERTS, CLASS IV	80	LF	\$ 100.00	\$ 8,000.00	\$ 105.00	\$ 8,400.00	\$ 65.00	\$ 5,200.00	\$ 147.00	\$ 11,760.00
10	PIPE END SECTION	2	EA	\$ 3,500.00	\$ 7,000.00	\$ 1,237.50	\$ 2,475.00	\$ 850.00	\$ 1,700.00	\$ 2,000.00	\$ 4,000.00
11	15" CS PIPE CULVERTS, 0.094" THICK	6	LF	\$ 250.00	\$ 1,500.00	\$ 100.00	\$ 600.00	\$ 38.00	\$ 228.00	\$ 150.00	\$ 900.00
12	PIPE REMOVAL	60	LF	\$ 18.00	\$ 1,080.00	\$ 50.00	\$ 3,000.00	\$ 30.00	\$ 1,800.00	\$ 40.00	\$ 2,400.00
13	AGGREGATE BASE COURSE	170	TON	\$ 50.00	\$ 8,500.00	\$ 45.00	\$ 7,725.00	\$ 45.00	\$ 7,650.00	\$ 38.00	\$ 6,460.00
14	MILKING ASPHALT PAVEMENT, 1.5" DEPTH	720	SY	\$ 13.00	\$ 9,360.00	\$ 10.75	\$ 7,740.00	\$ 14.00	\$ 10,080.00	\$ 12.00	\$ 8,640.00
15	ASPHALT CONC BASE COURSE, TYPE B25.0B	60	TON	\$ 195.00	\$ 11,700.00	\$ 245.00	\$ 14,700.00	\$ 194.00	\$ 11,640.00	\$ 180.00	\$ 10,800.00
16	ASPHALT CONC INTERMEDIATE COURSE, TYPE H19.0B	40	TON	\$ 210.00	\$ 8,400.00	\$ 245.00	\$ 9,800.00	\$ 240.00	\$ 9,600.00	\$ 180.00	\$ 7,200.00
17	ASPHALT CONC SURFACE COURSE, TYPE B25.0B	130	TON	\$ 160.00	\$ 20,800.00	\$ 250.00	\$ 32,500.00	\$ 150.00	\$ 19,500.00	\$ 180.00	\$ 23,400.00
18	FLOWABLE FILL	8	CY	\$ 800.00	\$ 6,400.00	\$ 312.20	\$ 2,497.60	\$ 400.00	\$ 3,200.00	\$ 480.00	\$ 3,840.00
19	MASONRY DRAINAGE STRUCTURES	25	EA	\$ 2,100.00	\$ 52,500.00	\$ 3,190.00	\$ 79,750.00	\$ 1,600.00	\$ 40,000.00	\$ 2,400.00	\$ 60,000.00
20	FRAME WITH GRATE AND HOOD, STD. 840.03, TYPE **	15	EA	\$ 450.00	\$ 6,750.00	\$ 600.00	\$ 9,000.00	\$ 700.00	\$ 10,500.00	\$ 900.00	\$ 13,500.00
21	GENERIC DRAINAGE ITEM - CUSTOM DRAINAGE STRUCTURE	1	EA	\$ 4,200.00	\$ 4,200.00	\$ 3,600.00	\$ 3,600.00	\$ 4,000.00	\$ 4,000.00	\$ 5,200.00	\$ 5,200.00
22	2'-4" CONCRETE CURB & GUTTER	2,800	LF	\$ 32.00	\$ 89,600.00	\$ 21.02	\$ 58,856.00	\$ 24.50	\$ 68,600.00	\$ 31.50	\$ 88,200.00
23	4" CONCRETE SIDEWALK	1,200	SY	\$ 30.50	\$ 36,600.00	\$ 24.75	\$ 29,700.00	\$ 27.75	\$ 33,300.00	\$ 33.70	\$ 40,440.00
24	CONCRETE CURB RAMP	8	EA	\$ 2,100.00	\$ 16,800.00	\$ 2,384.33	\$ 19,074.64	\$ 1,918.00	\$ 15,344.00	\$ 2,300.00	\$ 18,400.00
25	6" CONCRETE DRIVEWAY	60	SY	\$ 50.00	\$ 3,000.00	\$ 72.00	\$ 4,320.00	\$ 64.00	\$ 3,840.00	\$ 147.00	\$ 8,820.00
26	GENERIC PAVING ITEM - CONCRETE MONOLITHIC SIDEWALK	60	SY	\$ 85.00	\$ 5,100.00	\$ 67.00	\$ 4,020.00	\$ 97.00	\$ 5,820.00	\$ 116.00	\$ 6,960.00
27	ADJUSTMENT OF MANHOLES	4	EA	\$ 1,800.00	\$ 7,200.00	\$ 900.00	\$ 3,600.00	\$ 400.00	\$ 1,600.00	\$ 1,500.00	\$ 6,000.00
28	GENERIC FENCING ITEM - PEDESTRIAN SAFETY RAILING	600	LF	\$ 65.00	\$ 39,000.00	\$ 83.00	\$ 50,100.00	\$ 39.00	\$ 23,400.00	\$ 48.00	\$ 28,800.00
29	RIP RAP, CLASS I	15	TON	\$ 125.00	\$ 1,875.00	\$ 85.00	\$ 1,275.00	\$ 60.00	\$ 900.00	\$ 120.00	\$ 1,800.00
30	GEOTEXTILE FOR DRAINAGE	15	SY	\$ 8.00	\$ 120.00	\$ 15.00	\$ 225.00	\$ 5.00	\$ 75.00	\$ 12.00	\$ 180.00
31	SIGN ERECTION, TYPE *** (GROUND MOUNTED)	10	EA	\$ 300.00	\$ 3,000.00	\$ 750.00	\$ 7,500.00	\$ 250.00	\$ 2,500.00	\$ 250.00	\$ 2,500.00
32	SIGN ERECTION, RELOCATE, TYPE *** (GROUND MOUNTED)	8	EA	\$ 175.00	\$ 1,400.00	\$ 600.00	\$ 4,800.00	\$ 250.00	\$ 2,000.00	\$ 150.00	\$ 1,200.00
33	GENERIC TRAFFIC CONTROL ITEM - TEMP. TRAFFIC CONTROL	1	LS	\$ 108,000.00	\$ 108,000.00	\$ 47,000.00	\$ 47,000.00	\$ 70,000.00	\$ 70,000.00	\$ 48,000.00	\$ 48,000.00
34	PAINT PAVEMENT MARKING LINES (4")	2,870	LF	\$ 3.65	\$ 10,475.50	\$ 2.00	\$ 5,740.00	\$ 1.00	\$ 2,870.00	\$ 2.25	\$ 6,437.50
35	PAINT PAVEMENT MARKING LINES (6")	270	LF	\$ 3.25	\$ 877.50	\$ 4.00	\$ 1,080.00	\$ 2.00	\$ 540.00	\$ 1.00	\$ 270.00
36	PAINT PAVEMENT MARKING LINES (24")	40	LF	\$ 21.00	\$ 840.00	\$ 18.00	\$ 720.00	\$ 8.00	\$ 320.00	\$ 3.00	\$ 120.00
37	PAINT PAVEMENT MARKING SYMBOL	25	EA	\$ 250.00	\$ 6,250.00	\$ 250.00	\$ 6,250.00	\$ 35.00	\$ 875.00	\$ 60.00	\$ 1,500.00
38	TAPPING VALVE	1	EA	\$ 9,500.00	\$ 9,500.00	\$ 1,421.98	\$ 1,421.98	\$ 7,500.00	\$ 7,500.00	\$ 6,000.00	\$ 6,000.00
39	RELOCATE WATER METER	2	EA	\$ 2,500.00	\$ 5,000.00	\$ 700.00	\$ 1,400.00	\$ 2,200.00	\$ 4,400.00	\$ 2,100.00	\$ 4,200.00
40	RELOCATE FIRE HYDRANT	4	EA	\$ 2,250.00	\$ 9,000.00	\$ 2,154.98	\$ 8,619.92	\$ 6,000.00	\$ 24,000.00	\$ 4,500.00	\$ 18,000.00
41	8" SANITARY GRAVITY SEWER	130	LF	\$ 100.00	\$ 13,000.00	\$ 96.97	\$ 12,606.10	\$ 180.00	\$ 23,400.00	\$ 140.00	\$ 18,200.00
42	4" DIA UTILITY MANHOLE	2	EA	\$ 3,500.00	\$ 7,000.00	\$ 3,276.35	\$ 6,552.70	\$ 6,700.00	\$ 13,400.00	\$ 5,400.00	\$ 10,800.00
43	GENERIC UTILITY ITEM - WATER LINE RELOCATION	100	LF	\$ 85.00	\$ 8,500.00	\$ 95.00	\$ 9,500.00	\$ 180.00	\$ 18,000.00	\$ 144.00	\$ 14,400.00
44	TEMPORARY SILT FENCE	450	LF	\$ 4.50	\$ 2,025.00	\$ 5.00	\$ 2,250.00	\$ 3.00	\$ 1,350.00	\$ 6.00	\$ 2,700.00
45	STONE FOR EROSION CONTROL, CLASS B	4	TON	\$ 45.00	\$ 180.00	\$ 100.00	\$ 400.00	\$ 45.00	\$ 180.00	\$ 120.00	\$ 480.00
46	SEDIMENT CONTROL STONE	4	TON	\$ 65.00	\$ 260.00	\$ 100.00	\$ 400.00	\$ 45.00	\$ 180.00	\$ 120.00	\$ 480.00
47	WATTING FOR EROSION CONTROL	1,750	SY	\$ 4.00	\$ 7,000.00	\$ 2.21	\$ 3,892.50	\$ 3.50	\$ 6,125.00	\$ 3.00	\$ 5,250.00
48	CORR FIBER WATTLE	170	LF	\$ 15.00	\$ 2,550.00	\$ 11.00	\$ 1,870.00	\$ 14.00	\$ 2,380.00	\$ 14.00	\$ 2,380.00
49	SEEDING AND MULCHING	1	ACR	\$ 3,200.00	\$ 3,200.00	\$ 3,355.55	\$ 3,355.55	\$ 8,000.00	\$ 8,000.00	\$ 6,400.00	\$ 6,400.00
50	RESPONSE FOR EROSION CONTROL	8	EA	\$ 100.00	\$ 800.00	\$ 500.00	\$ 4,000.00	\$ 250.00	\$ 2,000.00	\$ 600.00	\$ 4,800.00
51	GENERIC EROSION CONTROL ITEM - SILT SACK	17	EA	\$ 300.00	\$ 5,100.00	\$ 800.00	\$ 13,600.00	\$ 300.00	\$ 5,100.00	\$ 180.00	\$ 3,060.00
52	SEGMENTAL GRAVITY RETAINING WALLS	1,700	SP	\$ 68.00	\$ 115,600.00	\$ 89.74	\$ 152,558.00	\$ 40.00	\$ 68,000.00	\$ 49.00	\$ 83,300.00
TOTAL					\$ 976,959.00		\$ 1,160,065.46		\$ 1,130,430.00		\$ 1,288,730.50

This is to certify that the bids tabulated herein were accompanied by a 5% bid bond or certified check and publicly opened and read aloud at 2:00 pm local time on the 30th day of January, 2020, in the Council Chambers Room of the Blowing Rock Town Hall, located at 1036 Main Street, Blowing Rock, North Carolina 28605.

Mathematical error not affecting the outcome of the bid

Matthew D. Oetting, PE



A RESOLUTION AWARDING A CONTRACT TO COUNTRYBOYLANDSCAPING, INC, AND AUTHORIZING THE TOWN MANAGER TO EXECUTE A CONTRACT ON BEHALF OF THE TOWN OF BLOWINGROCK AND ANY CHANGE ORDERS WITHIN THE BUDGETED AMOUNT FOR THE PROJECT KNOWN AS THE U.S.HIGHWAY 221SIDEWALKIMPROVEMENTS PROJECT.

RESOLUTION _____
11TH FEBRUARY, 2020

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF BLOWING ROCK:

Section 1: The contract for construction of the U.S. Highway 221 Sidewalk Improvements Project be awarded to Country Boy Landscaping, Inc. in the amount of \$976,959.00 as stated in the contract.

Section 2: The Town Manager is hereby authorized to execute on behalf of the Town of Blowing Rock a contract with Country Boy Landscaping, Inc. in the amount of \$ 976,959.00, and any change orders within the budgeted amount for the Town of Blowing Rock U.S. Highway 221 Sidewalk Improvement Project and Concurrence in Award, provided the award of the contract is approved by the North Carolina Department of Transportation.

Section 3: The resolution shall become effective upon adoption.

This the 11th day of February, 2020.

Mayor

ATTEST:

Town Clerk

Town of Blowing Rock

Request for Council Action

FROM: Jennifer Brown, Director of Parks & Recreation
SUBJECT: Parade Time Change Request
TO: Town Council
DATE: February 11, 2020
REQUESTED BY: Blowing Rock Parks & Recreation/Blowing Rock Police Department

Public Hearing ☐ Yes ☐ No ☐ Not required ☐ NA
Properly Advertised ☒ Yes ☐ No ☐ Not required ☐ NA

BACKGROUND:

The Town sponsors two parades a year, one for the 4th of July, and a Christmas parade during Thanksgiving weekend. Our parades begin at 2:00 p.m. and are typically finished by 3:00 p.m.

Each year the visitors to our parades continue to grow. In 2019 we had over 30,000 people in Memorial Park attending our 4th of July festivities, including the parade and we had over 20,000 in Memorial Park for the Christmas Parade.

We currently allow cars to park on Main Street during the parades. In order to allow for more visitors, we would like to have no parking on Main Street during the parade. We would like to move the parade time to 10:00 a.m. as well, which would shorten the amount of time that there is no parking on Main Street and it would allow us to block parking late at night and be opened back up before noon.

The Tourism Development Authority sent out a survey to the Blowing Rock businesses asking what time they preferred the parades to take place, 10:00 a.m. or 2:00 p.m. The majority of the responses would like an earlier time for the parade which would allow parking to be opened up for visitors after the parade.

ATTACHMENTS:

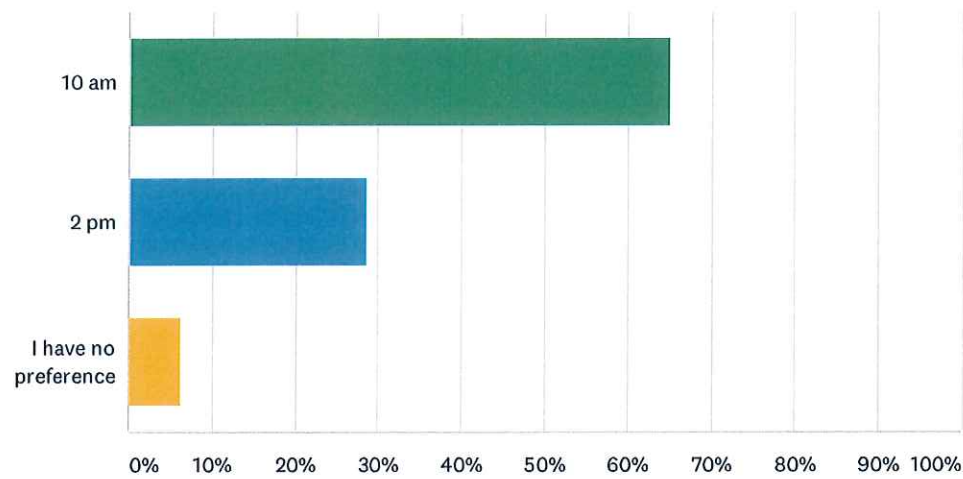
1. Survey Results

STAFF RECOMMENDATION:

Staff would like to have no parking on Main Street for the two parades and have the parades begin at 10:00 a.m. This would allow more room for viewers, we can put up a barricade to keep people from moving closer to the parade participants, and parking would be opened back up before noon for visitors to be able to shop and eat lunch.

Q1 I think Main Street parades should start at:

Answered: 63 Skipped: 3



ANSWER CHOICES	RESPONSES	
10 am	65.08%	41
2 pm	28.57%	18
I have no preference	6.35%	4
TOTAL		63

Q2 Do you have any comments about Main Street parade timing?

Answered: 38 Skipped: 28

Parade Time

#	RESPONSES	DATE
1	2:00pm parade time keeps real shoppers out of town ALL day. 10:00am would be much better!!	1/31/2020 10:37 AM
2	I 11am would be best	1/30/2020 3:51 PM
3	10:00 seems too early for day trippers who are traveling to Blowing Rock for the parade/festivities. Main Street store owners are operating under the illusion that the parade goers are blocking the real buyers from getting to their stores when real buyers would say today is not the day to go to Main Street - too much traffic - no place to park. These 'real buyers' do not want to compete for the few parking places on Main Street that might turnover sometime on parade day. If the store owners are so concerned parade goers are camping out for the parade then start the parade at 10:00 and block all parking on Main Street until the parade is over. Who gets 'bumped' in this scenario are the elderly and handicapped who need to stay in their cars parked on Main Street to even see the parade.	1/29/2020 7:39 PM
4	Much better in morning.	1/29/2020 4:45 PM
5	I own a business on 321 and on main street. I noticed at the 321 location on parade days business was very slow there too because people would park on main street and not leave until later in the day. Moving the time up to 10 would help the shops on main street along with other local businesses that rely on tourist traffic.	1/29/2020 3:29 PM
6	Great idea- opportunity for several turns- Thank you for always bringing great ideas to the table.	1/29/2020 3:19 PM
7	I feel that 10:00 is too early and we will certainly lose spectators. My suggestion is 11:00 rather than 2:00.	1/29/2020 2:40 PM
8	Completely agree that it should be earlier as town is clogged up with cars and people waiting for an afternoon event. Those chairs end up lined up the night before as it is.	1/29/2020 2:27 PM
9	I think if you move it to 10am spaces will still not turn over, as they will go eat lunch, or shop or something. I am just happy that our parades are so memorable that people flock here to enjoy them!! It is only twice a year.	1/29/2020 2:25 PM
10	Last year there was Apple Cart. It was not publicized anywhere on 321 north and south as well as 421 If people knew they had a better place to park with less traffic it would be helpful	1/28/2020 7:46 PM
11	Families who participate in the parade would most likely want to get the event "over with" so they can get on with their day. Merchants would like potential customers to be able to find parking.	1/28/2020 4:20 PM
12	Perhaps folks watching the parade will be more likely to stay downtown and have lunch and shop after the parade if it is at 10am.	1/28/2020 4:12 PM
13	you tried it at 10am a few years back and business was off that day. Shriners and any others should be at 10 am	1/28/2020 3:06 PM
14	Check out at the hotels are 11am. This will cause late check outs and early arrivals. At least when the parade is at 2pm. Those can be checked out and out of the way. One problem with parking on the street is the employees and owners, and realtors park on main street Get them off the street and would relieve part of the problem. We had the parade early one year and it was a disaster. It would be nice if there were a parking area somewhere where the employees and everyone else working in Blowing Rock could be. Each business reserves so many spots and will help pay for the parking area. Than they would all be off main street.	1/28/2020 2:11 PM
15	I agree with the earlier timing. During parade times, shopping definitely slows down so the 10:00am timing should result better for shopping and dining experiences. Thanks for your continual work to make Blowing Rock "THE BEST"	1/20/2020 10:53 AM
16	2pm hurts a lot of Main St. businesses. No parking is available and the sidewalks are over crowded.	1/17/2020 4:40 PM
17	I've never encountered a problem	1/17/2020 9:25 AM
18	I was thinking something more like noon. 10 is too early, people couldnt shop before. 2 is too late, we want people in town all day	1/16/2020 3:11 PM
19	It would be best in the am so that parents can get on with their day, and shops and businesses will be able to do business without the hassle of closed streets and parking issues.	1/16/2020 11:08 AM

Parade Time

20	Yes. Check out times for the hotels is 11am. So that means the ones checking out will stay and check out late and ones wanting to check in will already come for the parade to check in. Changing the times will change the crowds. Ones wanting to leave town will be stuck at the end of the parade. It just doubles the parking problems. We have already tried this and it was a mess. One of the problems is the employees for the business and restaurants and realtors park on Main Street. They need to find some where else to park.	1/16/2020 10:37 AM
21	yes for 2 parades a year the 2 o'clock is ideal for people coming up and people leaving for the day if it was earlier, ck out time is 11 in the hotels which would cause a mess for people leaving town and at least we usually get a two day rental from most our guests who want to be here for the parade. You could look at 1 but not 10!	1/16/2020 8:42 AM
22	I think 11 am would be the most appropriate. 10 may be early for families with kids.	1/16/2020 8:20 AM
23	I feel very strongly that our parades should be earlier. Our busiest selling time is squashed, by every single parade, because of the timing. I am so glad parade timing is being discussed!	1/16/2020 7:46 AM
24	Could they not start at 12:00 as a happy medium? I think turnouts for a 10am parade would be pretty low.	1/15/2020 11:00 PM
25	10 o'clock is to early for tourist to get here, park and attend the parade. Also, checking out of motels is at the same time.	1/15/2020 8:54 PM
26	About time we got serious about changing parade time!! People come up from HKY, Lenoir, Valdez, Hudson and park all day, bring their own lunch . Residents and. Lie rd from Avery won't come over becUse they can't park and eat in restaurant us and shop in stores Lodging has always complained that guests would check out early and they would lose a day's revenue. What's wrong with them??? All lodging g should have a Minimum of two to three nights on holiday weekends. If they all did it, guests would comply.. If you don't ask you don't get. We have to stop selling ourselves short!!! Please make this happen - about time!!!	1/15/2020 7:45 PM
27	10:00!	1/15/2020 7:17 PM
28	I vote for no parking on Main Street on parade days	1/15/2020 7:13 PM
29	I think the 10 AM is a bit early. I'm thinking more like 11 AM	1/15/2020 7:04 PM
30	Just a thought but what about 11am. Most retail and restaurant staff are arriving around 10am and they may have difficulty getting to work or finding a spot. Then guests can relax, have lunch and shop after with interrupting the midday bustle. You may find you have more spectators at 11am than 10am too. I definitely like the idea of moving it though!	1/15/2020 5:20 PM
31	No more comments.	1/15/2020 4:25 PM
32	2pm messes with biz. Stops traffic and pulls people from stores.	1/15/2020 4:23 PM
33	I strongly agree that the parking should be opened up during peak hours. Also closing the street during that time is a huge obstacle for those coming into town to experience the town (not the parade). People unfamiliar with BR have difficulty finding ways around the closed street, many of which have no idea a parade is going on when they try to come into town. I know of customers who have tried to get into town during a parade and could not find parking. These are people who want to spend money in town but turn around and go elsewhere.	1/15/2020 4:20 PM
34	needs to stay at 2:00	1/15/2020 4:20 PM
35	as a restaurant the 2pm parade time gives us a large lunch pop and then an after the parade pop all in addition to our typical seatings.	1/15/2020 4:07 PM
36	Would be much better, and to those that complain it's always started @ 2, before ya know it, a coupla years will have passed and all will be accustomed to the new time! Change it!	1/15/2020 4:00 PM
37	In considering the time of year of the Christmas parade, I feel that having in the afternoon allows more time for the weather to warm up if it is extremely cold. I also feel that afternoon parades encourage longer visit times in Blowing Rock as where morning parades would allow people to finish up their day earlier and then leave Blowing Rock and not stay over for Sunday.	1/15/2020 3:53 PM
38	It'd be great to get it done early in the day! Worth a try at least.	1/15/2020 3:48 PM

FINANCIAL REPORT AS OF JANUARY 31, 2020

Financial Overview

We are 58% into fiscal year 2019-20. The 2019 property tax collections to date, total \$4,237,087 or 97% of budget (this is consistent with last year's collection percentage at this time). With collections being one month in arrears, we have collected \$51,921 or 61% of motor vehicle taxes for the six months of collections in the new fiscal year (this is 11% above budget pace at this time and 3% above last year's collections at this time last year).

Sales tax revenues are collected two months in arrears, so for the five months of revenues collected so far, we have collected \$872,717 or 48% for the fiscal year (this is 12% above last year's revenues at this time). Building permit fees to date total \$46,461 or 93% (20% more than last year at this time) and zoning fees total \$6,144 or 61% (35% above last year at this time).

The fourth utility billing of the fiscal year will occur in late February. Collections for the current fiscal year total \$498,456 or 54% (remaining 9% above last year's collections at this time) and \$406,388 or 53% (7% above last year's collections at this time) for water and sewer fees respectively. Water and sewer connection fees to date total at \$7,500 for water or 38% of budget and \$11,747 for sewer or 53% of budget, both continue to be significantly lower than last year at this time due to the Inn at Cornish project fees paid last year.

Overall expenditures for the General Fund are at 51% (3% below last year at this time) and 57% (16% above last year at this time-mainly due to capital equipment purchases and timing) for the Water/Sewer Fund. Overall revenue for the General Fund is at 68% (5% below last year at this time) and 51% for the Water/Sewer Fund (8% higher than last year). Since many of our revenues are collected in arrears, these totals are somewhat expected at this point in the fiscal year, however we will continue to monitor revenues as we progress through the fiscal year. All department expenditures are in line with budget at this time with the exception of the Public Buildings and Plant Operations departments which are due to annual debt service payments having recently been made as well as capital equipment purchases (Plant Operations). See the attached report for departmental breakdowns.

Attached is the monthly financial report in numbers. Please let me know if you have any questions on these reports.

Department Activity Notes

Year-end processing and required reporting is complete with our annual record retention rotation to take place as time allows.

Mid-year forecasting for the current fiscal year is underway and coming to completion in the next week.

Budget work has begun with an internal budget process timeline having been developed and departmental budget requests workbooks to be distributed in the next week.

Town Auditors, Martin Starnes & Associates have scheduled their first field visit for the week of April 6, 2020.

Attached please find the financial report in numbers.

Thank you,

Nicole M. Norman
Finance Officer

TOWN OF BLOWING ROCK

FINANCIAL SUMMARY REPORT

As of January 31, 2020, 58% of Fiscal Year 2019-20

GENERAL FUND

	Annual Budget	Actual to Date	Y-T-D % Collected
REVENUES			
Current Year Levy of Property Taxes	\$ 4,359,606	\$ 4,237,087	97.19%
Motor Vehicle Taxes	84,572	51,921	61.39%
Utilities Franchise Taxes	374,400	103,715	27.70%
Local Option Sales Taxes	1,821,591	872,717	47.91%
Fund Balance Appropriated	120,000	-	0.00%
All Other Revenues	2,958,047	1,384,617	46.81%
	<u>\$ 9,718,216</u>	<u>\$ 6,650,057</u>	<u>68.43%</u>
	Annual Budget	Actual to Date	Y-T-D % Spent
EXPENDITURES			
Governing Board	\$ 56,181	\$ 24,555	43.71%
Central Government	2,870,850	1,226,331	42.72%
Public Buildings	611,340	499,343	81.68%
Administrative/Finance	457,122	251,478	55.01%
Police	1,438,150	781,179	54.32%
Emergency Services	1,088,664	605,180	55.59%
Planning and Inspections	300,550	180,096	59.92%
Street	1,415,126	625,200	44.18%
Sanitation	406,463	246,805	60.72%
Parks and Rec/Landscaping	1,073,770	538,631	50.16%
	<u>\$ 9,718,216</u>	<u>\$ 4,978,798</u>	<u>51.23%</u>
Y-T-D FUND BALANCE INCREASE (DECREASE)	<u>\$ -</u>	<u>\$ 1,671,259</u>	

Property Tax Collection	<u>FY 2020</u>	<u>FY 2019</u>	<u>FY 2018</u>	<u>FY 2017</u>
As a Percentage of Total Levy	111.72%	100.05	98.49%	99.13%
(Motor Vehicles Not Included)				

WATER AND SEWER FUND

	Annual Budget	Actual to Date	Y-T-D % Collected
REVENUES			
Water Revenue	\$ 928,200	\$ 498,456	53.70%
Sewer Revenue	773,680	406,388	52.53%
Connection Fees	42,000	19,247	45.83%
Fund Balance Appropriation	40,000	-	0.00%
All Other Revenues	219,882	107,617	48.94%
	<u>\$ 2,003,762</u>	<u>\$ 1,031,707</u>	<u>51.49%</u>
	Annual Budget	Actual to Date	Y-T-D % Spent
EXPENDITURES			
Administrative	\$ 620,464	\$ 196,878	31.73%
Plant Operations	814,503	657,874	80.77%
Field Operations	495,853	280,792	56.63%
Contribution to Fund Balance/Contingency	72,942	-	0.00%
	<u>\$ 2,003,762</u>	<u>\$ 1,135,545</u>	<u>56.67%</u>
Y-T-D FUND BALANCE INCREASE (DECREASE)	<u>\$ -</u>	<u>\$ (103,837)</u>	